



Republic of the Philippines  
**University of the Philippines Baguio**  
Governor Pack Road, Baguio City  
Telefax No. 442-3888/442-3484  
[www.upb.edu.ph](http://www.upb.edu.ph)

**Notice to Proceed**

December 05, 2022

**Victor E. Ubando**

Proprietor

**Serv Enterprises**

#53A Lot 7 Blk. 20 Saint James St., Maries Village II  
Phase 2, Mayamot, Antipolo City  
(028) 8518-7840/ (028) 8425-5446

Dear Mr. Ubando:

Notice is hereby given to Serv Enterprises represented by its *Proprietor, Victor E. Ubando*, that work may commence on the **Supply and Delivery of Printed and Electronic Learning Resources for UP Baguio** effective on \_\_\_\_\_ or \_\_\_\_\_ day/s after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of the Philippines Baguio.

Very truly yours,

**CORAZON L. ABANSIAN**  
Chancellor

Conforme:

VICTOR E. UBANDO

(Name of Representative of Bidder)

Date: 01-14-23