



UNIVERSITY OF THE PHILIPPINES
Quezon City

OFFICE OF THE PRESIDENT

03 March 2020

ADMINISTRATIVE ORDER NO. TJH 20-13

FOR : **Assistant Vice President Ariel S. Betan** - **Chair**
Office of the Vice President for Administration

Ms. Geraldine C. Geronimo - **Member**
System Human Resource and Development Office (HRDO)

Mr. Edgardo R. Bal - **Member**
Human Resource and Development Office (HRDO), UP Diliman

Mr. Paul Adrian C. Dela Cruz - **Member**
Office of the Vice President for Administration

Mr. Billy E. De Juaiting - **Support Staff**
Office of the Vice President for Administration

Ms. Judith C. Valdez - **Support Staff**
Human Resource and Development Office (HRDO), UP Diliman

SUBJECT : Constitution of 2019 SALN Review and Compliance Committee

You are hereby constituted as the Review and Compliance Committee for the 2019 Statement of Assets, Liabilities and Networth (SALN) of UP System employees with Assistant Vice President Ariel S. Betan as Chair.

Your functions shall include the following:



1. Evaluation of submitted SALN forms to determine whether said statements have been properly accomplished.
 - a. A SALN is deemed properly accomplished when all applicable information or details required therein are provided by the filer;
 - b. Items not applicable to the filer should be marked with N/A (Not Applicable)
2. Submission of the following lists of employees in alphabetical order:
 - a. Those who filed their SALNs; and
 - b. Those who did not file their SALNs

The above-mentioned lists, together with the hard and scanned copies of the SALNs shall be submitted to the Office of the Deputy Ombudsman **on or before 30 June 2020**.

3. Preparation of the Compliance Order for employees covered by No. 2b above.

As members of the Committee, you shall be entitled to Grade level 1 Adhoc committee honoraria upon submission of SALN report to the Office of the Deputy Ombudsman.

For your compliance.


TEODORO J. HERBOSA, MD
Executive Vice President
By authority of the President 

**UNIVERSITY OF THE PHILIPPINES
DILIMAN** **QUEZON CITY**

VOIP TRUNKLINE: 981-8500 LOCAL: 2558, 2556

DIRECT LINE: (632) 929-5401, (632) 927-1835

FAX: (632) 928-2863

E-MAIL: chancellor.updiliman@up.edu.ph

OFFICE OF THE CHANCELLOR

31 January 2020

ADMINISTRATIVE ORDER NO. MLT-20-024

TO : Mr. Rogelio T. Estrada, Jr. HRDO, Head
Ms. Rosemarie L. Pabiona, HRDO, Member
Mr. Edgardo R. Bal, HRDO, Member
Mr. John Marck E. Orqueta, Support Staff
Ms. Judith C. Valdez, HRDO, Support Staff
Mr. Allan D. Brosas, HRDO, Support Staff

SUBJECT : Reconstitution of the 2019 SALN Review and Compliance
Committee

You are hereby reconstituted as the Review and Compliance Committee for the 2019 Statement of Assets, Liabilities and Networth (SALN) of UP Diliman employees with Mr. Rogelio T. Estrada, Jr. as Chair.

Your functions shall include the following:

1. Evaluation of submitted SALN forms to determine whether said statements have been properly accomplished.
 - a. A SALN is deemed properly accomplished when all applicable information or details required therein are provided by the filer;
 - b. Items not applicable to the filer should be marked with N/A (Not Applicable)
2. Submission of the following lists of employees in alphabetical order:
 - a. those who filed their SALNs with complete data;
 - b. those who filed their SALNs with incomplete data; and
 - c. those who did not file their SALNs

Please submit the above lists to the UP Diliman Chancellor on or before 15 April 2020.

3. Preparation of the Compliance Order for employees covered by No. 2b and 2c above.

As members of the Committee, you shall be entitled to Grade Level 1 Adhoc committee honoraria upon submission of SALN report to the Chancellor.

For your compliance.


MICHAEL L. TAN, PhD
Chancellor



UNIVERSITY OF THE PHILIPPINES LOS BAÑOS
Office of the Chancellor

31 January 2020

ADMINISTRATIVE ORDER NO. 053
Series of 2020

TO : **Dr. Crisanto A. Dorado** (Chair), OVCA
Prof. Nelson Jose Vincent B. Querijero, HRDO
Ms. Joan E. Mendoza, ICO
Mr. Ammiel V. Talatala, HRDO
(Thru your respective unit heads)

SUBJECT : **SALN Review and Compliance Committee and
Authority to Administer SALN Oath**

With **Dr. Crisanto A. Dorado** as Chair, please constitute yourselves into the Statement of Assets, Liabilities, and Net Worth (SALN) Review and Compliance Committee effective 01 January 2020 to 31 December 2020, as required by the *Civil Service Commission (CSC) Memorandum Circular No. 2, Series of 2013* issued on 24 January 2013 and *CSC Resolution No. 1300455*.

The review of the SALN filed by all UPLB staff covered by requirement and reporting of compliance shall be in accordance with the procedure provided for in the *CSC Memorandum Circular No. 10 Series of 2006*.

The deadline for filing the SALN using the revised SALN form in three (3) copies with the Human Resources Development Office (HRDO) based on the Office of the Chancellor *Memorandum No. 127 Series of 2019* is on 01 February 2020. In connection therewith, the authority to administer the SALN oath is hereby delegated to Prof. Nelson Jose Vincent B. Querijero, Mr. Ricardo Amiel V. Reveche, and Ms. Irene A. Sale of the HRDO.

Thank you for your usual support and cooperation.


FERNANDO C. SANCHEZ, JR.
Chancellor

cc: HRDO
RMO

Administration

Received by: *Nota*
Date: JAN 08 2019 Time: *5:16*
Remarks:



HRDO10008525

Head



UNIVERSITY OF THE PHILIPPINES MANILA

The Health Sciences Center
8th Floor, PGH Building, Taft Avenue, Manila

File

Office of the Chancellor

7 January 2020

ADMINISTRATIVE ORDER NO. CCDP 2020 - 007

TO : VCA Arlene A. Samaniego - Chair
Dir. Richard S. Javier - Member
Ms. Rosalina R. Cruz - Member
Ms. Maria Elizabeth D. Ladeza - Member
Ms. Lenette Lorena P. Crucido - Member
Ms. Sheila Marie C. Bustamante - Member
Ms. Evelyn A. Yan - Secretary

FROM : *of pad. G*
CARMENCITA D. PADILLA, MD, MAHPS
Professor and Chancellor

SUBJECT : Review and Compliance Committee for the Evaluation of
Statement of Assets, Liabilities and Net Worth (SALN) 2019.

You are hereby constituted as Chair/Members of the Review and Compliance Committee for the evaluation of Statement of Assets, Liabilities and Net Worth (SALN) 2019 submitted by UP Manila employees.

Through evaluation, the committee should determine the compliance of the employee/declarant with regard to the following:

1. Prompt submission (on or before the deadline)
2. Use of proper/prescribed SALN form
3. Completeness of information supplied

Please submit your report to this office on or before 30 April 2020.

Sanctis committee level 2



**UNIVERSITY OF THE PHILIPPINES VISAYAS
OFFICE OF THE CHANCELLOR**



05 February 2020



ADMINISTRATIVE ORDER NO. RPB 2020-069

TO : ALL CONCERNED

SUBJECT : **Reconstitution of the Review and Compliance Committee (RCC) to evaluate the submitted Statement of Assets, Liabilities and Net Worth (SALN) as of 31 December 2019**

X-----X

The following are hereby appointed Chair, Co-Chair and Members of the SALN Review and Compliance Committee (RCC) with their respective office/unit assignment indicated opposite their names:


| Persons Responsible | | Office/Unit Assignment |
|---------------------------------|------------|--|
| Ms. Ella O. Tidon | Chair | UPV Iloilo Campuses |
| Mr. Telesforo S. Sales | Vice Chair | UPV Tacloban College |
| Ms. Susan C. Otero | Member | College of Arts and Sciences (CAS) |
| Ms. Maria Regina M. Montevirgen | Member | College of Arts and Sciences (CAS) |
| Ms. Ma. Teresa P. Gabon | Member | College of Fisheries and Ocean Sciences (CFOS) – Office of the Dean |
| Ms. Lilibeth V. Baylon | Member | College of Fisheries and Ocean Sciences (CFOS) – Institute of Aquaculture (IA) |
| Ms. Rosy L. Janeo | Member | College of Fisheries and Ocean Sciences (CFOS) – IA - Brackishwater Aquaculture Center (BAC) |
| Ms. Ma. Carolina M. Torrecampo | Member | College of Fisheries and Ocean Sciences (CFOS) – Institute of Fishery Policy and Development Studies (IFPDS) |
| Ms. Maria Divina Z. Bermejo | Member | College of Fisheries and Ocean Sciences (CFOS) – Institute of Fish Processing Technology (IFPT) |
| Ms. Helen U. Monteclaro | Member | College of Fisheries and Ocean Sciences (CFOS) – Institute of Marine Fisheries and Oceanology (IMFO) |
| Ms. Evelyn T. Tidon | Member | College of Management (CM) |
| Ms. Melanie N. Mondeja | Member | School of Technology (SOTECH) |
| Ms. Maria Vivian J. Montes | Member | UPV Tacloban College (UPVTC) |
| Ms. Luzette T. Cosico | Member | For employees not covered by units listed below |

| | | |
|------------------------------|--------|---|
| Ms. Marilou H. Jover | Member | Office of Student Affairs (OSA) |
| Ms. Sarina G. Nacita | Member | Health Services Unit (HSU) |
| Ms. Elma A. Sazon | Member | Accounting Services Office |
| Ms. Melany T. Calcaben | Member | Campus Development and Maintenance Office (CDMO) and SWUS |
| Ms. Sharon Rose C. Galorport | Member | Library Services |
| Ms. Teresita E. Canto | Member | Supply and Property Services Office (SPSO) |

You are tasked to evaluate whether the SALNs (as of 31 December 2019) of UP Visayas employees are **submitted on time and accomplished completely through the UIS-HRIS** before the documents are subscribed and sworn.

UPV Tacloban College is enjoined to send their SALNs to UPV HRDO on or before 17 April 2020 (Friday).

For your information and guidance.

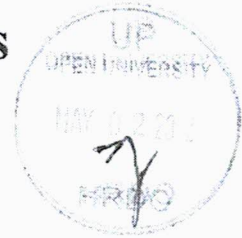

RICARDO P. BABARAN
Chancellor

cc: OVCA - CFOS-IFPDS - SPSO - SOTECH -
HSU - CFOS-IFPT - OSA - UPVTC -
CDMO-SWUS - CFOS-IMFO - CAS -
CFOS-IA - Acctg Office- Library -
CFOS-IA-BAC - HRDO - CM -
RPB/EOT/eij



**UNIVERSITY OF THE PHILIPPINES
OPEN UNIVERSITY**

OFFICE OF THE CHANCELLOR



Administrative Order No.: **12-029**
Series of 2012

02 May 2012

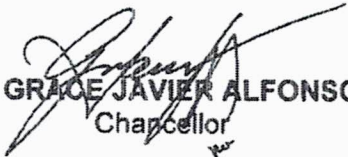
TO : Vice Chancellor for Finance and Administration
Chief, HRDO
Chief Legal Counsel

SUBJECT : SWORN STATEMENT OF ASSETS, LIABILITIES AND NETWORTH
(SALN) COMPLIANCE AND MONITORING COMMITTEE

With the Vice Chancellor for Finance and Administration as Chair, you are hereby appointed as members of the Statement of Assets, Liabilities and Networth (SALN) Compliance and Monitoring Committee in compliance with CSC Memorandum Circulars No. 10 series of 2006 and No. 19 series 2011.

The Committee shall evaluate the SALN Form submitted to determine whether it was submitted on time, accomplished completely and proper in form.

Thank you for your usual cooperation.


GRACE JAVIER ALFONSO
Chancellor



**UNIVERSITY OF THE PHILIPPINES MINDANAO
OFFICE OF THE CHANCELLOR**



11 March 2019

ADMINISTRATIVE ORDER NO. LND 2019-019

TO : PROF. JACKIE LOU TAGUBASE, HRDO Chief
PROF. MICHAEL A. GATELA, UES II
PROF. MARY GRACE APONTE, URA I


FROM : PROF. LARRY N. DIGAL, Ph.D.
Chancellor

SUBJECT : UNIVERSITY SALN REVIEW AND COMPLIANCE COMMITTEE
FOR AY 2019-2020

This is to constitute the University SALN Review and Compliance Committee for 2019-2020 submission of SALN with HRDO Chief Prof. Jackie Lou Tagubase as Chair, effective 11 March 2019 to 10 March 2020.

Your Committee is tasked to review all SALN submissions in accordance with the procedure in filing and submission of SALNs pursuant to CSC Memorandum Circular No. 10, series of 20016 (as amended by CSC Resolution No. 1300455 promulgated on 04 March 2013. Please submit your report soon as after the conduct of review.

Thank you.

cc: All Units






UNIVERSITY OF THE PHILIPPINES BAGUIO
Governor Pack Road, Baguio City

OFFICE OF THE CHANCELLOR

21 February 2019

MEMORANDUM NO. RDR 2019-027

TO : VCA JESSICA K. CARIÑO, Chair
VCAA CORAZON L. ABANSI, Member
Prof. MARIA ANA B. DIAZ, Member
Atty. SHARON ROSE T. CAROLINO, Member
Ms. CECILE G. DANGAWEN, Member

FROM : Chancellor  RAYMUNDO D. ROVILLOS

R E : Appointment of SALN Review and Compliance Committee

You are hereby appointed members of the 2019 SALN Review and Compliance Committee effective immediately with VCA Jessica K. Cariño as Chair.

Thank you.



UNIVERSITY OF THE PHILIPPINES CEBU
Lahug, Cebu City


Office of the Chancellor

03 March 2020

MEMORANDUM NO.: CLDC 2020-127

TO : Rebecca P. Bayawa, Chief, HRDO
Mari Fe G. Lisondra, Administrative Assistant, HRDO
Jae Mari D. Magdadaro, Administrative Aide, HRDO
Lury Ed Marie V. Yray, Legal Assistant, Legal Office

CC : VCA, HRDO

FROM : ATTY. LIZA D. CORRO 
Chancellor, UP Cebu

RE : SALN REVIEW AND COMPLIANCE COMMITTEE

With **Ms. Rebecca P. Bayawa** as Chair, please constitute yourselves as 2019 SALN Review and Compliance Committee to adopt the CSC Guidelines in the Review and Compliance procedure in the filing and submission of the SALN.

Specifically, your committee shall receive the SALN and evaluate if it has submitted on time, complete and in proper form. You will prepare a list of the following employees in alphabetical order to the head of the agency, copy furnished the Civil Service Commission on or before the **required date of submission or May 15 of every year**:

- a. Those who filed their SALNs with complete data;
- b. Those who filed their SALNs but with incomplete data; and
- c. Those who did not file their SALNs.

Thank you for your cooperation.



PHILIPPINE GENERAL HOSPITAL
The National University Hospital
University of the Philippines Manila
Taft Avenue, Manila

PHIC - Accredited Health Care Provider
ISO 9001: Certified

01 March 2018

ADMINISTRATIVE ORDER NO. 2018-18A


SUBJECT: CREATION OF THE PGH SALN REVIEW AND COMPLIANCE
COMMITTEE

Pursuant to CSC Resolution Number 1300455 dated March 4, 2013 (Review and Compliance Committee for the Statement of Assets, Liabilities and Net Worth), the PGH SALN Review and Compliance Committee is hereby constituted to be composed of the following:

- Chairperson - Deputy Director for Administration
- Member - Head, Human Resource Development Division
- Member - Head, HRDD Benefits/Welfare and Records Section

This Committee shall determine whether the Statement of Assets, Liabilities and Net Worth (SALN) submitted by each official and employee of PGH has been submitted on time, complete and in proper form, and render opinion interpreting the provisions on review and compliance procedure in the filing thereof.

This Administrative Order shall take effect immediately and shall be enforced until revoked.


GERARDO D. LEGASPI, M.D.

Director +