

UNIVERSITY OF THE PHILIPPINES Quezon City

OFFICE OF THE PRESIDENT

26 June 2019

ADMINISTRATIVE ORDER NO. TJH 19-26

FOR

Prof. Ariel S. Betan, Chair

Ms. Geraldine C. Geronimo, Member

Mr. Edgardo R. Bal, Member

Ms. Judith C. Valdez, Support Staff

SUBJECT

Constitution of the 2018 SALN Review and Compliance Committee

You are hereby constituted as the Review and Compliance Committee for the 2018 Statement of Assets, Liabilities and Networth (SALN) of UP System employees with Prof. Ariel S. Betan as Chair.

Your functions shall include the following:

- 1. Evaluation of submitted SALN forms to determine whether said statements have been properly accomplished.
 - a. A SALN is deemed properly accomplished when all applicable information or details required therein are provided by the filer;
 - b. Items not applicable to the filer should be marked with N/A (Not Applicable)
- 2. Submission of the following lists of employees in alphabetical order:
 - a. Those who filed their SALNs; and
 - b. Those who did not file their SALNs

The above-mentioned lists, together with the hard and scanned copies of the SALNs shall be submitted to the Office of the Deputy Ombudsman on or before 30 June 2019.

3. Preparation of the Compliance Order for employees covered by No. 2b above.

As members of the Committee, you shall be entitled to Grade Level 1 Adhoc committee honoraria upon submission of SALN report to the Office of the Deputy Ombudsman.

For your compliance.

PEODORO J. HERBOSA, MD

Executive Vice President

By authority of the President

UNIVERSITY OF THE PHILIPPINES DILIMAN QUEZON CITY

VOIP TRUNKLINE: 981-8500 LOCAL: 2558, 2556 DIRECT LINE: (632) 929-5401, (632) 927-1835

FAX: (632) 928-2863

E-MAIL: chancellor.updiliman@up.edu.ph

OFFICE OF THE CHANCELLOR

15 February 2019

ADMINISTRATIVE ORDER NO. MLT-19-047

TO

Mr. Rogelio T. Estrada, Jr. HRDO, Head

Ms. Rosemarie L. Pabiona, HRDO, Member

Mr. Edgardo R. Bal, HRDO, Member

Ms. Judith C. Valdez, HRDO, Support Staff Mr. John Marck E. Orqueta, Support Staff Mr. Allan D. Brosas, HRDO, Support Staff

SUBJECT

Reconstitution of the 2018 SALN Review and Compliance

Committee

You are hereby reconstituted as the Review and Compliance Committee for the 2018 Statement of Assets, Liabilities and Networth (SALN) of UP Diliman employees with Mr. Rogelio T. Estrada, Jr. as Chair.

Your functions shall include the following:

- 1. Evaluation of submitted SALN forms to determine whether said statements have been properly accomplished.
 - a. A SALN is deemed properly accomplished when all applicable information or details required therein are provided by the filer;
 - b. Items not applicable to the filer should be marked with N/A (Not Applicable)
- 2. Submission of the following lists of employees in alphabetical order:
 - a. those who filed their SALNs with complete data;
 - b. those who filed their SALNs with incomplete data; and
 - c. those who did not file their SALNs

Please submit the above lists to the UP Diliman Chancellor on or before 15 April 2019.

3. Preparation of the Compliance Order for employees covered by No. 2b and 2c above.

As members of the Committee, you shall be entitled to Grade Level 1 Adhoc committee honoraria upon submission of SALN report to the Chancellor.

For your compliance.

MICHAEL L. TAN, PhD

Chancellor

UNIVERSITY OF THE PHILIPPINES LOS BAÑOS College, Laguna, Philippines 4031

OFFICE OF THE CHANCELLOR

23 January 2019

ADMINISTRATIVE ORDER NO. 038 Series of 2019

TO

Dr. Crisanto A. Dorado (Chair), OVCA

Prof. Nelson Jose Vincent B. Querijero, HRDO

Ms. Joan E. Mendoza, Accounting Office

Mr. Ammiel V. Talatala, AUPWU (Thru your respective unit heads)

SUBJECT

SALN Review and Compliance Committee and

Authority to Administer SALN Oath

With **Dr. Crisanto A. Dorado** as Chair, please constitute yourselves into the Statement of Assets, Liabilities, and Net Worth (SALN) Review and Compliance Committee effective 01 January 2019 to 31 December 2019, as required by the *Civil Service Commission (CSC) Memorandum Circular No. 2, Series of 2013* issued on 24 January 2013 and *CSC Resolution No. 1300455*.

The review of the SALN filed by all UPLB staff covered by requirement and reporting of compliance shall be in accordance with the procedure provided for in the CSC Memorandum Circular No. 10 Series of 2006.

The deadline for filing the SALN using the revised SALN form in three (3) copies with the Human Resources Development Office (HRDO) based on the Office of the Chancellor Memorandum No. 002 Series of 2019 is on 01 February 2019. In connection therewith, the authority to administer the SALN oath is hereby delegated to Prof. Nelson Jose Vincent B. Querijero, Ms. Bernadette B. Biruar, and Ms. Irene A. Sale of the HRDO.

Thank you for your usual support and cooperation.

ADELIZA A. DORADO

Associate Professor and Officer-in-Charge

CC:

HRDO RMO



UNIVERSITY OF THE PHILIPPINES MANILA 8th Floor, Central Block, PGH Building, Taft Avenue, Manila The Health Sciences Center

Office of the Chancellor

27 September 2018

ADMINISTRATIVE ORDER NO. CCDP 2018- /66

TO:

VCA Arlene A. Samaniego - Chair
Dir. Richard S. Javier - Member
Ms. Rosalina R. Cruz - Member
Ms. Maria Elizabeth D. Ladeza - Member
Ms. Evelyn A. Yan - Secretary

of al.

FROM:

CARMENCITA D. PADILLA, MD, MAHPS & Chancellor

SUBJECT: Review and Compliance Committee for the Evaluation of Statement Assets, Liabilities and Net Worth (SALN) 2018

You are hereby constituted as Chair/members of the Review and Compliance Committee for the evaluation of Statement of Assets, Liabilities and Net Worth (SALN) 2018 submitted by UP Manila employees.

Through evaluation, the committee should determine the compliance of the employee/declarant with regard to the following:

- 1. Prompt submission (on or before the deadline)
- 2. Use of proper/prescribed SALN form.
- 3. Completeness of information supplied.

Please submit your report to this office on or before 30 April 2019.



UNIVERSITY OF THE PHILIPPINES VISAYAS OFFICE OF THE CHANCELLOR



20 February 2019

ADMINISTRATIVE ORDER NO. RPB 2019-083

TO

ALL CONCERNED

SUBJECT

Reconstitution of the Review and Compliance Committee (RCC) to

Evaluate the Submitted Statement of Assets, Liabilities and Net

Worth (SALN) as of 31 December 2018

The following are hereby appointed Chair, Co-Chair and Members of the SALN Review and Compliance Committee (RCC) with their respective office/unit assignment indicated opposite their names:

Persons Responsible		Office/Unit Assignment
Ms. Ella O. Tidon	Chair	UPV Iloilo Campuses
Mr. Telesforo S. Sales	Vice Chair	UPV Tacloban College
Mr. Jessie N. Monsale	Member	For employees not covered by units listed below
Ms. Marilou H. Jover	Member	Office of Student Affairs (OSA)
Ms. Sarina G. Nacita	Member	Health Services Unit (HSU)
Ms. Elma A. Sazon	Member	Accounting Services Office
Ms. Melany T. Calcaben	Member	Campus Development and Maintenance Office (CDMO) and SWUS
Ms. Sharon Rose C. Galorport	Member	Library Services
Ms. Teresita E. Canto	Member	Supply and Property Services Office (SPSO)
Ms. Ma. Susan C. Otero	Member	College of Arts and Sciences (CAS)
Ms. Maricar A. Gebucion	Member	College of Arts and Sciences (CAS)
Ms. Ma. Teresa P. Gabon	Member	College of Fisheries and Ocean Sciences (CFOS) – Office of the Dean
Ms. Lilibeth V. Baylon	Member	College of Fisheries and Ocean Sciences (CFOS) – Institute of Aquaculture (IA)
Ms. Rosy L. Janeo	Member	College of Fisheries and Ocean Sciences (CFOS) – IA - Brackishwater Aquaculture Center (BAC)

Persons Responsible		Office/Unit Assignment
Ms. Ma. Carolina M. Torrecampo	Member	College of Fisheries and Ocean Sciences (CFOS) – Institute of Fishery Policy and Development Studies (IFPDS)
Ms. Maria Divina Z. Bermejo	Member	College of Fisheries and Ocean Sciences (CFOS) – Institute of Fish Processing Technology (IFPT)
Ms. Helen U. Monteclaro	Member	College of Fisheries and Ocean Sciences (CFOS) – Institute of Marine Fisheries and Oceanology (IMFO)
Ms. Evelyn T. Tidon	Member	College of Management (CM)
Ms. Melanie N. Mondeja	Member	School of Technology (SOTECH)
Mr. Pablo U. Bonida	Member	UPV Tacloban College (UPVTC)

You are tasked to evaluate whether the SALNs (as of 31 December 2018) of UP Visayas employees are **submitted on time and accomplished completely through the HRIS** <u>before</u> the documents are subscribed and sworn.

UPV Tacloban College is enjoined to send their SALNs to UPV HRDO on or before 05 April 2019 (Friday).

For your information and guidance.

RICARDO P. BABARAN Chancellor

OVCA CC: SOTECH HSU CAS CDMO-SWUS CM CFOS-IA **CFOS** CFOS-IFPDS **UPVTC CFOS-IFPT** Library CFOS-IMFO OSA Acctg **HRDO**

RPB/EOT/Imjs



UNIVERSITY OF THE PHILIPPINES OPEN UNIVERSITY

OFFICE OF THE CHANCELLOR



Administrative Order No.:

Series of 2012

12-029

02 May 2012

TO

Vice Chancellor for Finance and Administration

Chief, HRDO

Chief Legal Counsel

SUBJECT

SWORN STATEMENT OF ASSETS, LIABILITIES AND NETWORTH

(SALN) COMPLIANCE AND MONITORING COMMITTEE

With the Vice Chancellor for Finance and Administration as Chair, you are hereby appointed as members of the Statement of Assets, Liabilities and Networth (SALN) Compliance and Monitoring Committee in compliance with CSC Memorandum Circulars No. 10 series of 2006 and No. 19 series 2011.

The Committee shall evaluate the SALN Form submitted to determine whether it was submitted on time, accomplished completely and proper in form.

Thank you for your usual cooperation.

GRADE JAVIER ALFONSO



UNIVERSITY OF THE PHILIPPINES MINDANAO OFFICE OF THE CHANCELLOR



27 April 2017

ADMINISTRATIVE ORDER NO. SBC 2018-023

TO

PROF. MARIA STELLA R. SALAZAR, Chief HRDO - Chair (ex-officio)

Members:

MR. ALLAN A. VILLANUEVA MS. MARY GRACE T. APONTE

FROM

PROF. SYLVIA B. CONCEPCION, Ph.D.

Chancellor

SUBJECT

RECONSTITUTION OF THE SALN REVIEW AND COMPLIANCE

COMMITTEE 2018-2019

This is to reconstitute the University SALN Review and Compliance Committee 2018-2019 with you as members effective 02 April 2018 until 28 February 2019. Your designation is dependent upon your appointments as officers/personnel of your respective offices.

Your task is to review all SALN submission in accordance with the procedure in filing and submission of SALNs pursuant to CSC Memorandum Circular No. 10, series of 2006 (as amended by CSC Resolution No. 1300455 promulgated on 04 March 2013. Please submit your report soon as after the conduct of review.

Thank you.

cc: All Units



UNIVERSITY OF THE PHILIPPINES BAGUIO Governor Pack Road, Baguio City

OFFICE OF THE CHANCELLOR

18 May 2018

MEMORANDUM NO. RDR 2018-061

TO

VCA JESSICA K. CARIÑO, Chair

Prof. MARIA ANA B. DIAZ, Member

Atty. SHARON ROSE T. CAROLINO, Member

Ms. CECILE G. DANGAWEN, Member

FROM:

Chancellor RAYMUNDO D. ROVILLOS

RE

Appointment of SALN Review and Compliance Committee

You are hereby appointed members of the 2018 SALN Review and Compliance Committee effective immediately with VCA Jessica K. Cariño as Chair.

Thank you.

cc: OVCA HRDO Acctg. Office

/remy



UNIVERSITY OF THE PHILIPPINES CEBU

OFFICE OF THE CHANCELLOR

13 February 2019

MEMORANDUM NO.: CLDC-2019-022

TO

: Rebecca P. Bayawa

Manuel Lorenzo G. Busano

Marie Fe G. Lisondra

CC

: VCA; HRDO

FROM

: ATTY. LIZA D. CORRO & M &

Chancellor, UP Cebu

RE

: SALN REVIEW AND COMPLIANCE COMMITTEE

With **Mrs. Rebecca P. Bayawa** as Chair, please constitute yourselves in 2018 SALN Review and Compliance Committee to adopt the CSC guidelines in the review and compliance procedure in the filing and submission of the SALN.

Specifically, your committee shall receive the SALN and evaluate if it has been submitted on time, complete and in proper form. You will prepare a list of the following employees, in alphabetical order, to the head of agency, copy furnished the Civil Service Commission on or before May 15 of every year:

- a. Those who filed their SALNs with complete data;
- b. Those who filed their SALNs but with incomplete data; and
- c. Those who did not file their SALNs.

Thank you for your cooperation.



PHILIPPINE GENERAL HOSPITAL

The National University Hospital University of the Philippines Manila Taft Avenue, Manila

PHIC - Accredited Health Care Provider ISO 9001: Certified

01 March 2018

ADMINISTRATIVE ORDER NO. 2018-18A

SUBJECT: CREATION OF THE PGH SALN REVIEW AND COMPLIANCE COMMITTEE

Pursuant to CSC Resolution Number 1300455 dated March 4, 2013 (Review and Compliance Committee for the Statement of Assets, Liabilities and Net Worth), the PGH SALN Review and Compliance Committee is hereby constituted to be composed of the following:

Chairperson - Deputy Director for Administration

Member - Head, Human Resource Development Division

Member - Head, HRDD Benefits/Welfare and Records Section

This Committee shall determine whether the Statement of Assets, Liabilities and Net Worth (SALN) submitted by each official and employee of PGH has been submitted on time, complete and in proper form, and render opinion interpreting the provisions on review and compliance procedure in the filing thereof.

This Administrative Order shall take effect immediately and shall be enforced until revoked.

GERARDO D. LEGASPI, M.D.

Director