



Republic of the Philippines  
**University of the Philippines Baguio**  
Governor Pack Road, Baguio City  
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[www.upb.edu.ph](http://www.upb.edu.ph)

**Notice to Proceed**

December 05, 2022

**Ramon L. Ching**  
Managing Director  
**Forefront Book Company, Incorporated**  
32 8th Street, New Manila, Quezon City  
(02) 721-6252/ (02) 722-4770


Dear Mr. Ching:

Notice is hereby given to Forefront Book Company, Incorporated represented by its *Managing Director, Ramon L. Ching*, that work may commence on the **Supply and Delivery of Printed and Electronic Learning Resources for UP Baguio** effective on \_\_\_\_\_ or \_\_\_\_\_ day/s after the receipt of this notice.


Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of the Philippines Baguio.

Very truly yours,

  
**CORAZON L. ABANSI**  
Chancellor

Conforme:

  
\_\_\_\_\_  
**RAMON CHING**  
(Name of Representative of Bidder)

Date: 01/10/2023