



UNIVERSITY OF THE PHILIPPINES BAGUIO

Supply & Property Management Office
Governor Pack Road, Baguio City
VAT Reg. TIN: 000-864-006-00007

PURCHASE ORDER
Supply and Property Management Office

Supplier:	Unique Printing Press	PO No.:	SPMO-TF-22-11-200 (2909)
Address:	27 Legarda Road, Baguio City	Date:	21-Nov-2022
Telephone No.:	(074) 442-4209	Mode of Procurement:	NP - Small Value Procurement
E-mail:	uniquepress@gmail.com	PR No.:	17532, 17724
TIN:	922-210-235-003		

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	<u>Supply and Property Management Office (SPMO), UP Baguio</u>	Delivery Term:	<u>E.O.B. - Destination (UP Baguio)</u>
Contact Person:	<u>Ma. Christine P. Berganio</u>	Payment Term:	<u>30 calendar days</u>
Contact Address:	<u>Governor Pack Road, Baguio City</u>	Date of Delivery:	<u>30 calendar days after receipt of NTP</u>
Contact #/ Email:	<u>(074) 442-3484/ mpberganio@up.edu.ph</u>		

Stock/ Property No.	Unit	Description	Qty.	Unit Cost	Amount
		Printing Services for Various Offices of the University			
	lot	Museo Kordilyera Flyer, Colored, back-to-back, Size: 8.5" by 4", Paper type: C2S 200 gsm, 600 copies	1	₱ 5,100.00	₱ 5,100.00
	lot	Printing of Museo Kordilyera Brochure, Colored, Back-to-Back, Size: A4, Paper type: C2S Coates 80 gsm, 600 copies	1	₱ 7,200.00	₱ 7,200.00
	pc	Sintra Board Colored Printing, Size: 26" x 44", Thickness: 3mm, Coated with protective film	8	₱ 1,390.00	₱ 11,120.00
	pc	Sintra Board Colored Printing, Size: 13" x 22", Thickness: 3mm, Coated with protective film	15	₱ 350.00	₱ 5,250.00
		Nothing Follows			
		Canvass no.: PC22-10-284			

(Total Amount in Words): **Twenty Eight Thousand Six Hundred Seventy Pesos** ₱ 28,670.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

Rosemary M. Gutierrez
ROSEMARY M. GUTIERREZ
Vice Chancellor for Academic Affairs

Conforme: *Jome*
Signature over Printed Name of Supplier

Date _____

Fund Cluster:	07 308603 MK CHED	ORS/BURS No.:	02-308603-2022-11-742
Funds Available:		Date of the ORS/BURS:	11-23-2022
		Amount:	
	<u><i>Cecile G. Dangawen</i></u> CECILE G. DANGAWEN Chief, Accounting Office		

NOV 23 2022

SPMO
U.P. BAGUIO



UNIVERSITY OF THE PHILIPPINES BAGUIO

Supply & Property Management Office
Governor Pack Road, Baguio City
VAT Reg. TIN: 000-864-006-00007

PURCHASE ORDER
Museo Kardilyera

Supplier: Unique Printing Press
Address: 27 Legarda Road, Baguio City
Telephone No.: (074) 442-4209
E-mail: uniquepress@gmail.com
TIN: 922-210-235-003
PO No.: SPMO-RF-22-11-081 (2908)
Date: 21-Nov-2022
Mode of Procurement: NP - Small Value Procurement
PR No.: 17511

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: Supply and Property Management Office (SPMO), UP Baguio
Contact Person: Ma. Christine P. Berganio
Contact Address: Governor Pack Road, Baguio City
Contact #/ Email: (074) 442-3484/ mpberganio@up.edu.ph
Delivery Term: E.O.B. - Destination (UP Baguio)
Payment Term: 30 calendar days
Date of Delivery: 30 calendar days after receipt of NTP

Table with 6 columns: Stock/Property No., Unit, Description, Qty., Unit Cost, Amount. Row 1: Printing Services for Various Offices of the University. Row 2: Printing of brochure, Size: 12.5" x 8.5", back to back: two-fold; glossy, C2S paper, full color, 120 gsm. Qty: 1000, Unit Cost: P 8.00, Amount: P 8,000.00. Row 3: ***Nothing Follows***. Canvass no.: PC22-10-284

(Total Amount in Words): Eight Thousand Pesos P 8,000.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,
ROSEMARY M. GUTIERREZ
Vice Chancellor for Academic Affairs
Conforme: [Signature]
Signature over Printed Name of Supplier
Date: NOV 25 2022

Fund Cluster: 05 206441 1305th Reprog. Funds - MK
Funds Available:
ORs/BURS No.: 02-206441-2022-11-264
Date of the ORs/BURS: 11-23-2022
Amount: 8,000 -
CECILE G. DANGAWEN
Chief, Accounting Office

NOV 25 2022
OFFICE (SPMO)

For inspection
of Raly



UNIVERSITY OF THE PHILIPPINES BAGUIO

Supply & Property Management Office
Governor Pack Road, Baguio City
VAT Reg. TIN: 000-864-006-00007

PURCHASE ORDER
Supply and Property Management Office

Supplier:	Unique Printing Press	PO No.:	SPMO-GF-22-11-234 (2906)
Address:	27 Legarda Road, Baguio City	Date:	21-Nov-2022
Telephone No.:	(074) 442-4209	Mode of Procurement:	NP - Small Value Procurement
E-mail:	uniquepress@gmail.com	PR No.:	17422, 17468
TIN:	922-210-235-003		

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	<u>Supply and Property Management Office (SPMO), UP Baguio</u>	Delivery Term:	<u>E.O.B. - Destination (UP Baguio)</u>
Contact Person:	<u>Ma. Christine P. Berganio</u>	Payment Term:	<u>30 calendar days</u>
Contact Address:	<u>Governor Pack Road, Baguio City</u>	Date of Delivery:	<u>30 working days after receipt of NTP</u>
Contact #/ Email:	<u>(074) 442-3484/ mpberganio@up.edu.ph</u>		

Stock/ Property No.	Unit	Description	Qty.	Unit Cost	Amount
		Printing Services for Various Offices of the University			
	pd	Prescription pad, 10.5 cms x 16.2 cms, GSM 70, 100 pcs/pad, Generic	10	₱ 100.00	₱ 1,000.00
	pd	Prescription pad for Jeanette Tina F. Delizo, MD, License #085504, 10.5 cms x 16.2 cms, GSM 70, 100 pcs/pad	5	₱ 100.00	₱ 500.00
	pc	Printing of MK Calendar 2023 MK wall calendar 2023 Size: 17" x 8" inches (spread size) No. of leaves: 28 pages including cover, 2-side printing Stock: Cover: C2S 180 lbs. with matte lamination	600	₱ 93.00	₱ 55,800.00
		Nothing Follows			
		Canvass no.: PC22-10-284			

(Total Amount in Words): **Fifty Seven Thousand Three Hundred Pesos** ₱ 57,300.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Very truly yours,

ROSEMARY M. GUTIERREZ
Vice Chancellor for Academic Affairs

Conforme:
UNIQUE PRINTING PRESS
27 Legarda Road Cor. M.H. Del Pilar Street, Baguio
TIN 922-210-235-003 442-3447
Tel. No. (074) 442-4209
E-mail: uniquepress@gmail.com

Fund Cluster: **01 101100**
Funds Available: **API 2022 MUCED**

CECILE G. DANGAWEN
Chief, Accounting Office

ORS/BURS No.: **02-101101-2022-11-1112**
Date of the ORS/BURS: **11-24-2022**
Amount: **57,300 -**

MANAGEMENT OFFICE (SPMO)
U.P. BAGUIO
NOV 28 2022