

ANNUAL PROCUREMENT PLAN-COMMON SUPPLIES AND EQUIPMENT (APP-CSE) 2021 FORM

all the common supplies and equipment (CSE) carried in stock by the Procurement Service (PS) that may be purchased by government agencies. Agencies must accomplish this form and submit in order to purchase CSEs from the PS. Consistent with DBM Circular number 8,2018, the APP-CSE shall serve as the agency's APR for all its CSE requirements. Items in the template has been arranged in accordance with UNSPSC coding and this is in preparation for integration of the APP-CSE template in the Modernized Government System (MGEPS).

Instructions:

1. Download the worksheet file APP-CSE 2021 FORM at www.ps-philgeps.gov.ph
2. Indicate the agency's monthly requirement per item in the APP-CSE 2021 form.
3. The agency should indicate zero "0" if an item is not being purchased by the agency or purchased for a particular month.
4. Agency must not delete any item in the template; neither should revise the template.
5. An APP-CSE is considered incorrect or invalid if
 - a. form used is other than the prescribed format which can be downloaded only at www.ps-philgeps.gov.ph and;
 - b. correct format is used but fields were deleted and/or inserted in PART I of the template
6. Fill out the CSE requirements that are available for purchase in the PS under the PART I. For other Items that are not available from the PS but is regularly purchased by the agency from other sources, agency must indicate the items in the PART II and indicate likewise the unit prices based on its last purchase. To add or insert items are only applicable in PART II.
7. Once accomplished and finalized, the APP-CSE 2021 form should be:
 - a. Saved using this format: APP2021_Name of Agency_Main or Regional Office (e.g. APP2021_DBM_Central Office, APP2021_DBM_Region IVA).
 - b. Printed and signed by the agency Property/Supply Officer, Budget Officer and Head of the Procuring Entity. An unsigned APP-CSE or that which lacks any of the three (3) signatures will be considered as an invalid submission.
8. The SIGNED COPY of the APP-CSE must be scanned and saved as pdf format for reference of the agency. The file in excel format should be submitted online using the Virtual Store (VS) facility at PhilGEFS website. (Only buyer coordinators will be allowed to upload APP-CSEs.)
9. An agency may revise its APP-CSE during the year if there will be changes in its requirements. However, it should submit an original APP-CSE within the prescribed deadline. Agency may follow the same procedure as indicated in No. 7 when submitting the revised copy. All requirements in excess of the quantities indicated in the original APP-CSE will not be served if not covered by a revised APP-CSE.
10. For further assistance/clarification, agencies may call the Marketing and Sales Division of the Procurement Service at telephone no.8-290-6300; 8290-6400 Local 8006-8010

Note: Consistent with Memorandum Circular No. 2020 -1 dated 02 June 2020, issued by AO 25, the APP-CSE for FY 2021 must be submitted on or before December 15, 2020.

Department/Bureau/Office: UNIVERSITY OF THE PHILIPPINES BAGUIO
 Region: CORDILLERA ADMINISTRATIVE REGION
 Address: GOVERNOR PACK ROAD, BAGUIO CITY

Agency Account Code: _____
 Organization Type: STATE UNIVERSITY AND COLLEGES

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Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price Catalogue	Total Amount for the year					
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT	
PART I. AVAILABLE AT PROCUREMENT SERVICE STORES																									
PESTICIDES OR PEST REPELLENTS																									
1	10191509-IV-A01	INSECTICIDE, aerosol type, net content: 600ml min	can	34			34	17,000.00	23			23	11,500.00	25			25	12,500.00	21		21	10,500.00	103.00	500.00	51,500.00
PERFUMES OR COLOGNES OR FRAGRANCES																									
2	53131626-HS-S01	HAND SANITIZER, 500 ml	bottle	54			54	8,100.00	45			45	6,750.00	45			45	6,750.00	39		39	5,850.00	183.00	150.00	27,450.00
ALCOHOL OR ACETONE BASED ANTISEPTICS																									
3	12191601-AL-E01	ALCOHOL, ethyl, 68%-72%, scented, 500ml (-5ml)	bottle	187			187	21,505.00	140			140	16,100.00	153			153	17,595.00	102		102	11,730.00	582.00	115.00	65,930.00
4	12191601-AL-E02	ALCOHOL, ethyl, 68%-72%, scented, 3.785 liters	gallon	15			15	8,700.00	9			9	5,220.00	24			24	13,920.00	20		20	11,600.00	68.00	580.00	39,440.00
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%-72%, 500ml (-5ml)	bottle	16			16	1,840.00	13			13	1,495.00	14			14	1,610.00	12		12	1,380.00	55.00	115.00	6,325.00
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	11			11	6,380.00	2			2	1,150.00	19			19	11,020.00	11		11	6,380.00	43.00	580.00	24,940.00
7	51471905-PO-P01	POVIDONE IODINE, 10% solution, 120 ml	gallon	0			0	0.00	0			0	0.00	0			0	0.00	0		0	0.00	0.00	207.75	-
COLOR COMPOUNDS AND DISPERSIONS																									
8	12171703-SI-P01	STAMP PAD INK, purple or violet, 50ml (min.)	bottle	9			9	289.08	1			1	32.12	3			3	96.36	1		1	32.12	14.00	32.12	449.68
FILMS																									
9	13111203-AC-F01	ACETATE, thickness: 0.075mm min (gauge #3)	roll	1			1	1,000.00	0			0	0.00	0			0	0.00	0		0	0.00	1.00	1000.00	1,000.00

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10	13111201-CF-P01	CARBON FILM, PE, black, size 210mm x 297mm	box	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	2211.00	-
11	13111201-CF-P02	CARBON FILM, PE, black, size 216mm x 330mm	box	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	208.52	-
PAPER MATERIALS AND PRODUCTS																										
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	3			3	300.00	0			0	0.00	1			1	100.00	0			0	0.00	4.00	100.00	400.00
13	14111506-CF-L11	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box	1			1	921.12	0			0	0.00	1			1	921.12	0			0	0.00	2.00	921.12	1,842.24
14	14111506-CF-L12	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1029.60	-
15	14111506-CF-L22	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1528.80	-
16	14111506-CF-L21	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box	2			2	1,891.94	0			0	0.00	3			3	2,837.91	0			0	0.00	5.00	945.97	4,729.85
17	14111506-CF-L31	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	884.00	-
18	14111506-CF-L32	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1508.00	-
19	14111609-LI-CD1	LOOSELEAF COVER, made of chipboard, for legal	bundle	1			1	810.00	0			0	0.00	1			1	810.00	0			0	0.00	2.00	810.00	1,620.00
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	33			33	1,276.44	21			21	812.28	29			29	1,121.72	11			11	425.48	94.00	38.68	3,635.92
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	37			37	2,289.19	20			20	1,237.40	28			28	1,732.36	16			16	989.92	101.00	61.87	6,248.87
22	14111514-NP-S03	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad	26			26	1,295.32	21			21	1,046.22	24			24	1,195.68	20			20	996.40	91.00	49.82	4,533.62
23	14111514-NB-S01	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece	10			10	150.00	1			1	15.00	0			0	0.00	7			7	105.00	18.00	15.00	270.00
24	14111507-PP-M01	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	reams	86			86	17,200.00	58			58	11,600.00	96			96	19,200.00	47			47	9,400.00	287.00	200.00	57,400.00
25	14111507-PP-M02	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	reams	85			85	18,700.00	50			50	11,000.00	86			86	18,920.00	52			52	11,440.00	273.00	220.00	60,060.00
26	14111507-PP-C01	PAPER, Multi-Purpose (COPY) A4, 70 gsm	reams	129			129	23,220.00	74			74	13,320.00	79			79	14,220.00	92			92	16,560.00	374.00	180.00	67,320.00
27	14111507-PP-C02	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	reams	70			70	14,000.00	39			39	7,800.00	44			44	8,800.00	44			44	8,800.00	197.00	200.00	39,400.00
28	14111531-PP-R01	PAPER, PAD, ruled, size: 216mm x 330mm (? 2mm)	pad	7			7	220.50	0			0	0.00	2			2	63.00	0			0	0.00	9.00	31.50	283.50
29	14111503-PA-P01	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	box	2			2	600.00	0			0	0.00	2			2	600.00	0			0	0.00	4.00	300.00	1,200.00
30	14111818-TH-P02	PAPER, THERMAL, 55gsm, size: 216mm*1mm x 30m-0.3m	roll	1			1	58.07	0			0	0.00	0			0	0.00	0			0	0.00	1.00	58.07	58.07
31	14111521-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	27			27	4,050.00	0			0	0.00	7			7	1,050.00	8			8	1,200.00	42.00	150.00	6,300.00
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	23			23	3,795.00	8			8	1,320.00	20			20	3,300.00	6			6	990.00	57.00	165.00	9,405.00
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	125			125	15,000.00	87			87	10,440.00	122			122	14,640.00	99			99	11,880.00	433.00	120.00	51,960.00
34	14111704-JFPT01	TISSUE, interfolded paper towel	pack	28			28	1,400.00	14			14	700.00	31			31	1,550.00	8			8	400.00	81.00	50.00	4,050.00
BATTERIES AND CELLS AND ACCESSORIES																										
35	26111702-BT-A02	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	100			100	4,500.00	76			76	3,420.00	93			93	4,185.00	66			66	2,970.00	335.00	45.00	15,075.00
36	26111702-BT-A01	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	78			78	3,900.00	56			56	2,800.00	54			54	2,700.00	50			50	2,500.00	238.00	50.00	11,900.00
37	26111702-BT-A03	BATTERY, dry cell, D, 1.5-volts, alkaline	pack	1			1	220.00	1			1	220.00	1			1	220.00	1			1	220.00	4.00	220.00	880.00
MANUFACTURING COMPONENTS AND SUPPLIES																										
38	31201610-GL-J01	GLUE, all purpose, gross weight: 200 grams min	jar	25			25	1,600.00	6			6	384.00	22			22	1,408.00	14			14	896.00	67.00	64.00	4,288.00
39	31151804-SW-H01	STAPLE WIRE, for heavy duty staplers, (23/13)	box	3			3	150.00	1			1	50.00	0			0	0.00	0			0	0.00	4.00	50.00	200.00
40	31151804-SW-S01	STAPLE WIRE, STANDARD, (26/6)	box	51			51	1,530.00	22			22	660.00	35			35	1,050.00	23			23	690.00	131.00	30.00	3,930.00
41	31201502-TA-E01	TAPE, ELECTRICAL, 18mm x 16M min	roll	8			8	440.00	1			1	55.00	8			8	440.00	2			2	110.00	19.00	55.00	1,045.00
42	31201503-TA-M01	TAPE, MASKING, width: 24mm (±1mm)	roll	57			57	3,206.25	16			16	900.00	46			46	2,587.50	23			23	1,293.75	142.00	56.25	7,987.50

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				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT
43	31201503-TA-M02	TAPE, MASKING, width: 48mm (±1mm)	roll	26			26	2,826.20	4			4	434.80	9			9	978.30	4			4	434.80	43.00 ✓	108.70	4,674.10 ✓
44	31201517-TA-P01	TAPE, PACKAGING, width: 48mm (±1mm)	roll	7			7	210.00	3			3	90.00	4			4	120.00	2			2	60.00	16.00 ✓	30.00	480.00 ✓
45	31201512-TA-T01	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	133			133	1,995.00	42			42	630.00	91			91	1,365.00	28			28	420.00	294.00 ✓	15.00	4,410.00 ✓
46	31201512-TA-T02	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	26			26	650.00	7			7	175.00	8			8	200.00	7			7	175.00	48.00 ✓	25.00	1,200.00 ✓
47	31151507-TW-P01	TWINE, plastic, one (1) kilo per roll	roll	7			7	700.00	0			0	0.00	3			3	300.00	3			3	300.00	13.00 ✓	100.00	1,300.00 ✓
HEATING AND VENTILATION AND AIR CIRCULATION																										
48	40101604-EF-G01	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit	1			1	1,109.68	0			0	0.00	0			0	0.00	0			0	0.00	1.00 ✓	1109.68	1,109.68 ✓
49	40101604-EF-C01	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1369.68	-
50	40101604-EF-S01	ELECTRIC FAN, STAND type, plastic blade	unit	2			2	1,713.72	0			0	0.00	2			2	1,713.72	0			0	0.00	4.00 ✓	856.86	3,427.44 ✓
51	40101604-EF-W01	ELECTRIC FAN, WALL type, plastic blade	unit	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	674.96	-
MEDICAL THERMOMETERS AND ACCESSORIES																										
52	41112224-TG-T01	THERMOGUN	piece	2			2	6,136.00	0			0	0.00	1			1	3,068.00	0			0	0.00	3.00 ✓	3068.00	9,204.00 ✓
LIGHTING AND FIXTURES AND ACCESSORIES																										
53	39101628-LT-L01	LED LINEAR TUBE, 18 WATTS FRO SERIES	piece	9			9	1,852.38	5			5	1,029.10	15			15	3,087.30	5			5	1,029.10	34.00 ✓	205.82	6,997.88 ✓
54	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED), 6W	piece	13			13	1,068.08	13			13	1,068.08	63			63	5,176.08	13			13	1,068.08	102.00 ✓	82.16	8,380.32 ✓
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
55	41111604-RU-P02	RULER, plastic, 450mm (18"), width: 38mm min	piece	11			11	198.22	0			0	0.00	0			0	0.00	0			0	0.00	11.00 ✓	18.02	198.22 ✓
CLEANING EQUIPMENT AND SUPPLIES																										
56	47131812-AF-A01	AIR FRESHENER, aerosol, 280ml/150g min	can	39			39	3,588.00	34			34	3,128.00	38			38	3,496.00	28			28	2,576.00	139.00 ✓	92.00	12,788.00 ✓
57	47131604-BR-S01	BROOM, soft (tambo)	piece	45			45	6,750.00	30			30	4,500.00	36			36	5,400.00	30			30	4,500.00	141.00 ✓	150.00	21,150.00 ✓
58	47131604-BR-T01	BROOM, STICK (TING-TING), usable length: 760mm min	piece	44			44	1,760.00	30			30	1,200.00	39			39	1,560.00	29			29	1,160.00	142.00 ✓	40.00	5,680.00 ✓
59	47131829-TB-C01	CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	51			51	7,650.00	39			39	5,850.00	41			41	6,150.00	28			28	4,200.00	159.00 ✓	150.00	23,850.00 ✓
60	47131805-CL-P01	CLEANSER, SCOURING POWDER, 350g min./can	can	16			16	640.00	12			12	480.00	16			16	640.00	0			0	0.00	44.00 ✓	40.00	1,760.00 ✓
61	47131811-DE-B02	DETERGENT BAR, 140 grams as packed	piece	15			15	180.00	12			12	144.00	14			14	168.00	2			2	24.00	43.00 ✓	12.00	516.00 ✓
62	47131811-DE-P02	DETERGENT POWDER, all purpose, 1kg	pack	35			35	3,500.00	35			35	3,500.00	48			48	4,800.00	35			35	3,500.00	153.00 ✓	100.00	15,300.00 ✓
63	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	90			90	45,000.00	50			50	25,000.00	86			86	43,000.00	53			53	26,500.00	279.00 ✓	500.00	139,500.00 ✓
64	47131601-DU-P01	DUST PAN, non-rigid plastic, w/ detachable handle	piece	35			35	2,800.00	0			0	0.00	26			26	2,080.00	0			0	0.00	61.00 ✓	80.00	4,880.00 ✓
65	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	0			0	0.00	0			0	0.00	3			3	393.75	3			3	393.75	6.00 ✓	131.25	787.50 ✓
66	73101612-HS-L01	HAND SOAP, Liquid, 500ml	bottle	30			30	4,500.00	22			22	3,300.00	36			36	5,400.00	31			31	4,650.00	119.00 ✓	150.00	17,850.00 ✓
67	47131802-FW-P02	FLOOR WAX, PASTE, RED	can	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	309.76	-
68	47131830-FC-A01	FURNITURE CLEANER, aerosol type, 300ml min per can	can	60			60	7,350.00	32			32	3,920.00	52			52	6,370.00	27			27	3,307.50	171.00 ✓	122.50	20,947.50 ✓
69	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	6			6	21,000.00	0			0	0.00	0			0	0.00	0			0	0.00	6.00 ✓	3500.00	21,000.00 ✓
70	47131613-MP-H02	MOPHANDLE, heavy duty, aluminum, screw type	piece	21			21	6,300.00	0			0	0.00	15			15	4,500.00	4			4	1,200.00	40.00 ✓	300.00	12,000.00 ✓
71	47131619-MP-R01	MOPHEAD, made of rayon, weight: 400 grams min	piece	24			24	3,036.00	16			16	2,024.00	21			21	2,656.50	11			11	1,391.50	72.00 ✓	126.50	9,108.00 ✓
72	47131501-RG-C01	RAGS, all cotton, 32 pieces per kilogram min	bundle	28			28	2,800.00	12			12	1,200.00	18			18	1,800.00	12			12	1,200.00	70.00 ✓	100.00	7,000.00 ✓

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73	47131602-SC-N01	SCOURING PAD, 5 pieces per pack	pack	30			30	3,300.00	11			11	1,210.00	25			25	2,750.00	11			11	1,210.00	77.00	110.00	8,470.00
74	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	35			35	4,812.50	7			7	962.50	24			24	3,300.00	7			7	962.50	73.00	137.50	10,037.50
75	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	5			5	375.00	0			0	0.00	0			0	0.00	0			0	0.00	5.00	75.00	375.00
PERSONAL PROTECTIVE EQUIPMENT																										
76	46181503-CA-C01	COVERALL, non-sterile, protective, medical grade	piece	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1144.00	-
77	46181702-FSH01	FACE SHIELD, direct splash protection	piece	19			19	2,371.20	18			18	2,246.40	31			31	3,868.80	18			18	2,246.40	86.00	124.80	10,732.80
78	46181804-GG-G01	PROTECTIVE SAFETY GOGGLES	piece	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	156.00	-
79	42131601-PA-A01	Polyethylene Apron (50g)	piece	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	15.08	-
80	42131702-SG-01	SURGICAL GOWN	piece	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	299.52	-
81	42131711-HC-H01	HEAD COVER, disposable	piece	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	2.60	-
82	42131609-SC-S01	SHOE COVER, disposable	pair	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	8.32	-
83	42132203-MG-G01	NITRILE GLOVES	piece	60			60	184.20	50			50	153.50	10			10	30.70	0			0	0.00	120.00	3.07	368.40
84	42132203-MG-G02	PREMIUM LATEX GLOVES	piece	52			52	261.04	26			26	130.52	52			52	261.04	26			26	130.52	156.00	5.02	782.12
85	42131713-SM-M01	SURGICAL MASK, 3-ply	piece	304			304	4,268.16	216			216	3,032.64	166			166	2,330.64	162			162	2,274.48	848.00	14.04	11,905.92
86	46182008-KN-M01	KN95 FACE MASK	piece	15			15	1,560.00	15			15	1,560.00	25			25	2,600.00	25			25	2,600.00	80.00	104.00	8,320.00
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
87	43211507-DSK001	MITHI DESKTOP, basic	unit	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	24,793.60	-
88	43211507-DSK002	MITHI DESKTOP, mid-range	unit	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	42,390.40	-
89	43211503-LAP001	MITHI LAPTOP, mid-range	unit	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	41,392.00	-
90	43201827-HD-X02	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece	7			7	18,555.81	0			0	0.00	2			2	5,301.66	0			0	0.00	9.00	2650.83	23,857.47
91	43202010-FD-U01	FLASH DRIVE, 16 GB capacity	piece	14			14	4,200.00	1			1	300.00	12			12	3,600.00	0			0	0.00	27.00	300.00	8,100.00
92	43211708-MO-O01	MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in ind	unit	2			2	260.00	2			2	260.00	1			1	130.00	0			0	0.00	5.00	130.00	650.00
93	43211708-MO-O02	MOUSE, WIRELESS, USB	unit	2			2	308.00	0			0	0.00	0			0	0.00	0			0	0.00	2.00	154.00	308.00
94	43212102-PR-D02	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	38100.97	-
95	43212102-PR-D01	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	9191.52	-
96	43212105-PR-L01	PRINTER, laser, monochrome	unit	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	724.88	-
97	43212105-PR-L02	PRINTER, laser, colored	unit	1			1	7,899.00	0			0	0.00	0			0	0.00	0			0	0.00	1.00	7899.00	7,899.00
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
98	44121710-CH-W01	CHALK, molded, white, dustless, length: 78mm min	box	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	85.00	-
99	44122105-BF-C01	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	23			23	276.00	6			6	72.00	7			7	84.00	6			6	72.00	42.00	12.00	504.00
100	44122105-BF-C02	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	23			23	460.00	7			7	140.00	12			12	240.00	1			1	20.00	43.00	20.00	860.00
101	44122105-BF-C03	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	23			23	575.00	6			6	150.00	14			14	350.00	1			1	25.00	44.00	25.00	1,100.00
102	44122105-BF-C04	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	15			15	900.00	6			6	360.00	4			4	240.00	1			1	60.00	25.00	60.00	1,560.00
103	44121801-CT-R01	CORRECTION TAPE, film base type, UL 6m min	piece	108			108	2,160.00	95			95	1,900.00	82			82	1,640.00	50			50	1,000.00	335.00	20.00	6,700.00
104	4411515-DF-B01	DATA FILE BOX, made of chipboard, with closed ends	piece	40			40	4,800.00	1			1	120.00	45			45	5,400.00	11			11	1,320.00	97.00	120.00	11,640.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
105	44122011-DF-F01	DATA FOLDER, made of chipboard, taglia lock	piece	8			8	800.00	0			0	0.00	0			0	0.00	0		0	0.00	8.00	100.00	800.00
106	44121506-EN-D01	ENVELOPE, DOCUMENTARY, for A4 size document	box	3			3	2,061.00	0			0	0.00	1			1	687.00	0		0	0.00	4.00	687.00	2,748.00
107	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	4			4	3,780.00	0			0	0.00	0			0	0.00	0		0	0.00	4.00	945.00	3,780.00
108	44121506-EN-X01	ENVELOPE, EXPANDING, KRAFTBOARD, for legal size doc	box	7			7	7,700.00	0			0	0.00	3			3	3,300.00	1		1	1,100.00	11.00	1,100.00	12,100.00
109	44121506-EN-X02	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece	5			5	160.00	5			5	160.00	5			5	160.00	5		5	160.00	20.00	32.00	640.00
110	44121506-EN-M02	ENVELOPE, mailing, white, 70gsm	box	2			2	739.00	0			0	0.00	1			1	369.50	0		0	0.00	3.00	369.50	1,108.50
111	44121504-EN-W02	ENVELOPE, mailing, white, with window	box	1			1	442.02	0			0	0.00	0			0	0.00	0		0	0.00	1.00	442.02	442.02
112	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	17			17	340.00	36			36	720.00	16			16	320.00	16		16	320.00	85.00	20.00	1,700.00
113	44122118-FA-P01	FASTENER, METAL, 70mm between prongs	box	9			9	769.50	2			2	171.00	9			9	769.50	2		2	171.00	22.00	85.50	1,881.00
114	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, 12 pockets	piece	32			32	4,160.00	5			5	650.00	10			10	1,300.00	0		0	0.00	47.00	130.00	6,110.00
115	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set	22			22	1,100.00	0			0	0.00	27			27	1,350.00	0		0	0.00	49.00	50.00	2,450.00
116	44122018-FT-D02	FILE TAB DIVIDER, bristol board, for legal	set	22			22	321.20	0			0	0.00	27			27	394.20	0		0	0.00	49.00	14.60	715.40
117	44122011-FO-F01	FOLDER, FANCY, for A4 size documents	bundle	3			3	891.00	0			0	0.00	2			2	594.00	0		0	0.00	5.00	297.00	1,485.00
118	44122011-FO-F02	FOLDER, FANCY, for legal size documents	bundle	4			4	1,400.00	1			1	350.00	2			2	700.00	0		0	0.00	7.00	350.00	2,450.00
119	44122011-FO-L01	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack	3			3	525.00	0			0	0.00	2			2	350.00	0		0	0.00	5.00	175.00	875.00
120	44122011-FO-L02	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack	3			3	761.61	0			0	0.00	4			4	1,015.48	0		0	0.00	7.00	253.87	1,777.09
121	44122027-FO-P01	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box	1			1	1,100.00	0			0	0.00	4			4	4,400.00	0		0	0.00	5.00	1,100.00	5,500.00
122	44122011-FO-T03	FOLDER, TAGBOARD, for A4 size documents	pack	6			6	2,220.00	1			1	370.00	1			1	370.00	0		0	0.00	8.00	370.00	2,960.00
123	44122011-FO-T04	FOLDER, TAGBOARD, for legal size documents	pack	8			8	2,960.00	0			0	0.00	5			5	1,850.00	0		0	0.00	13.00	370.00	4,810.00
124	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	11			11	770.00	4			4	280.00	4			4	280.00	4		4	280.00	23.00	70.00	1,610.00
125	44111515-MF-B02	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece	16			16	679.04	0			0	0.00	7			7	297.08	0		0	0.00	23.00	42.44	976.12
126	44121716-MA-F01	MARKER, FLUORESCENT, 3 assorted colors per set	set	20			20	974.40	3			3	146.16	8			8	389.76	2		2	97.44	33.00	48.72	1,607.76
127	44121708-MW-B01	MARKER, whiteboard, black, felt tip, bullet type	piece	39			39	975.00	14			14	350.00	9			9	225.00	2		2	50.00	64.00	25.00	1,600.00
128	44121708-MW-B02	MARKER, whiteboard, blue, felt tip, bullet type	piece	56			56	1,400.00	32			32	800.00	9			9	225.00	2		2	50.00	99.00	25.00	2,475.00
129	44121708-MW-B03	MARKER, whiteboard, red, felt tip, bullet type	piece	19			19	475.00	14			14	350.00	6			6	150.00	4		4	100.00	43.00	25.00	1,075.00
130	44121708-MP-B01	MARKER, PERMANENT, bullet type, black	piece	35			35	455.00	10			10	130.00	14			14	182.00	2		2	26.00	61.00	13.00	793.00
131	44121708-MP-B02	MARKER, PERMANENT, bullet type, blue	piece	30			30	390.00	7			7	91.00	14			14	182.00	2		2	26.00	53.00	13.00	689.00
132	44121708-MP-B03	MARKER, PERMANENT, bullet type, red	piece	25			25	325.00	8			8	104.00	13			13	169.00	3		3	39.00	49.00	13.00	637.00
133	44122104-PC-G01	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	45			45	450.00	27			27	270.00	18			18	180.00	9		9	90.00	99.00	10.00	990.00
134	44122104-PC-J02	PAPER CLIP, vinyl/plastic coat, length: 50mm min	box	29			29	580.00	13			13	260.00	18			18	360.00	10		10	200.00	70.00	20.00	1,400.00
135	44121706-PE-L01	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	25			25	2,500.00	7			7	700.00	11			11	1,100.00	5		5	500.00	48.00	100.00	4,800.00
136	44122037-RB-P10	RING BINDER, plastic, 32mm, 84 rings	bundle	0			0	0.00	0			0	0.00	0			0	0.00	0		0	0.00	0.00	239.79	-
137	44122101-RU-B01	RUBBER BAND, 70mm min lay flat length (#18)	box	4			4	408.00	0			0	0.00	0			0	0.00	0		0	0.00	4.00	102.00	408.00
138	44121905-SP-F01	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece	6			6	214.20	0			0	0.00	6			6	214.20	0		0	0.00	12.00	35.70	428.40
139	44121612-BL-H01	CUTTER BLADE, for heavy duty cutter	piece	15			15	270.00	1			1	18.00	5			5	90.00	0		0	0.00	21.00	18.00	378.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year	
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
140	44121612-CU-H01	CUTTER KNIFE, for general purpose	piece	12			12	409.20	0			0	0.00	3			3	102.30	0		0	0.00	15.00	34.10	511.50
141	44103202-DS-M01	DATING AND STAMPING MACHINE, heavy duty	piece	3			3	1,800.00	0			0	0.00	0			0	0.00	0		0	0.00	3.00	600.00	1,800.00
142	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	4			4	1,000.00	0			0	0.00	1			1	250.00	0		0	0.00	5.00	250.00	1,250.00
143	44101602-PU-P01	PUNCHER, paper, heavy duty, with two hole guide	piece	2			2	270.00	0			0	0.00	0			0	0.00	0		0	0.00	2.00	135.00	270.00
144	44121618-SS-S01	SCISSORS, symmetrical, blade length: 65mm min	pair	21			21	888.93	0			0	0.00	3			3	126.99	0		0	0.00	24.00	42.33	1,015.92
145	44121615-ST-S01	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece	7			7	1,261.40	0			0	0.00	0			0	0.00	0		0	0.00	7.00	180.20	1,261.40
146	44121615-ST-B01	STAPLER, BINDER TYPE, heavy duty, desktop	unit	0			0	0.00	0			0	0.00	0			0	0.00	0		0	0.00	0.00	914.16	-
147	44121613-SR-P01	STAPLE REMOVER, PLIER-TYPE	piece	2			2	90.00	0			0	0.00	0			0	0.00	0		0	0.00	2.00	45.00	90.00
148	44121605-TD-T01	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece	4			4	400.00	0			0	0.00	1			1	100.00	1		1	100.00	6.00	100.00	600.00
149	44101602-PB-M01	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit	0			0	0.00	0			0	0.00	0			0	0.00	0		0	0.00	0.00	9534.72	-
150	44101807-CA-C01	CALCULATOR, compact, 12 digits	unit	2			2	724.02	0			0	0.00	6			6	2,172.06	0		0	0.00	8.00	362.01	2,896.08
151	44101714-FX-M01	FACSIMILE MACHINE, uses thermal paper	unit	1			1	5,642.00	0			0	0.00	0			0	0.00	0		0	0.00	1.00	5642.00	5,642.00
152	44101601-PT-M01	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit	0			0	0.00	0			0	0.00	0			0	0.00	0		0	0.00	0.00	9297.60	-
153	44101603-PS-M01	PAPER SHREDDER, cutting width: 3mm-4mm (Entry Level)	unit	2			2	11,398.40	0			0	0.00	0			0	0.00	0		0	0.00	2.00	5699.20	11,398.40
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																									
154	44103109-BR-D05	DRUM CART, BROTHER DR-3455	Cart	0			0	0.00	0			0	0.00	0			0	0.00	0		0	0.00	0.00	6947.20	-
155	44103105-BR-B04	INK CART, BROTHER LC67B, Black	Cart	0			0	0.00	0			0	0.00	0			0	0.00	0		0	0.00	0.00	910.00	-
156	44103105-BR-B05	INK CART, BROTHER LC67HYEK, Black	Cart	0			0	0.00	0			0	0.00	0			0	0.00	0		0	0.00	0.00	1601.60	-
157	44103109-BR-D06	TONER CART, BROTHER DR-451CL, high yield 3000 pag	Cart	0			0	0.00	0			0	0.00	0			0	0.00	0		0	0.00	0.00	6760.00	-
158	44103103-BR-B16	TONER CART, BROTHER TN-456 BLACK, high yield 6500	Cart	0			0	0.00	0			0	0.00	0			0	0.00	0		0	0.00	0.00	5080.40	-
159	44103103-BR-C03	TONER CART, BROTHER TN-456 CYAN, high yield 6500	Cart	0			0	0.00	0			0	0.00	0			0	0.00	0		0	0.00	0.00	8569.60	-
160	44103103-BR-M03	TONER CART, BROTHER TN-456 MAGENTA, high yield 65	Cart	0			0	0.00	0			0	0.00	0			0	0.00	0		0	0.00	0.00	8569.60	-
161	44103103-BR-Y03	TONER CART, BROTHER TN-456 YELLOW, high yield 650	Cart	0			0	0.00	0			0	0.00	0			0	0.00	0		0	0.00	0.00	8569.60	-
162	44103103-SA-B03	TONER CART, SAMSUNG ML-D2850B, Black	Cart	0			0	0.00	0			0	0.00	0			0	0.00	0		0	0.00	0.00	5116.80	-
163	44103105-CA-C04	INK CART, CANON CL-741, Col.	cart	0			0	0.00	1			1	1,000.00	0			0	0.00	1		1	1,000.00	2.00	1000.00	2,000.00
164	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	0			0	0.00	0			0	0.00	0			0	0.00	0		0	0.00	0.00	1029.60	-
165	44103105-CA-B04	INK CART, CANON PG-740, Black	cart	1			1	754.00	0			0	0.00	1			1	754.00	0		0	0.00	2.00	754.00	1,508.00
166	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	0			0	0.00	1			1	1,000.00	0			0	0.00	0		0	0.00	1.00	1000.00	1,000.00
167	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	31			31	8,370.00	5			5	1,350.00	17			17	4,590.00	3		3	810.00	56.00	270.00	15,120.00
168	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	17			17	5,100.00	3			3	900.00	12			12	3,600.00	2		2	600.00	34.00	300.00	10,200.00
169	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	17			17	5,100.00	3			3	900.00	12			12	3,600.00	2		2	600.00	34.00	300.00	10,200.00
170	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	18			18	5,400.00	3			3	900.00	11			11	3,300.00	2		2	600.00	34.00	300.00	10,200.00
171	44103105-HP-B40	INK CART, HP C2P04AA (HP62) Black	cart	0			0	0.00	0			0	0.00	0			0	0.00	0		0	0.00	0.00	773.76	-
172	44103105-HP-T40	INK CART, HP C2P06AA (HP62) Tri-color	cart	0			0	0.00	0			0	0.00	0			0	0.00	0		0	0.00	0.00	950.56	-
173	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart	1			1	795.60	0			0	0.00	1			1	795.60	0		0	0.00	2.00	795.60	1,591.20

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			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
			174	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	1			1	920.40	0			0	0.00	0			0	0.00				0	
175	44103105-HP-P48	Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1996.80	-
176	44103105-HP-C48	Ink Cartridge, HP C9398A (HP72) 69ml Cyan	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1995.80	-
177	44103105-HP-M48	Ink Cartridge, HP C9399A (HP72) 69ml Magenta	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1996.80	-
178	44103105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 69ml Yellow	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1996.80	-
179	44103105-HP-G48	Ink Cartridge, HP C9401A (HP72) 69ml Gray	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1996.80	-
180	44103105-HP-B48	Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	3016.00	-
181	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	769.60	-
182	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	915.20	-
183	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	3			3	1,098.30	0			0	0.00	0			0	0.00	0			0	0.00	3.00	366.10	1,098.30
184	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	366.08	-
185	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	641.68	-
186	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	641.68	-
187	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	641.68	-
188	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1269.84	-
189	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	656.24	-
190	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	821.60	-
191	44103105-HP-B49	INK CART, HP CH565A (HP82) Black	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1944.80	-
192	44103105-HP-C49	INK CART, HP CH566A (HP82) Cyan	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1539.20	-
193	44103105-HP-M49	INK CART, HP CH567A (HP82) Magenta	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1539.20	-
194	44103105-HP-Y49	INK CART, HP CH568A (HP82) Yellow	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1539.20	-
195	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	0			0	0.00	0			0	0.00	1			1	1,570.40	0			0	0.00	1.00	1570.40	1,570.40
196	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	0			0	0.00	0			0	0.00	1			1	1,165.84	0			0	0.00	1.00	1165.84	1,165.84
197	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	0			0	0.00	0			0	0.00	1			1	1,165.84	0			0	0.00	1.00	1165.84	1,165.84
198	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL), Yellow	0			0	0.00	0			0	0.00	1			1	1,165.84	0			0	0.00	1.00	1165.84	1,165.84
199	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	10			10	5,000.00	7			7	3,500.00	14			14	7,000.00	13			13	6,500.00	44.00	500.00	22,000.00
200	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	7			7	3,500.00	5			5	2,500.00	9			9	4,500.00	8			8	4,000.00	29.00	500.00	14,500.00
201	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	1			1	550.00	1			1	550.00	0			0	0.00	0			0	0.00	2.00	550.00	1,100.00
202	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	1			1	490.00	0			0	0.00	0			0	0.00	0			0	0.00	1.00	490.00	490.00
203	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	366.08	-
204	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	249.60	-
205	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	249.60	-
206	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	249.60	-
207	44103105-HP-T43	Ink Cartridge, HP F6V26AA (HP680) Tri-color	2			2	839.66	1			1	419.83	3			3	1,259.49	2			2	839.66	8.00	419.83	3,358.64
208	44103105-HP-B43	Ink Cartridge, HP F6V27AA (HP680) Black	2			2	980.00	2			2	980.00	3			3	1,470.00	2			2	980.00	9.00	490.00	4,410.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
209	44103105-HP-CS0	Ink Cartridge, HP L0551AA (HP955) Cyan Original	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	995.75	-
210	44103105-HP-M50	Ink Cartridge, HP L0554AA (HP955) Magenta Original	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	995.75	-
211	44103105-HP-Y50	Ink Cartridge, HP L0557AA (HP955) Yellow Original	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	995.75	-
212	44103105-HP-B50	Ink Cartridge, HP L0560AA (HP955) Black Original	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	4956.60	-
213	44103105-HX-C48	Ink Cartridge, HP L0563AA (HP955XL) Cyan Original	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1212.64	-
214	44103105-HX-M48	Ink Cartridge, HP L0566AA (HP955XL) Magenta Origin	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1212.64	-
215	44103105-HX-Y48	Ink Cartridge, HP L0569AA (HP955XL) Yellow Original	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1212.64	-
216	44103105-HX-B48	Ink Cartridge, HP L0572AA (HP955XL) Black Original	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1644.24	-
217	44103105-HP-CS1	Ink Cartridge, HP T6L89AA (HP905) Cyan Original	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	453.62	-
218	44103105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta Original	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	453.62	-
219	44103105-HP-Y51	Ink Cartridge, HP T6L97AA (HP905) Yellow Original	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	453.62	-
220	44103105-HP-B51	Ink Cartridge, HP T6M01AA (HP905) Black Original	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	741.28	-
221	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	77.43	-
222	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	77.94	-
223	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black, for LX-310	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	77.94	-
224	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	2685.28	-
225	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1892.80	-
226	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	2685.28	-
227	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	3567.20	-
228	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black, for HL54500N	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	5002.40	-
229	44103103-HP-B12	TONER CART, HP CB435A, Black	cart	2			2	6,890.00	2			2	6,890.00	2			2	6,890.00	2			2	6,890.00	8,000	3445.00	27,560.00
230	44103103-HP-B14	TONER CART, HP CB540A, Black	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	3337.36	-
231	44103103-HP-B18	TONER CART, HP CE255A, Black	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	7332.00	-
232	44103103-HP-B21	TONER CART, HP CE278A, Black	cart	4			4	15,808.00	2			2	7,904.00	2			2	7,904.00	2			2	7,904.00	10,000	3952.00	39,520.00
233	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	5			5	17,490.00	0			0	0.00	2			2	6,996.00	0			0	0.00	7,000	3498.00	24,486.00
234	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	2360.80	-
235	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	2542.80	-
236	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	2542.80	-
237	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	2542.80	-
238	44103103-HP-B24	TONER CART, HP CE320A, Black	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	2916.16	-
239	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	3072.16	-
240	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	3072.16	-
241	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	3072.16	-
242	44103103-HP-B25	TONER CART, HP CE390A, Black	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	7856.16	-
243	44103103-HP-B26	TONER CART, HP CE400A, Black	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	6900.40	-

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
244	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	10193.04	-
245	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	10193.04	-
246	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	10193.04	-
247	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	4201.60	-
248	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	6011.20	-
249	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	6011.20	-
250	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	6011.20	-
251	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	1			1	4,466.80	1			1	4,466.80	0			0	0.00	0			0	0.00	2.00	4466.80	8,933.60
252	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	7332.00	-
253	44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black LaserJet	cart	1			1	3,800.00	0			0	0.00	0			0	0.00	0			0	0.00	1.00	3800.00	3,800.00
254	44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart	1			1	7,500.00	1			1	7,500.00	1			1	7,500.00	1			1	7,500.00	4.00	7500.00	30,000.00
255	44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart	4			4	24,800.00	0			0	0.00	5			5	31,000.00	1			1	6,200.00	10.00	6200.00	62,000.00
256	44103103-HP-B51	HP Toner CF280XC	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	7112.56	-
257	44103103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart	1			1	10,700.00	0			0	0.00	1			1	10,700.00	1			1	10,700.00	3.00	10700.00	32,100.00
258	44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart	3			3	11,865.00	0			0	0.00	3			3	11,865.00	0			0	0.00	6.00	3955.00	23,730.00
259	44103103-HX-B51	Toner Cartridge, HP CF283XC (HP83X) Blk Contract L	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	4056.00	-
260	44103103-HP-B58	Toner Cartridge, HP CF287A (HP87) black	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	10051.00	-
261	44103103-HX-B52	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	13156.00	-
262	44103103-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	2901.60	-
263	44103103-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	2953.60	-
264	44103103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	2953.60	-
265	44103103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	2953.60	-
266	44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	7056.40	-
267	44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	8846.24	-
268	44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow LaserJe	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	8846.24	-
269	44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta LaserJ	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	8846.24	-
270	44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black LaserJet	cart	1			1	3,429.78	1			1	3,429.78	1			1	3,429.78	1			1	3,429.78	4.00	3429.78	13,719.12
271	44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan LaserJet	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	4043.83	-
272	44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow LaserJe	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	4043.83	-
273	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta LaserJ	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	4440.80	-
274	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	7441.20	-
275	44103103-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	5616.00	-
276	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	7472.40	-
277	44103103-HX-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	5616.00	-
278	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	5616.00	-

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year			
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT	
279	44103103-HX-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart	0			0	0.00	0				0	0.00	0					0	0.00	0.00	7472.40	-			
280	44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart	0			0	0.00	0				0	0.00	0					0	0.00	0.00	5616.00	-			
281	44103103-HX-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart	0			0	0.00	0				0	0.00	0					0	0.00	0.00	7472.40	-			
282	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	4			4	18,400.00	2				2	9,200.00	3					3	13,800.00	2	2	9,200.00	11.00	4600.00	50,600.00
283	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	0			0	0.00	0				0	0.00	0					0	0.00	0.00	4399.20	-			
284	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	0			0	0.00	0				0	0.00	0					0	0.00	0.00	3406.00	-			
285	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	0			0	0.00	0				0	0.00	0					0	0.00	0.00	2350.40	-			
286	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	0			0	0.00	0				0	0.00	0					0	0.00	0.00	2454.40	-			
287	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	0			0	0.00	0				0	0.00	0					0	0.00	0.00	3380.00	-			
288	44103103-SA-B14	TONER CART, SAMSUNG MLT-D108S, Black	cart	0			0	0.00	0				0	0.00	0					0	0.00	0.00	2875.58	-			
289	44103103-SA-B21	TONER CART, SAMSUNG MLT-D203E, Black	cart	0			0	0.00	0				0	0.00	0					0	0.00	0.00	7259.20	-			
290	44103103-SA-B18	TONER CART, SAMSUNG MLT-D203L, Black	cart	0			0	0.00	0				0	0.00	0					0	0.00	0.00	3458.00	-			
291	44103103-SA-B20	TONER CART, SAMSUNG MLT-D203J, black	cart	0			0	0.00	0				0	0.00	0					0	0.00	0.00	6442.80	-			
292	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	0			0	0.00	0				0	0.00	0					0	0.00	0.00	7321.14	-			
293	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	0			0	0.00	0				0	0.00	0					0	0.00	0.00	3962.24	-			
294	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0			0	0.00	0				0	0.00	0					0	0.00	0.00	4066.40	-			
295	44103103-BR-B15	TONER CART, BROTHER TN-3478 Black	cart	0			0	0.00	0				0	0.00	0					0	0.00	0.00	6370.00	-			
296	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart	0			0	0.00	0				0	0.00	0					0	0.00	0.00	13399.36	-			
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
297	45121517-DO-C02	DOCUMENT CAMERA	unit	0			0	0.00	0				0	0.00	0					0	0.00	0.00	23623.60	-			
298	45111609-MM-P01	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit	0			0	0.00	0				0	0.00	0					0	0.00	0.00	17472.00	-			
FLAG OR ACCESSORIES																											
299	55121905-PH-F01	PHILIPPINE NATIONAL FLAG, 100% polyester	piece	0			0	0.00	0				0	0.00	0					0	0.00	0.00	284.84	-			
PRINTED PUBLICATIONS																											
300	55101524-RA-H01	HANDBOOK (RA 9184), 7th Edition	book	1			1	37.21	0				0	0.00	0					0	0.00	1.00	37.21	37.21			
FIRE FIGHTING EQUIPMENT																											
301	46191601-FE-M01	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit	1			1	1,144.00	0				0	0.00	0					0	0.00	1.00	1144.00	1,144.00			
302	46191601-FE-H01	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit	0			0	0.00	0				0	0.00	0					0	0.00	0.00	5613.25	-			
CONSUMER ELECTRONICS																											
303	52161535-DV-R01	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit	0			0	0.00	0				0	0.00	0					0	0.00	0.00	6415.64	-			
FURNITURE AND FURNISHINGS																											
304	56101504-CH-B01	CHAIR, monobloc, beige, with backrest, w/o armrest	piece	0			0	0.00	0				0	0.00	0					0	0.00	0.00	303.68	-			
305	56101504-CH-W01	CHAIR, monobloc, white, with backrest, w/o armrest	piece	0			0	0.00	0				0	0.00	0					0	0.00	0.00	301.60	-			
306	56101519-TM-S01	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit	0			0	0.00	0				0	0.00	0					0	0.00	0.00	1336.40	-			

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
307 56101519-TM-S02 TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1315.60	-
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																								
308 60121413-CB-P01 CLEARBOOK, 20 transparent pockets, for A4 size	piece	2			2	170.00	0			0	0.00	1			1	85.00	0			0	0.00	3.00	85.00	255.00
309 60121413-CB-P02 CLEARBOOK, 20 transparent pockets, for LEGAL size	piece	18			18	1,800.00	7			7	700.00	8			8	800.00	6			6	600.00	39.00	100.00	3,900.00
310 60121534-ER-P01 ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	7			7	140.00	0			0	0.00	0			0	0.00	0			0	0.00	7.00	20.00	140.00
311 60121524-SP-G01 SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	128			128	5,120.00	74			74	2,960.00	180			180	7,200.00	92			92	3,680.00	474.00	40.00	18,960.00
312 60121524-SP-G02 SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	100			100	4,000.00	74			74	2,960.00	118			118	4,720.00	47			47	1,880.00	339.00	40.00	13,560.00
313 60121524-SP-G03 SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece	57			57	2,565.00	32			32	1,440.00	50			50	2,250.00	30			30	1,350.00	169.00	45.00	7,605.00
314 60121124-WR-P01 WRAPPING PAPER, kraft, 65gsm (-5%)	pack	1			1	150.00	0			0	0.00	0			0	0.00	0			0	0.00	1.00	150.00	150.00
SOFTWARE																								
1 43231513-SFT-001 Business function specific software	license	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
2 43231602-SFT-002 Finance accounting and enterprise resource planning ERP software	license	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
3 43232004-SFT-003 Computer game or entertainment software	license	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
4 43232107-SFT-004 Content authoring and editing software	license	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
5 43232202-SFT-005 Content management software	license	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
6 43232304-SFT-006 Data management and query software	license	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
7 43232402-SFT-007 Development software	license	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
8 43232505-SFT-008 Educational or reference software	license	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
9 43232603-SFT-009 Industry specific software	license	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
10 43232701-SFT-010 Network applications software	license	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
11 43232802-SFT-011 Network management software	license	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
12 43232905-SFT-012 Networking software	license	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
13 43233004-SFT-013 Operating environment software	license	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
14 43233205-SFT-014 Security and protection software	license	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
15 43233405-SFT-015 Utility and device driver software	license	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
16 43233501-SFT-016 Information exchange software	license	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
PART II. OTHER ITEMS NOT AVAILABLE AT PS BUT REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																								
Common Electrical Supplies																								
1 40101701-AC-W01 Air Conditioning Unit, Window Inverter Type		0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
2 40101701-AC-S01 Air Conditioning Unit, Split Type		0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
Common Office Equipment																								
1 44111905-WB-N01 White Board with frame, 2'x3'		1			1	800.00	0			0	0.00	0			0	0.00	3			3	2,400.00	4.00	800.00	3,200.00
2 44111911-WB-D01 White Board, Digital		0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
Common Office Supplies																								
1 BATTERY, size 9v, alkaline, 1 piece per blister pack	pack	11			11	1,870.00	18			18	3,060.00	11			11	1,870.00	0			0	0.00	40.00	170.00	6,800.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
Buttons, magnetic	pck	12			12	420.00	5			5	175.00	1			1	35.00	0			0	0.00	18.00	35.00	630.00
cartolina, maize yellow, 100 gsm	piece	20			20	200.00	0			0	0.00	10			10	100.00	0			0	0.00	30.00	10.00	300.00
cartolina, paris green, 100 gsm	piece	20			20	200.00	0			0	0.00	10			10	100.00	0			0	0.00	30.00	10.00	300.00
Chalk, colored	box	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	60.00	-
Dater, 3mm, self-inking	pc	4			4	1,400.00	0			0	0.00	2			2	700.00	0			0	0.00	6.00	350.00	2,100.00
Dater, 4 digitals, 5 mm, non-self inking	pc	2			2	120.00	0			0	0.00	0			0	0.00	0			0	0.00	2.00	60.00	120.00
Desk Organizer/File tray, legal size, 3 layers	pc	0			0	0.00	0			0	0.00	5			5	2,250.00	0			0	0.00	5.00	450.00	2,250.00
DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	40.00	-
Envelope, expanding, kraftboard, legal size	pc	15			15	225.00	10			10	150.00	65			65	975.00	10			10	150.00	100.00	15.00	1,500.00
FASTENER, Metal with plastic coating	pc	31			31	1,085.00	3			3	105.00	8			8	280.00	2			2	70.00	44.00	35.00	1,540.00
Flash Drive 32 GB, High Quality, USB 3.0	pc	8			8	4,000.00	0			0	0.00	0			0	0.00	0			0	0.00	8.00	500.00	4,000.00
Folder Pressboard, Color Green, Legal Size	pc	45			45	540.00	20			20	240.00	0			0	0.00	0			0	0.00	65.00	12.00	780.00
FOLDER, Expanding, A4	pc	15			15	225.00	0			0	0.00	50			50	750.00	0			0	0.00	65.00	15.00	975.00
FOLDER, expanding green w/o tab long thick us 20 pts.	pc	0			0	0.00	0			0	0.00	200			200	6,000.00	0			0	0.00	200.00	30.00	6,000.00
FOLDER, Expanding with green tab, legal	pcs	40			40	800.00	0			0	0.00	120			120	2,400.00	0			0	0.00	160.00	20.00	3,200.00
FOLDER, L-Type, Legal Size	pcs	10			10	60.00	0			0	0.00	5			5	30.00	0			0	0.00	15.00	6.00	90.00
FOLDER, Pressboard, size 210mm x 370mm, 100s/box	box	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1100.00	-
folder, tagboard, legal, light brown outside cover, white inside	piece	70			70	350.00	0			0	0.00	70			70	350.00	0			0	0.00	140.00	5.00	700.00
MARKER, permanent, chisel type, black	pc	8			8	160.00	4			4	80.00	9			9	180.00	4			4	80.00	25.00	20.00	500.00
Marker, Permanent, Chisel Type, blue	pc	6			6	120.00	2			2	40.00	7			7	140.00	2			2	40.00	17.00	20.00	340.00
Marker, Permanent, Chisel Type, red	pc	2			2	40.00	0			0	0.00	5			5	100.00	0			0	0.00	7.00	20.00	140.00
Note Flags 5 colors per set	pck	49			49	1,470.00	14			14	420.00	31			31	930.00	5			5	150.00	99.00	30.00	2,970.00
Notebook, Spiral, Big, 8.5" x 11"	piece	8			8	280.00	5			5	175.00	0			0	0.00	5			5	175.00	18.00	35.00	630.00
Paper for certificates (Board) 10 pcs/pack	pck	15			15	450.00	0			0	0.00	2			2	60.00	0			0	0.00	17.00	30.00	510.00
Paper, colored 9-in-1 short,gsm39, ultrabrite 500sheets/ream	ream	0			0	0.00	1			1	250.00	0			0	0.00	0			0	0.00	1.00	250.00	250.00
Paper, colored, assorted, A4, 250 sheets per ream	rm	2			2	440.00	0			0	0.00	0			0	0.00	0			0	0.00	2.00	220.00	440.00
PAPER, colored, BLUE (A4), GSM 80, 500 sheets per ream	rm	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	285.00	-
PAPER, colored, BLUE (legal), GSM 80, 500 sheets per ream	rm	1			1	300.00	3			3	900.00	4			4	1,200.00	2			2	600.00	10.00	300.00	3,000.00
PAPER, colored, GREEN (A4), GSM 80, 500 sheets per ream	rm	3			3	855.00	0			0	0.00	1			1	285.00	0			0	0.00	4.00	285.00	1,140.00
PAPER, colored, GREEN (legal), GSM 80, 500 sheets per ream	rm	5			5	1,500.00	3			3	900.00	10			10	3,000.00	8			8	2,400.00	26.00	300.00	7,800.00
PAPER, colored, PINK (A4), GSM 80, 500 sheets per ream	rm	2			2	570.00	0			0	0.00	3			3	855.00	0			0	0.00	5.00	285.00	1,425.00
PAPER, colored, PINK (legal), GSM 80, 500 sheets per ream	rm	1			1	300.00	0			0	0.00	0			0	0.00	0			0	0.00	1.00	300.00	300.00
PAPER, colored, YELLOW (A4), GSM 80, 500 sheets per ream	rm	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	285.00	-
PAPER, colored, YELLOW (legal), GSM 80, 500 sheets per ream	rm	0			0	0.00	0			0	0.00	2			2	600.00	0			0	0.00	2.00	300.00	600.00
Paper, MANILA PAPER, 10 sheets per sleeves	slv	1			1	40.00	0			0	0.00	0			0	0.00	0			0	0.00	1.00	40.00	40.00

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37	Paper, Matte sticker paper, A4	pack	6		6	300.00	0			0	0.00	10			10	500.00	0			0	0.00	16.00	50.00	800.00
38	Paper, multicopy, A3 (297x420 mm)	ream	2		2	760.00	0			0	0.00	10			10	3,800.00	0			0	0.00	12.00	380.00	4,560.00
39	Paper, multicopy, letter, for laser printing 80gsm	ream	24		24	4,800.00	6			6	1,200.00	6			6	1,200.00	5			5	1,000.00	41.00	200.00	8,200.00
40	Paper, Photopaper A3 size, NOT GLOSSY	pack	1		1	325.00	0			0	0.00	0			0	0.00	0			0	0.00	1.00	325.00	325.00
41	Paper, Poster paper, Size 13" x 20" Kromekote 189	piece	0		0	0.00	0			0	0.00	20			20	300.00	0			0	0.00	20.00	15.00	300.00
42	Paper, Specialty board paper (pale cream; 8.5 X 13"; 200 gsm; 10 sheets/pack)	pack	7		7	210.00	0			0	0.00	4			4	120.00	0			0	0.00	11.00	30.00	330.00
43	Paper, Specialty board paper (white); 8.5 X 13"; 200 gsm; 10 sheets/pack)	pack	2		2	60.00	0			0	0.00	50			50	1,500.00	0			0	0.00	52.00	30.00	1,560.00
44	PAPER, Sticker 8-1/2"x11" short not glossy, 10's	pack	1		1	45.00	1			1	45.00	6			6	270.00	6			6	270.00	14.00	45.00	630.00
45	Pen, Ballpoint pen, OG-5 black, ordinary	piece	76		76	380.00	9			9	45.00	56			56	280.00	39			39	195.00	180.00	5.00	900.00
46	Pen, Ballpoint pen, OG-5 blue, ordinary	piece	26		26	130.00	15			15	75.00	26			26	130.00	15			15	75.00	82.00	5.00	410.00
47	Pen, Ballpoint pen, OG-5 red, ordinary	pc	2		2	10.00	1			1	5.00	2			2	10.00	1			1	5.00	6.00	5.00	30.00
48	Pen, ballpoint, BPS fine, Japan, Black	pc	100		100	2,400.00	44			44	1,056.00	73			73	1,752.00	44			44	1,056.00	261.00	24.00	6,264.00
49	Pen, ballpoint, BPS fine, Japan, Blue	pc	87		87	2,088.00	45			45	1,080.00	54			54	1,296.00	37			37	888.00	223.00	24.00	5,352.00
50	PEN, Ballpoint, BPS Fine, Japan, Green	pc	11		11	264.00	3			3	72.00	3			3	72.00	8			8	192.00	25.00	24.00	600.00
51	Pen, ballpoint, BPS fine, Japan, Red	pcs	44		44	1,056.00	26			26	624.00	38			38	912.00	31			31	744.00	139.00	24.00	3,336.00
52	PEN, COLORED MARKER, 12's	set	1		1	130.00	0			0	0.00	0			0	0.00	0			0	0.00	1.00	130.00	130.00
53	PEN, Marking Pen, Whiteboard, chisel Type refillable, black	pcs	2		2	90.00	2			2	90.00	2			2	90.00	2			2	90.00	8.00	45.00	360.00
54	PEN, Marking Pen, Whiteboard, chisel Type refillable, blue	pc	0		0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	45.00	-
55	PEN, sign pen, violet, 0.5 pt.	pcs	27		27	675.00	22			22	550.00	22			22	550.00	22			22	550.00	93.00	25.00	2,325.00
56	Pen, Sign PEN, black blue, 0.5 pt.	pcs	65		65	1,625.00	28			28	700.00	43			43	1,075.00	38			38	950.00	174.00	25.00	4,350.00
57	Pen, SIGN PEN, Brown, 0.5 pt.	pc	0		0	0.00	0			0	0.00	10			10	250.00	0			0	0.00	10.00	25.00	250.00
58	Pen, Sign pen, green, 0.4 pt.	pc	23		23	920.00	20			20	800.00	22			22	880.00	20			20	800.00	85.00	40.00	3,400.00
59	Pen, Sign pen, green, 0.5 pt.	pc	2		2	50.00	2			2	50.00	13			13	325.00	5			5	125.00	22.00	25.00	550.00
60	Pencil, with eraser, Eberhard Faber, no.2	box	5		5	425.00	0			0	0.00	0			0	0.00	0			0	0.00	5.00	85.00	425.00
61	Photo Paper, A4, Glossy	pack	23		23	1,610.00	3			3	210.00	11			11	770.00	6			6	420.00	43.00	70.00	3,010.00
62	Photo Paper, A4, Matte	pack	2		2	140.00	0			0	0.00	3			3	210.00	3			3	210.00	8.00	70.00	560.00
63	Photopaper, A3 size, GLOSSY	pack	3		3	600.00	3			3	600.00	3			3	600.00	3			3	600.00	12.00	200.00	2,400.00
64	Post-it Flag 680 Sign Here Yellow 25x43mm (50 sheets)	pad	11		11	1,320.00	7			7	840.00	5			5	600.00	2			2	240.00	25.00	120.00	3,000.00
65	Push Pins, Flat head type, assorted colors, 100 pcs. per case	case	4		4	140.00	0			0	0.00	1			1	35.00	0			0	0.00	5.00	35.00	175.00
66	Ribbon, Typewriter, manual typewriter	pc	6		6	240.00	0			0	0.00	0			0	0.00	0			0	0.00	6.00	40.00	240.00
67	RULER, METAL, 12"	pc	14		14	700.00	0			0	0.00	6			6	300.00	0			0	0.00	20.00	50.00	1,000.00
68	Stapler with Staple wire remover	pcs	4		4	400.00	0			0	0.00	1			1	100.00	1			1	100.00	6.00	100.00	600.00
69	Tape, Double-sided, 1"	roll	17		17	510.00	7			7	210.00	4			4	120.00	4			4	120.00	32.00	30.00	960.00
70	Tape, Duct tape, black	box	2		2	160.00	0			0	0.00	0			0	0.00	0			0	0.00	2.00	80.00	160.00
71	Thumb tacks	roll	6		6	90.00	0			0	0.00	0			0	0.00	5			5	75.00	11.00	15.00	165.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT						
72	Tissue, facial, 2 ply, 150 pulls	pack	17			17	1,700.00	13				13	1,300.00	28				28	2,800.00	13			13	1,300.00	71.00	100.00	7,100.00
73	Notebook, Columnar Notebook, 5 columns, 50 leaves	pack	5			5	250.00	0				0	0.00	0				0	0.00	0			0	0.00	5.00	50.00	250.00
74	Pen, OHP pen, Blue	piece	2			2	100.00	0				0	0.00	0				0	0.00	0			0	0.00	2.00	50.00	100.00
75	Pen, OHP pen, Green	piece	2			2	100.00	0				0	0.00	0				0	0.00	0			0	0.00	2.00	50.00	100.00
76	Xprinter thermal cash receipt printer thermal paper, 58mmx45mm	roll	4			4	160.00	0				0	0.00	0				0	0.00	0			0	0.00	4.00	40.00	160.00
77	Cartolina, white, thick	piece	50			50	400.00	0				0	0.00	50				50	400.00	0			0	0.00	100.00	8.00	800.00
78	Paper bond, neon green, letter, 100pcs/ pack	pack	1			1	200.00	0				0	0.00	1				1	200.00	0			0	0.00	2.00	200.00	400.00
Common Janitorial Supplies																											
1	Bath towels	pc	2			2	300.00	0				0	0.00	2				2	300.00	0			0	0.00	4.00	150.00	600.00
2	Bleach, liquid lemon scent	gal	16			16	2,400.00	16				16	2,400.00	23				23	3,450.00	13			13	1,950.00	68.00	150.00	10,200.00
3	Dirt and Stain Remover	can	5			5	600.00	2				2	240.00	5				5	600.00	2			2	240.00	14.00	120.00	1,680.00
4	Dishwashing Scrub with Foam	pc	63			63	3,150.00	38				38	1,900.00	52				52	2,600.00	33			33	1,650.00	186.00	50.00	9,300.00
5	Door mat, braided	pc	42			42	2,310.00	8				8	440.00	16				16	880.00	6			6	330.00	72.00	55.00	3,960.00
6	Gloves knitted with rubber padding (palm side)	pair	48			48	3,360.00	42				42	2,940.00	47				47	3,290.00	47			47	3,290.00	184.00	70.00	12,880.00
7	Gloves, rubber, large	pair	27			27	1,890.00	20				20	1,400.00	33				33	2,310.00	28			28	1,960.00	108.00	70.00	7,560.00
8	Gloves, rubber, medium	pair	8			8	640.00	0				0	0.00	3				3	240.00	0			0	0.00	11.00	80.00	880.00
9	Gloves, Surgical gloves, medium	box	5			5	1,500.00	2				2	600.00	10				10	3,000.00	7			7	2,100.00	24.00	300.00	7,200.00
10	Hand Sanitizer, 500ml per bot	bot	24			24	3,600.00	19				19	2,850.00	8				8	1,200.00	5			5	750.00	56.00	150.00	8,400.00
11	Insecticide, waterbase spraym 600ml	can	9			9	5,400.00	2				2	1,200.00	9				9	5,400.00	1			1	600.00	21.00	600.00	12,600.00
12	Mask, Face mask	box	17			17	2,550.00	12				12	1,800.00	27				27	4,050.00	24			24	3,600.00	80.00	150.00	12,000.00
13	Oil, Multi-Purpose oil	pc	5			5	550.00	3				3	330.00	3				3	330.00	2			2	220.00	13.00	110.00	1,430.00
14	Scrubbing pad without foam, heavy duty	pc	20			20	1,400.00	12				12	840.00	19				19	1,330.00	12			12	840.00	63.00	70.00	4,410.00
15	Soap, anti bacterial hand soap (in bottle dispenser), 450ml per bottle	bot	25			25	3,750.00	12				12	1,800.00	24				24	3,600.00	21			21	3,150.00	82.00	150.00	12,300.00
16	Soap, bath, antibacterial, 90gms	pc	31			31	1,240.00	18				18	720.00	40				40	1,600.00	22			22	880.00	111.00	40.00	4,440.00
17	Soap, Dishwashing gel, 1 liter	bot	33			33	3,960.00	17				17	2,040.00	32				32	3,840.00	17			17	2,040.00	99.00	120.00	11,880.00
18	Soap, DISHWASHING GEL, antibacterial, 250ml	bot	47			47	5,640.00	25				25	3,000.00	45				45	5,400.00	26			26	3,120.00	143.00	120.00	17,160.00
19	Tile brush, for laundry sink	pc	22			22	1,540.00	10				10	700.00	24				24	1,680.00	10			10	700.00	66.00	70.00	4,620.00
20	Toilet deodorant cake	box	10			10	650.00	15				15	975.00	11				11	715.00	15			15	975.00	51.00	65.00	3,315.00
21	Trash bag, 37"x40", black, 100pcs./bundle	bundle	12			12	9,600.00	4				4	3,200.00	13				13	10,400.00	5			5	4,000.00	34.00	800.00	27,200.00
22	Liquid dye wax, red, easy dry, stainfree after dry, odorless	gallon	2			2	800.00	0				0	0.00	0				0	0.00	0			0	0.00	2.00	400.00	800.00
23	Muriatic acid/Hydrochloric acid, 500ml	ml	2			2	140.00	0				0	0.00	0				0	0.00	0			0	0.00	2.00	70.00	140.00
24	Push brush, 4 ft. aluminum handle, 10" bristle	piece	2			2	600.00	0				0	0.00	0				0	0.00	0			0	0.00	2.00	300.00	600.00
25	Toilet brush, plastic handle, round head, end to end length 38 cm, brush size 3cm.	piece	6			6	360.00	0				0	0.00	0				0	0.00	0			0	0.00	6.00	60.00	360.00
26	Mop, magic mop, adjustable handle, stainless steel+PP+PVA, PVA sponge mop head, 120x28 cm	piece	3			3	750.00	0				0	0.00	3				3	750.00	0			0	0.00	6.00	250.00	1,500.00

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		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
27	Emulsion wax	gallon	2			2	900.00	0			0	0.00	0			0	0.00	0			0	0.00	2	450.00	900.00
Audio and visual presentation and composing equipment																									
1	52161505-TV-S01	SMART Television	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
2	52161520-MC-M01	Microphone	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
3	52161512-SP-K01	Speakers	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
4	32101514-AM-P01	Amplifier	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
5	52161517-EQ-E01	Equalizer	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
Photographic or filming or video equipment																									
1	46171615-HD-C01	HD Camera	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
2	45121504-DS-C01	DSLR Camera	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
3	45121516-VH-C01	HD Video Camera	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
4	45121506-VC-C01	Video Conference Equipment	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
Common ICT Equipment																									
1	43212104-PI-M01	PRINTER, Inkjet, Monochrome	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
2	43212104-PI-C01	PRINTER, Inkjet, Color	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
3	43212105-PP-001	Portable Printer	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
4	43211509-AT-001	Android Tablet	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
5	43222610-HS-001	Hub/Switches	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
6	43222609-NR-001	Network Routers	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
7	43222640-WA-P01	Wireless Access Point	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
8	43211711-SF-001	Scanner, Flatbed	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
9	45111601-WP-P01	Wireless Pointing Device / Laser Pointer	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
10	81112306-MF-P01	Multi Function PRINTER	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
11	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
12	43191501-MP-001	Mobile Phone	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
13	43211711-SC-D01	Scanner, Colored, Double sided, feeder type	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
Consumables																									
1	DRUM CART for DocuCentre S2056	cart	1			1	8,000.00	0			0	0.00	1			1	8,000.00	1			1	8,000.00	3.00	8000.00	24,000.00
2	DRUM CART, for DocuCentre S2220	cart	2			2	22,400.00	0			0	0.00	2			2	22,400.00	0			0	0.00	4.00	11200.00	44,800.00
3	DRUM CART, for DocuCentre S2520	cart	0			0	0.00	1			1	11,000.00	1			1	11,000.00	0			0	0.00	2.00	11000.00	22,000.00
4	Drum Cartridge for Brother Printer DR-2255	cart	0			0	0.00	1			1	4,000.00	0			0	0.00	0			0	0.00	1.00	4000.00	4,000.00
5	Drum Cartridge for Brother Printer DR-2355	cart	2			2	7,000.00	2			2	7,000.00	0			0	0.00	0			0	0.00	4.00	3500.00	14,000.00
6	INK CART, EPSON T673, Black	bot	6			6	3,300.00	0			0	0.00	1			1	550.00	0			0	0.00	7.00	550.00	3,850.00
7	INK CART, EPSON T673, Cyan	bot	4			4	2,200.00	0			0	0.00	1			1	550.00	0			0	0.00	5.00	550.00	2,750.00

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		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT	
8	INK CART, EPSON T673, Light Cyan	bot	1			1	550.00	0			0	0.00	1			1	550.00	0			0	0.00	2.00	550.00	1,100.00
9	INK CART, EPSON T673, Light Magenta	bot	1			1	550.00	0			0	0.00	1			1	550.00	0			0	0.00	2.00	550.00	1,100.00
10	INK CART, EPSON T673, Magenta	bot	4			4	2,200.00	0			0	0.00	1			1	550.00	0			0	0.00	5.00	550.00	2,750.00
11	INK CART, EPSON T673, Yellow	bot	4			4	2,200.00	0			0	0.00	1			1	550.00	0			0	0.00	5.00	550.00	2,750.00
12	INK CART, HP CF237A, Black	cart	1			1	11,250.00	0			0	0.00	1			1	11,250.00	0			0	0.00	2.00	11250.00	22,500.00
13	Ink Cartridge for Brother Printer DCP-T310, black	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	500.00	-
14	Ink Cartridge for Brother Printer DCP-T310, cyan	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	500.00	-
15	Ink Cartridge for Brother Printer DCP-T310, magenta	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	500.00	-
16	Ink Cartridge for Brother Printer DCP-T310, yellow	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	500.00	-
17	Ink Cartridge for Epson Printer L4160, black	cart	1			1	500.00	0			0	0.00	2			2	1,000.00	0			0	0.00	3.00	500.00	1,500.00
18	Ink Cartridge for Epson Printer L4160, cyan	cart	1			1	500.00	0			0	0.00	1			1	500.00	0			0	0.00	2.00	500.00	1,000.00
19	Ink Cartridge for Epson Printer L4160, magenta	cart	1			1	500.00	0			0	0.00	1			1	500.00	0			0	0.00	2.00	500.00	1,000.00
20	Ink Cartridge for Epson Printer L4160, yellow	cart	1			1	500.00	0			0	0.00	1			1	500.00	0			0	0.00	2.00	500.00	1,000.00
21	Ink Cartridge, Canon 790 Black	bot	3			3	1,080.00	3			3	1,080.00	2			2	720.00	3			3	1,080.00	11.00	360.00	3,960.00
22	Ink Cartridge, Canon 790 Cyan	bot	2			2	720.00	1			1	360.00	1			1	360.00	1			1	360.00	5.00	360.00	1,800.00
23	Ink Cartridge, Canon 790 Magenta	bot	2			2	720.00	1			1	360.00	1			1	360.00	1			1	360.00	5.00	360.00	1,800.00
24	Ink Cartridge, Canon 790 Yellow	bot	2			2	720.00	1			1	360.00	1			1	360.00	1			1	360.00	5.00	360.00	1,800.00
25	Ink Cartridge, MDH54AE (HPGT52), Cyan	bot	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	315.00	-
26	Ink Cartridge, MDH55AE (HPGT52), Magenta	bot	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	315.00	-
27	Ink Cartridge, MDH56AE (HPGT52), Yellow	bot	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	315.00	-
28	Ink Cartridge, MDH57AA (HPGT51), Black	bot	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	315.00	-
29	Ink, Epson L3150, 003, Black	bot	25			25	7,000.00	5			5	1,400.00	8			8	2,240.00	4			4	1,120.00	42.00	280.00	11,760.00
30	Ink, Epson M200, T774, Black	bot	3			3	1,920.00	0			0	0.00	2			2	1,280.00	0			0	0.00	5.00	640.00	3,200.00
31	Ink, Epson, L3150, 003, Cyan	bot	18			18	5,310.00	3			3	885.00	6			6	1,770.00	2			2	590.00	29.00	295.00	8,555.00
32	Ink, Epson, L3150, 003, Magenta	bot	18			18	5,310.00	3			3	885.00	6			6	1,770.00	2			2	590.00	29.00	295.00	8,555.00
33	Ink, Epson, L3150, 003, Yellow	bot	18			18	5,310.00	3			3	885.00	6			6	1,770.00	2			2	590.00	29.00	295.00	8,555.00
34	Toner Canon LBP 6000 Series Toner Cartridge	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	4700.00	-
35	TONER CART for DocuCentre S2056	cart	2			2	7,000.00	1			1	3,500.00	3			3	10,500.00	2			2	7,000.00	8.00	3500.00	28,000.00
36	TONER CART for DocuCentre S2220	cart	4			4	13,600.00	0			0	0.00	3			3	10,200.00	1			1	3,400.00	8.00	3400.00	27,200.00
37	TONER CART for DocuCentre S2520	cart	3			3	10,200.00	7			7	23,800.00	4			4	13,600.00	4			4	13,600.00	18.00	3400.00	61,200.00
38	TONER CART, HP CB436A, Black	cart	0			0	0.00	1			1	4,300.00	1			1	4,300.00	1			1	4,300.00	3.00	4300.00	12,900.00
39	Toner Cartridge for Brother Printer DR-351CL-TN351BK	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	3500.00	-
40	Toner Cartridge for Brother Printer DR-351CL-TN351C	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	3500.00	-
41	Toner Cartridge for Brother Printer DR-351CL-TN351M	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	3500.00	-
42	Toner Cartridge for Brother Printer DR-351CL-TN351Y	cart	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	3500.00	-

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT	
43	Toner Cartridge for Brother Printer TN-2260	cart	1			1	2,300.00	0			0	0.00	0			0	0.00	0			0	0.00	1.00	2300.00	2,300.00
44	Toner Cartridge for Brother Printer TN-2360	cart	2			2	4,600.00	0			0	0.00	0			0	0.00	0			0	0.00	2.00	2300.00	4,600.00
45	Toner Cartridge, CF279A (HP79A), Black	cart	1			1	3,500.00	0			2				2	7,000.00	1				1	3,500.00	4.00	3500.00	14,000.00
46	Ink Cartridge for Brother DCP-TS10W, BT5000, black	bot	2			2	1,000.00	2			2	1,000.00	0			0	0.00	0			0	0.00	4.00	500.00	2,000.00
47	Ink Cartridge for Brother DCP-TS10W, BT5000, cyan	bot	2			2	1,000.00	2			2	1,000.00	0			0	0.00	0			0	0.00	4.00	500.00	2,000.00
48	Ink Cartridge for Brother DCP-TS10W, BT5000, magenta	bot	2			2	1,000.00	2			2	1,000.00	0			0	0.00	0			0	0.00	4.00	500.00	2,000.00
49	Ink Cartridge for Brother DCP-TS10W, BT5000, yellow	bot	2			2	1,000.00	2			2	1,000.00	0			0	0.00	0			0	0.00	4.00	500.00	2,000.00
50	Imaging drum, M102W laserjet CF219A	cart	1			1	4,500.00	0			0	0.00	0			0	0.00	0			0	0.00	1.00	4500.00	4,500.00
51	Toner Cartridge, HP CZ192A (HP93A), Black	cart	1			1	12,500.00	0			0	0.00	0			0	0.00	0			0	0.00	1.00	12500.00	12,500.00
52	HP 202 Toner - Black (For HP m281fdn)	cart				0	0.00	0			0	0.00	1			1	5,000.00	0			0	0.00	1.00	5000.00	5,000.00
53	HP 202 Toner - Cyan (For HP m281fdn)	cart				0	0.00	0			0	0.00	1			1	5,000.00	0			0	0.00	1.00	5000.00	5,000.00
54	HP 202 Toner - Yellow (For HP m281fdn)	cart				0	0.00	0			0	0.00	1			1	5,000.00	0			0	0.00	1.00	5000.00	5,000.00
55	HP 202 Toner - Magenta (For HP m281fdn)	cart				0	0.00	0			0	0.00	1			1	5,000.00	0			0	0.00	1.00	5000.00	5,000.00
Medical and Dental Supplies																									
1	ALCOHOL, Isopropyl, 70%, 500 ml	btl	30			30	2,085.00	24			24	1,668.00	19			19	1,320.50	19			19	1,320.50	92.00	69.50	6,394.00
2	ALUMINUM HYDROXIDE 175mg + MAGNESIUM HYDROXIDE 233mg + SIMETHICONE, light pink, round, speckled, tutti-frutti flavored chewable tablet in flex foil of 4's, 100's	box	0			0	0.00	2			2	1,220.00	0			0	0.00	1			1	610.00	3.00	610.00	1,830.00
3	AMLODIPINE BESILATE, 5mg, tablet, blister pack, 100's	box	0			0	0.00	1			1	647.00	0			0	0.00	0			0	0.00	1.00	647.00	647.00
4	ANTHRAQUINONE 50 mg + GLYCOSIDES + SALICYLIC ACID 10 mg, 10ml	btl	0			0	0.00	1			1	208.50	0			0	0.00	1			1	208.50	2.00	208.50	417.00
5	ANTI-TETANUS SERUM (ATS), 1,500 "U"/ml	pc	0			0	0.00	1			1	200.00	0			0	0.00	1			1	200.00	2.00	200.00	400.00
6	ASCORBIC ACID 500 mg + ZINC 15 mg, green capsule, blister pack, 100's	box	0			0	0.00	3			3	1,674.00	10			10	5,580.00	10			10	5,580.00	23.00	558.00	12,834.00
7	BETAHISTINE MESYLATE 12 mg, 100's	box	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	2500.00	-
8	BUDESONIDE inhalation solution, 250mcg/ml, 2ml/nebule	pc	2			2	181.80	2			2	181.80	2			2	181.80	2			2	181.80	8.00	90.90	727.20
9	BUTAMIRATE CITRATE, sustained release red orange tablet in flex foil of 4's, 100's	box	1			1	2,000.00	0			0	0.00	1			1	2,000.00	0			0	0.00	2.00	2000.00	4,000.00
10	CARBOCISTEINE, 500mg, capsule in blister strip of 10's, 100's	box	0			0	0.00	1			1	650.00	0			0	0.00	1			1	650.00	2.00	650.00	1,300.00
11	CEFALEXIN, 500mg, off-white compacted powder, encapped in a hard gelatin capsule with a dark gray cap and yellow body in blister strip of 10's, 100's	box	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	2050.00	-
12	CELECOXIB 200mg, capsule, blister pack, 100's	box	0			0	0.00	1			1	1,900.00	0			0	0.00	1			1	1,900.00	2.00	1900.00	3,800.00
13	CHLORPHENAMINE MALEATE 1mg + DEXTROMETHORPHAN HBr 15mg + GUIAFENESIN 100mg + PARACETAMOL 325mg + PHENYLPROPANOLAMINE HCl 20mg, yellow and green capsule, blister pack, 100's	box	0			0	0.00	1			1	1,086.00	0			0	0.00	1			1	1,086.00	2.00	1086.00	2,172.00
14	CIPROFLOXACIN, 500 mg, white to off-white capsule shaped film coated tablet with breakline (bisected) on one side and plain on the other side in blister foil, 100's	box	0			0	0.00	1			1	2,050.00	0			0	0.00	1			1	2,050.00	2.00	2050.00	4,100.00
15	CLOXACILIN Na, 500mg, hard gelatin capsule with T. Caramel opaque cap and Buff opaque body in flex foil, 100's	box	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1700.00	-
16	CO-AMOXICLAV, 625mg, white to off-white, capsule-shaped, film-coated tablet, monogrammed with an 'A' and 'C' and a breakline on one side and 'A' and 'C' only on the other side in blister foil of 5's, 100's	box	0			0	0.00	1			1	3,675.00	0			0	0.00	1			1	3,675.00	2.00	3675.00	7,350.00
17	COTTON BALLS, sterile, 300's	pkg	2			2	150.00	1			1	75.00	1			1	75.00	1			1	75.00	5.00	75.00	375.00

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		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
DENTAL BIB, disposable, 100's	pck	1			1	280.00	1			1	280.00	1			1	280.00	1			1	280.00	4.00	280.00	1,120.00
DENTAL NEEDLES, g-27, short	box	0			0	0.00	1			1	900.00	0			0	0.00	1			1	900.00	2.00	900.00	1,800.00
DEXAMETHASONE Na PHOSPHATE 1mg + NEOMYCIN SULFATE 5mg + POLYMXIN B SULFATE 6.000 u, 5 ml eye drop	btl	0			0	0.00	1			1	572.25	0			0	0.00	1			1	572.25	2.00	572.25	1,144.50
DICYCLOVERINE HYDROCHLORIDE 10mg tab 200's	box	0			0	0.00	1			1	1,680.00	0			0	0.00	0			0	0.00	1.00	1,680.00	1,680.00
DOMPERIDONE, 10mg, white to faintly cream coloured, circular, biconvex film coated tablet in blister pack consisting of aluminum foil and PVC genotherm clear glass, 100's	box	0			0	0.00	1			1	3,181.00	1			1	3,181.00	1			1	3,181.00	3.00	3,181.00	9,543.00
ELASTIC BANDAGE, 3"	pc	2			2	54.00	3			3	81.00	2			2	54.00	0			0	0.00	7.00	27.00	189.00
FACE MASK, elastic ear loop, 3 ply filter mask, bacterial latex free, 50's	box	33			33	5,940.00	24			24	4,320.00	25			25	4,500.00	22			22	3,960.00	104.00	180.00	18,720.00
GENTIANAE RADIX 6mg + PRIMULAE FLOS 18mg + RUMICIS HERBA 18mg + SAMBUCCI FLOS 18mg + VERBANA HERBA 18mg, yellow green sugar coated tablet in blister pack, 100's	un	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	1186.00	-
GLOVES, med., ambidextrous, powdered latex 100's (50 pairs)	box	5			5	1,250.00	2			2	500.00	3			3	750.00	2			2	500.00	12.00	250.00	3,000.00
GLOVES, surgical, sterile, medium, 2pcs/pack	pck	2			2	43.20	1			1	21.60	2			2	43.20	1			1	21.60	6.00	21.60	129.60
HYDROCORTISONE ACETATE 10mg + NEOMYCIN SULFATE 3,400 IU + POLYMXIN B SULFATE 10,000 IU otic drops, 5ml	btl	0			0	0.00	1			1	190.00	0			0	0.00	1			1	190.00	2.00	190.00	380.00
HYDROGEN PEROXIDE, 120ml	btl	1			1	31.20	2			2	62.40	1			1	31.20	1			1	31.20	5.00	31.20	156.00
LIDOCAINE HCl @-EPINEPHRINE HCl (dental local anesthetic in glass carpule), green head, gray stopper, 50's	box	1			1	2,300.00	0			0	0.00	1			1	2,300.00	0			0	0.00	2.00	2,300.00	4,600.00
LOPERAMIDE, 2mg, capsule, blister pack, 100's	tub	0			0	0.00	2			2	1,546.00	0			0	0.00	1			1	773.00	3.00	773.00	2,319.00
LORATADINE, 10mg, white, round, biconvex tablet bisected on one side and plain on the other side in blister pack of 10's, 100's	box	0			0	0.00	1			1	1,900.00	1			1	1,900.00	1			1	1,900.00	3.00	1,900.00	5,700.00
MEDIPLAST/BAND-AID, sterilized, with acrimol, perforated strip, strong adhesive, soft absorbent layer, non-stick film, 100's	box	3			3	387.00	2			2	258.00	2			2	258.00	2			2	258.00	9.00	129.00	1,161.00
MEFENAMIC ACID, 500mg, elliptically-shaped, pink-colored tablet, scored on one side and plain on the other in flex foil of 4's, 100's	box	0			0	0.00	2			2	5,754.00	1			1	2,877.00	1			1	2,877.00	4.00	2,877.00	11,508.00
MUPIROCIIN 2% 15g ointment/cream	tub	1			1	232.50	1			1	232.50	1			1	232.50	0			0	0.00	3.00	232.50	697.50
NaCl 350mg + Na BICARBONATE 250mg +KCl 250mg +ANHYDROUS GLUCOSE 2mg, sachet, 100's	box	0			0	0.00	1			1	1,538.00	0			0	0.00	1			1	1,538.00	2.00	1,538.00	3,076.00
NEOPORE transparent surgical tape, 1" x 10 yards	pc	0			0	0.00	3			3	262.50	0			0	0.00	2			2	175.00	5.00	87.50	437.50
OFLOXACIN 3mg/ml, 5ml ophthalmic drops	btl	0			0	0.00	1			1	415.00	0			0	0.00	1			1	415.00	2.00	415.00	830.00
OMEPRAZOLE, 20mg, hard gelatin capsule with an opaque pink body and opaque reddish brown cap in flexi foil, 100's	box	0			0	0.00	0			0	0.00	0			0	0.00	1			1	2,100.00	1.00	2,100.00	2,100.00
ORPHENADRINE CITRATE 50mg + PARACETAMOL 650mg, capsule, individually wrapped, 100's	box	0			0	0.00	1			1	3,460.00	0			0	0.00	1			1	3,460.00	2.00	3,460.00	6,920.00
PARACETAMOL, 500mg, round, orange-colored, flat, bevel-edged tablet, bisected with an insignia on one side and plain on the other side in blister strip of 20's, 500's	box	0			0	0.00	2			2	3,600.00	0			0	0.00	1			1	1,800.00	3.00	1,800.00	5,400.00
PHENIRAMINE MALEATE + NAPHAZOLINE HCl eye drop, 15 ml	btl	0			0	0.00	1			1	486.00	0			0	0.00	1			1	486.00	2.00	486.00	972.00
PHENYLEPHRINE HCl 10mg + PARACETAMOL 500mg + CHLORPHENAMINE MALEATE 2mg, green and white elliptical convex, two-layer tablet, debossed with an insignia on the green layer and plain on the white layer in blister strips of 10's, 500's	box	0			0	0.00	2			2	5,100.00	0			0	0.00	0			0	0.00	2.00	2,550.00	5,100.00
POLYETHYLENE GLYCOL 11.4mg + GLYCERIN 2.5 mg + HYPROMELLOSE 2 mg eye drop, 6 ml	btl	0			0	0.00	1			1	87.10	0			0	0.00	1			1	87.10	2.00	87.10	174.20
POVIDONE IODINE, 10% topical, 120ml	btl	1			1	89.78	2			2	179.56	1			1	89.78	1			1	89.78	5.00	89.78	448.90
PREDNISOLONE ointment, 10g	tub	1			1	202.13	1			1	202.13	0			0	0.00	1			1	202.13	3.00	202.13	606.39
SALBUTAMOL 2mg + GUIAFENESIN 8mg + BROMHEXINE HCl 100mg, tablet, blister pack, 100's	box	0			0	0.00	1			1	1,706.00	0			0	0.00	0			0	0.00	1.00	1,706.00	1,706.00
SALIVA EJECTOR tips, disposable, 100's	pck	1			1	240.00	1			1	240.00	1			1	240.00	1			1	240.00	4.00	240.00	960.00
SILVER SULFADIAZINE cream 1%, 50g	tub	0			0	0.00	0			0	0.00	0			0	0.00	1			1	0.00	1.00	0.00	-
STERI STRIP SKIN CLOSURES 1/4"x3", 10 packages of 3	box	0			0	0.00	0			0	0.00	1			1	0.00	1			1	0.00	2.00	0.00	-

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51	SYRINGE, g-23, 3ml	pc	2			2	17.00	2			2	17.00	2			2	17.00	2			2	17.00	8.00	8.50	68.00
52	TETANUS TOXOID vaccine	pc	1			1	97.50	1			1	97.50	1			1	97.50	1			1	97.50	4.00	97.50	390.00
53	TONGUE DEPRESSOR, sterile, individually wrapped, 100's	box	0			0	0.00	1			1	190.00	0			0	0.00	1			1	190.00	2.00	190.00	380.00
54	ZINC OXIDE/EUGENOL cement	pkg	1			1	805.00	0			0	0.00	1			1	805.00	0			0	0.00	2.00	805.00	1,610.00
55	ACYCLOVIR Cream 5%, 5g	tube	1			1	850.00	0			0	0.00	1			1	850.00	0			0	0.00	2.00	850.00	1,700.00
56	CLINDAMYCIN HCl, 300mg, reddish pink and white capsule, in blister pack of 10, 100's	box	1			1	4,000.00	0			0	0.00	1			1	4,000.00	0			0	0.00	2.00	4,000.00	8,000.00
57	EBASTINE 10mg + BETAMETASONE 500mcg, film coated tablet, 50s	box	1			1	2,100.00	0			0	0.00	1			1	2,100.00	0			0	0.00	2.00	2,100.00	4,200.00
58	LOSARTAN POTASSIUM, 50mg film coated tablet, 100s	box	0			0	0.00	1			1	1,200.00	0			0	0.00	0			0	0.00	1.00	1,200.00	1,200.00
59	MONTELUKAST SODIUM 10mg, LEVOCETERIZINE HCl 5mg, yellow pink round 0.9cm tablet, blister pack, 30s	box	1			1	1,000.00	0			0	0.00	1			1	1,000.00	0			0	0.00	2.00	1,000.00	2,000.00
60	OMEPRazole, 40mg, hard gelatin capsule with an opaque pink body and opaque reddish brown cap in flexi foil, 100's	box	0			0	0.00	1			1	3,900.00	0			0	0.00	1			1	3,900.00	2.00	3,900.00	7,800.00
61	SALBUTAMOL 2.5mg + IPRATROPIUM 500mcg nebule	nebule	5			5	200.00	0			0	0.00	5			5	200.00	0			0	0.00	10.00	40.00	400.00
62	SPONBULOSTRICKA (Elder flower) 30mg + PRIMULA VERIS L AND PRIMULA ELATIOR (L) HILL (Primula flower with calyx) 36mg + RUMEX CRISPUS L (Rumex leaf) 36mg, 100's	dragee	0			0	0.00	1			1	2,200.00	3			3	6,600.00	3			3	6,600.00	7.00	2,200.00	15,400.00
63	SILVER SULFADIAZINE cream 1%, 20g	tube	0			0	0.00	1			1	850.00	0			0	0.00	0			0	0.00	1.00	850.00	850.00
64	STERI STRIP REINFORCED ADHESIVE SKIN CLOSURES 1/2" x 4", pack	tube	1			1	110.00	1			1	110.00	0			0	0.00	0			0	0.00	2.00	110.00	220.00

Kapitan Supplies

1	Coffee stirrer, wooden, 100's/pack	pkg	11			11	275.00	3			3	75.00	20			20	500.00	3			3	75.00	37.00	25.00	925.00
2	Coffee, Barako ground coffee, for brewing	kg	16			16	5,120.00	12			12	3,840.00	19			19	6,080.00	9			9	2,880.00	56.00	320.00	17,920.00
3	Creamer, Coffee Creamers, 450 grams/pack	pkg	18			18	1,710.00	13			13	1,235.00	24			24	2,280.00	10			10	950.00	65.00	95.00	6,175.00
4	Cups, PAPER CUP 8oz, 25 pieces per pack	pkg	27			27	1,836.00	14			14	952.00	57			57	3,876.00	12			12	816.00	110.00	68.00	7,480.00
5	Forks, plastic, 20's/pack	pkg	7			7	322.00	3			3	138.00	3			3	138.00	3			3	138.00	16.00	46.00	736.00
6	Paper plates (big), 20 pcs per pack	pkg	9			9	405.00	8			8	360.00	31			31	1,395.00	6			6	270.00	54.00	45.00	2,430.00
7	Spoon, plastic, 20's/pack	pkg	5			5	230.00	3			3	138.00	3			3	138.00	3			3	138.00	14.00	46.00	644.00
8	Sugar, Brown sugar	kg	9			9	540.00	9			9	540.00	11			11	660.00	6			6	360.00	35.00	60.00	2,100.00
9	Sugar, Brown, Washed	kg	3			3	186.00	0			0	0.00	1			1	62.00	1			1	62.00	5.00	62.00	310.00
10	Sugar, Muscovado	kg	13			13	1,560.00	12			12	1,440.00	18			18	2,160.00	5			5	600.00	48.00	120.00	5,760.00
11	Table napkins, quarter folded, 254mm x 305mm, 40 napkins per pack	pkg	7			7	350.00	4			4	200.00	16			16	800.00	4			4	200.00	31.00	50.00	1,550.00

Other Categories

1	53121601-G8-001	GO BAG, for disaster relief, rescue operations	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
2	60104701-SP-001	Solar Panel	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
3	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
4	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
5	46181502-BF-V01	Bullet proof vest	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-

10

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price Catalogue	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec				Q4	Q4 AMOUNT
			6	25172502-WW-001	Wheels, _____ (type of vehicle)	0			0	0.00	0			0	0.00	0			0	0.00				0	
7	40161513-FF-001	Fuel Filters	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
8	48101710-DW-F01	Drinking Water/ Fountain	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
9	26111729-AB-001	Auto Battery	0			0	0.00	0			0	0.00	0			0	0.00	0			0	0.00	0.00	0.00	-
10		WATER, MINERAL WATER FOR DRINKING (5 GALLOON/CONTAINER)	lit	12		12	360.00	12			12	360.00	12			12	360.00	12			12	360.00	48.00	30.00	1,440.00
11		Wall-mounted frame, black, 9" x 12.5"	piece	2		2	220.00	0			0	0.00	0			0	0.00	0			0	0.00	2.00	110.00	220.00
12		Cutting mat, green, for A3, A4, and A5	piece	1		1	150.00	0			0	0.00	2			2	300.00	0			0	0.00	3.00	150.00	450.00
13		White glue (Adhesive star White glue, water based synthetic resin emulsion developed for bonding wood to wood, Sets fast, Dries Clear, Bonds Strongly, Non-Toxic and Non-Flammable)	kg	3		3	643.50	0			0	0.00	5			5	1,072.50	0			0	0.00	8.00	214.50	1,715.00

A. TOTAL		P	2,549,511.87
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	254,951.19
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (IF Applicable)		P	
D. GRAND TOTAL (A + B + C)		P	2,804,463.06
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:			
F. MONTHLY CASH REQUIREMENTS		P	
G.1 Available at Procurement Service Stores			626,530.77
G.2 Other Items not available at PS but regularly purchased from other sources			294,456.61
TOTAL MONTHLY CASH REQUIREMENTS			920,987.38
			247,678.13
			181,069.84
			428,747.97
			479,495.00
			297,816.98
			777,311.98
			267,922.18
			154,542.36
			422,464.54
		P	1,621,626.08
		P	927,885.79
		P	2,549,511.87

*Agency must put the monthly requirement for air tickets both local and international.

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:


 RODOLFO T. SILVA JR.
 Chief, SPMO

Certified Funds Available / Certified Appropriate Funds Available:

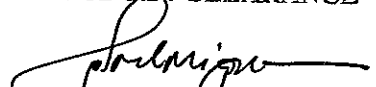
GLORIA Q. RODRIGUERA
 Chief, Budget Office

Approved by:


 DR. CORAZON L. ABANSI
 Chancellor, UP Baguio

Date Prepared: November 06, 2020

BUDGET CLEARANCE GF/ APP 2021 (3RD & 4TH)


 GLORIA Q. RODRIGUERA
 Chief Budget Office