



Republic of the Philippines  
**University of the Philippines Baguio**  
 Governor Pack Road, Baguio City  
 Telefax No. 442-3888/442-3484  
 www.upb.edu.ph

**Notice to Proceed**

November 21, 2022

**Elizabeth S. Molano**  
 Officer-in-Charge  
**Unique Printing Press**  
 27, Legarda Road, Baguio City  
 (074) 442-4209

Dear Ms. Molano:

Notice is hereby given to *Unique Printing Press* represented by its *Officer-in-Charge, Elizabeth S. Molano* that work may commence on the **Printing Services for Various Offices of the University** effective on NOV 25 2022 or \_\_\_\_\_ day/s after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of the Philippines Baguio.

Very truly yours,

**ROSEMARY M. GUTIERREZ**  
 Vice Chancellor for Academic Affairs

Conforme:

\_\_\_\_\_  
 (Name of Representative of Bidder)

Date: NOV 25 2022