



UNIVERSITY OF THE PHILIPPINES BAGUIO
 Supply & Property Management Office
 Governor Pack Road, Baguio City
 VAT Reg. TIN: 000-864-006-00007

PURCHASE ORDER
Office of the Chancellor

Supplier:	CIT Suites Corporation (The Forest Lodge at Camp John Hay)	PO No.:	SPMO-RF-22-11-088 (2928)
Address:	Camp John Hay, Loakan Road, Baguio City	Date:	25-Nov-2022
Telephone No.:	(074) 422-2075 loc. 204	Mode of Procurement:	NP - Small Value Procurement
E-mail:	lucky.lopez@campjohnhayhotels.ph	PR No.:	17868
TIN:	006-067-251-000		

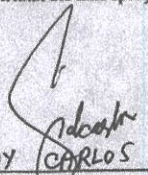
Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:


Place of Delivery:	Supply and Property Management Office (SPMO), UP Baguio	Delivery Term:	F.O.B. - Destination (UP Baguio)
Contact Person:	Brian D. Lumague	Payment Term:	30 calendar days
Contact Address:	Governor Pack Road, Baguio City	Date of Delivery:	1 - 3 December 2022
Contact #/ Email:	(074) 442-3484 / bdlumague@up.edu.ph		

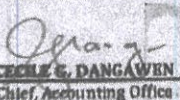
Stock/Property No.	Unit	Description	Qty.	Unit Cost	Amount
		Hotel Accommodation and Dinner for the Investiture of UPB Chancellor on 1-3 December 2022			
	lot	Hotel Accommodation for officials from other CUs and other guests for the Investiture of UPB Chancellor	1	P 680,280.00	P 680,280.00
		Good for two (2) nights, Check in: 1 Dec and Check out: 3 Dec 2022			
		Location: Away from the Central Business District to ensure that hotel is not crowded w/ people;			
		Environment: serene, peaceful with view of the mountain and pine forest, a good/ relaxing ambiance for work and rest			
		No. of rooms: Thirty Nine (39) rooms			
		Room type: Superior with at least a queen size bed;			
		Clean and sanitized room and toilet and bath complete with toiletries			
		Spacious and secure parking space			
		Observing and imposing citywide health protocols			
		Inclusive of breakfast			
	lot	Dinner Meals , Buffet type for officials from other CUs, UPB officials and other guests for the Investiture of UPB Chancellor (maximum of 100 guests)	1		
		Details as follows:			
		Dinner (Soup/ Salad, Rice, Beef/ Pork, Chicken Dish, Fish Dish, Vegetables, Drinks and Dessert)			
		Nothing Follows			
		Carvass no. PC-22-11-311			

(Total Amount in Words): **Six Hundred Eighty Thousand Two Hundred Eighty Pesos** **P 680,280.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme: 
JOY CARLOS
 Signature over Printed Name of Supplier
DEC 01 2022
 Date

Very truly yours,

CORAZON L. ABANSI
 Chancellor

Fund Cluster:	02-206441-134-101 Reprogrammed Funds	ORS/BURS No.:	02-206441-2022-11-273
Funds Available:		Date of the ORS/BURS:	11-29-2022
		Amount:	680,280.00
	 CECILE G. DANGAWEN Chief, Accounting Office	DEC 01 2022	DEC 01 2022

DEC 01 2022