

University of the Philippines Baguio Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
UPB-01	Airline tickets for travel	Chancellor's Office	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	January 2023	January 2023	GoP	24,000.00	24,000.00		
UPB-02	Attendance to meetings/trainings/ workshops/bookfairs, etc. (local and foreign)	OVCA, ODSA, CSS, CS, Chancellor's Office, OCG, OVCAA-API, CSC, MK, CSC Publications	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	January 2023	January 2023	GoP	1,739,150.00	1,739,150.00		
UPB-03	Attendance to meetings/trainings/ workshops/bookfairs, etc. (local and foreign)	NSTP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	January 2023	January 2023	Special Purpose Fund	87,500.00	87,500.00		
UPB-04	Building and Equipment Insurance	OVCA-Insurance	YES	NP-53.5 Agency-to-Agency	N/A	N/A	May 2023	May 2023	GoP	4,000,000.00	4,000,000.00		
UPB-05	Catering Services	LRC, OVCA, ODSA, IM, HSO, Kasarian, BAC-Misc, Acotg Office, Chancellor's Office, OUR, OPA, HKP, OCG, GPO, OASH, MK, Cash Office, SPMO, CMU, CSS, CAC, CS, Library, OVCAA, BAC-Misc, Chancellor's Office, Budget Office, OSFA	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	GoP	1,732,275.00	1,732,275.00		for various activities/ meetings
UPB-06	Catering Services	HRDO-RF, HRDO-ADP, IM-GFTI-MM-DURP, CAC-GAF-MALL, CAC-TFI, CAC-GFTI-MALL-TFI	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	Special Purpose Fund	413,000.00	413,000.00		
UPB-07	Catering Services	CS-UGTFI, Dorm-UGTFI, IM-BSME-UGTFI, CAC-TOSF-UGTFI, CAC-UGTFI, CAC-SAP, CAC-Dativa	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	Special Purpose Fund	326,750.00	326,750.00		
UPB-08	Communication expenses (cellcards)	CAC, Kasarian, OVCAA-API, OSFA	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	GoP	257,300.00	257,300.00		
UPB-09	Communication expenses (cellcards)	NSTP	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	Special Purpose Fund	5,000.00	5,000.00		
UPB-10	Construction Projects (Renovation and Painting of CAC Building)	CAC-TOSF-UGTFI	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	Special Purpose Fund	277,104.00	277,104.00		
UPB-11	Daily/ Weekly Newspaper Subscription	OPA	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	GoP	14,400.00	14,400.00		
UPB-12	Diagnostic & Laboratory Services (Annual Physical Examination)	HSO	NO	NP-53.9 - Small Value Procurement	February 2023	March 2023	March 2023	March 2023	Special Purpose Fund	500,000.00	500,000.00		
UPB-13	Diagnostic & Laboratory Services (Drug Testing Services)	HRDO-RF	NO	NP-53.5 Agency-to-Agency	N/A	N/A	February 2023	February 2023	Special Purpose Fund	20,000.00	20,000.00		
UPB-14	Diesel, engine oil, brake fluid, steering fluid, gear oil, Gasoline	OVCA-Misc, Chancellor's Office	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	January 2023	January 2023	GoP	560,000.00	560,000.00		
UPB-15	Education and training services	CAC-UGTFI	NO	NP-53.9 - Small Value Procurement	March 2023	N/A	April 2023	April 2023	Special Purpose Fund	20,800.00	20,800.00		
UPB-16	Education and training services (Accommodation, Workshop / Conference venue rental and meals)	BAC-Misc, OVCAA-API	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	May 2023	May 2023	GoP	1,380,000.00	1,380,000.00		
UPB-17	Education and training services (Workshop / Training expenses)	OVCAA, OVCAA-API	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	May 2023	May 2023	GoP	1,294,000.00	1,294,000.00		
UPB-18	Education and training services (Workshop / Training expenses)	NSTP, CAC-GFTI-MALL-TFI	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	April 2023	April 2023	Special Purpose Fund	65,000.00	65,000.00		
UPB-19	Fieldtrips/Fieldwork of CS Faculty (DTE) & Undergraduate students (including van/jeepney rental, transportation allowance, meal allowance and accommodation), Venue Rental & Transportation Expenses for PE swimming class	CS-UGTFI	NO	NP-53.9 - Small Value Procurement	March 2023	N/A	April 2023	April 2023	Special Purpose Fund	200,000.00	200,000.00		
UPB-20	Fuels/fuel additives & lubricants & anti corrosive	Dorm-UGTFI	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	April 2023	April 2023	Special Purpose Fund	3,400.00	3,400.00		
UPB-21	Funeral and associated services	Chancellor's Office	NO	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	GoP	4,000.00	4,000.00		
UPB-22	General repair and maintenance services (Furniture and Fixtures)	Library-LAMF, OVCA - UGTFI-CU	NO	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Special Purpose Fund	25,000.00	25,000.00		

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					Advertisement/P osting of IB/REI	Submission/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
UPB-23	General repair and maintenance services (Infrastructure, Buildings and other Structures)	Library-LAMF, CS-UGTFI,	NO	Competitive Bidding	June 2023	June 2023	July 2023	July 2023	Special Purpose Fund	562,572.80	562,572.80		
UPB-24	General repair and maintenance services (Office Equipment)	CSS, CAC, HSO, CS, Library, OVCAA, Acctg Office, Chancellor's Office, Budget Office, OUR, OPA, HKP, OVCAA-API, CSC, MK, OSFA, Cash Office, CSC Publications, SPMO,	NO	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	GoP	1,549,600.00	1,549,600.00		
UPB-25	General repair and maintenance services (Office Equipment)	Library-LAMF, OVCA - UGTFI-CU	NO	NP-53.9 - Small Value Procurement	Various dates	N/A	Various dates	Various dates	Special Purpose Fund	132,500.00	132,500.00		
UPB-26	Geological Testing Services	OVCA-GMEF	NO	NP-53.9 - Small Value Procurement	February 2023	N/A	March 2023	March 2023	GoP	100,000.00	100,000.00		
UPB-27	Hotel and Lodging and Meeting Facilities	CSS, Chancellor's Office, OVCAA-API	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	March 2023	March 2023	GoP	1,260,000.00	1,260,000.00		
UPB-28	Insurance and Registration of UPB Service Vehicles	Chancellor's Office	NO	NP-53.5 Agency-to-Agency	N/A	N/A	January 2023	January 2023	GoP	28,000.00	28,000.00		
UPB-29	Internet Services	OVCA	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	GoP	30,000.00	30,000.00		
UPB-30	Internet Services	OVCA-Internet Fees	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	Special Purpose Fund	168,000.00	168,000.00		
UPB-31	Internet Subsidy/Communication Expense	Dorm-UGTFI, CAC-TOSF-UGTFI	NO	NP-53.9 - Small Value Procurement	March 2023	N/A	April 2023	April 2023	Special Purpose Fund	50,800.00	50,800.00		
UPB-32	Janitorial Services	OVCA-Blueguards	YES	Competitive Bidding	November 2022	December 2022	December 2022	January 2023	GoP	1,410,000.00	1,410,000.00		
UPB-33	Janitorial Services	OVCA - UGTFI-CU	YES	Competitive Bidding	November 2022	December 2022	December 2022	January 2023	Special Purpose Fund	2,820,000.00	2,820,000.00		
UPB-34	Laundry Services	HSO, Library, Acctg Office, Budget Office, SPMO, ODSA, CSS, CS, Kasarian, Chancellor's Office, CSC	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	GoP	45,420.00	45,420.00		
UPB-35	Laundry Services	NSTP, IM-GFTI-MM-DURP	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	Special Purpose Fund	8,400.00	8,400.00		
UPB-36	Laundry Services	Dorm-UGTFI	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	Special Purpose Fund	11,000.00	11,000.00		
UPB-37	Lease of Venue for various activities	IM-GFTI-MM-DURP, HRDO-RF	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	December 2023	December 2023	Special Purpose Fund	120,000.00	120,000.00		
UPB-38	Mail and Cargo Transport Services	ODSA, CSS, CAC, CS, Kasarian, OVCAA, BAC-Misc, Acctg Office, Chancellor's Office, Budget Office, OUR, GPO, OASH, CSC, MK, Cash Office, CSC Publications	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	GoP	59,480.00	59,480.00		
UPB-39	Mail and Cargo Transport Services	NSTP, CAC-GFTI-MALL-TFI, CAC-TFI	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	Special Purpose Fund	14,500.00	14,500.00		
UPB-40	Mail and Cargo Transport Services	CAC-UGTFI, IM-BSME-UGTFI	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	Special Purpose Fund	2,500.00	2,500.00		
UPB-41	Medical Supplies (Antigen Test Kits)	HSO	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	Special Purpose Fund	8,000.00	8,000.00		
UPB-42	Notarial Services	CMU, OVCA, OVCAA, BAC-Misc, Acctg Office, Chancellor's Office, CSC, OSFA, CSC Publications	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	GoP	38,500.00	38,500.00		
UPB-43	Notarial Services	IM-BSME-UGTFI	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	Special Purpose Fund	35,000.00	35,000.00		
UPB-44	Print and broadcast and aerial advertising	OVCA-API	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	January 2023	N/A	February 2023	February 2023	GoP	500,000.00	500,000.00		
UPB-45	Print and broadcast and aerial advertising	IM-GFTI-MM-DURP	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	January 2023	N/A	February 2023	February 2023	Special Purpose Fund	32,000.00	32,000.00		
UPB-46	Printing Services	OVCA-GMEF, CMU, CSS, HSO, Kasarian, Chancellor's Office, OUR, OPA, OCG, GPO, OVCAA-API, CSC, OSFA, CSC Publications, Cash Office	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	February 2023	February 2023	GoP	1,851,010.00	1,851,010.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
UPB-47	Printing Services	HRDO-ADF	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	February 2023	February 2023	Special Purpose Fund	30,000.00	30,000.00		
UPB-48	Printing Services	Library-LAMF, CAC-SAP	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	February 2023	February 2023	Special Purpose Fund	10,000.00	10,000.00		
UPB-49	Purchase for materials and supplies for University Events	Chancellor's Office, HRDO-RF	NO	NP-53.9 - Small Value Procurement	August 2023	N/A	September 2023	September 2023	Special Purpose Fund	510,000.00	510,000.00		
UPB-50	Purchase for materials and supplies for University Events	Chancellor's Office, HRDO-RF	NO	NP-53.9 - Small Value Procurement	August 2023	N/A	September 2023	September 2023	Special Purpose Fund	500,000.00	500,000.00		
UPB-51	Purchase of Information Technology	CSS-TOSF-UGTFI, CAC-TOSF-UGTFI, Library-LAMF	NO	Competitive Bidding	March 2023	April 2023	April 2023	May 2023	Special Purpose Fund	2,280,000.00	2,280,000.00		
UPB-52	Purchase of Office Equipment, parts, accessories and consumables	HKP, CSC, CSC Publications, CSS, CS, Acctg Office, OSFA	NO	Competitive Bidding	March 2023	March 2023	April 2023	May 2023	GoP	134,000.00	134,000.00		
UPB-53	Purchase of Office Equipment, parts, accessories and consumables	NSTP	NO	Competitive Bidding	March 2023	March 2023	April 2023	May 2023	Special Purpose Fund	71,000.00	71,000.00		
UPB-54	Purchase of Office Equipment, parts, accessories and consumables	CAC-TOSF-UGTFI, Library-LAMF, CAC-TOSF-UGTFI,	NO	Competitive Bidding	March 2023	March 2023	April 2023	May 2023	Special Purpose Fund	4,596,011.00	1,596,011.00	3,000,000.00	
UPB-55	Purchase of Office Supplies and Devices	OVCA, Library, BAC-Misc, OVCAA-API, CSC, CSC Publications, SNO, CMU	NO	Shopping	January 2023	N/A	February 2023	February 2023	GoP	906,560.00	906,560.00		
UPB-56	Purchase of Office Supplies and Devices	CAC-GAF-MALL, CAC-GFTI-MALL-TFI	NO	Shopping	January 2023	N/A	February 2023	February 2023	Special Purpose Fund	26,000.00	26,000.00		
UPB-57	Purchase of Office Supplies and Devices	CAC-Dativa	NO	Shopping	January 2023	N/A	February 2023	February 2023	Special Purpose Fund	2,934.00	2,934.00		
UPB-58	Repair and maintenance of the UPB service vehicles	Chancellor's Office	NO	Direct Contracting	N/A	N/A	February 2023	February 2023	GoP	50,000.00	50,000.00		
UPB-59	Security Services	OVCA-Blueguards	YES	Competitive Bidding	November 2022	December 2022	December 2022	January 2023	GoP	1,410,000.00	1,410,000.00		
UPB-60	Security Services	OVCA - UGTFI-CU	YES	Competitive Bidding	November 2022	December 2022	December 2022	January 2023	Special Purpose Fund	3,420,000.00	3,420,000.00		
UPB-62	Supply and Delivery of Appliances	SNO	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	February 2023	February 2023	GoP	10,000.00	10,000.00		
UPB-64	Supply and delivery of arts and crafts accessories and supplies	CAC-TFI	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	February 2023	February 2023	Special Purpose Fund	5,400.00	5,400.00		
UPB-65	Supply and delivery of arts and crafts accessories and supplies	CAC-SAP	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	February 2023	February 2023	Special Purpose Fund	32,000.00	32,000.00		
UPB-67	Supply and Delivery of bedclothes, linens and towels	Chancellor's Office	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	February 2023	February 2023	GoP	6,250.00	6,250.00		
UPB-68	Supply and delivery of books, maps and other publications	OVCAA-API	NO	Competitive Bidding	August 2023	August 2023	September 2023	September 2023	GoP	2,000,000.00	2,000,000.00		
UPB-69	Supply and delivery of books, maps and other publications	Library-LAMF, Book Funds	NO	Competitive Bidding	August 2023	August 2023	September 2023	September 2023	Special Purpose Fund	4,345,869.38	4,345,869.38		
UPB-70	Supply and delivery of books, maps and other publications	CS-UGTFI, Dorm-UGTFI, Library-LAMF, CAC-TOSF-UGTFI	NO	Competitive Bidding	August 2023	August 2023	September 2023	September 2023	Special Purpose Fund	1,811,882.88	1,811,882.88		
UPB-71	Supply and delivery of computer furniture	ODSA	NO	NP-53.9 - Small Value Procurement	February 2023	N/A	March 2023	March 2023	GoP	3,500.00	3,500.00		
UPB-72	Supply and delivery of construction materials and supplies	GPO, CSS	NO	NP-53.9 - Small Value Procurement	February 2023	N/A	March 2023	March 2023	GoP	15,500.00	15,500.00		
UPB-73	Supply and Delivery of Electrical Supplies	OSFA, CSS, SNO	NO	NP-53.9 - Small Value Procurement	February 2023	N/A	March 2023	March 2023	GoP	14,900.00	14,900.00		
UPB-74	Supply and Delivery of Fixtures	SNO	NO	NP-53.9 - Small Value Procurement	February 2023	N/A	March 2023	March 2023	GoP	400.00	400.00		
UPB-75	Supply and Delivery of Flowers, plants, fertilizer, et. al.	Chancellor's Office, OSFA	NO	NP-53.9 - Small Value Procurement	February 2023	N/A	March 2023	March 2023	GoP	7,500.00	7,500.00		to be used for offices' activities
UPB-76	Supply and Delivery of Food Stuff	CSS, HSO, Budget Office, HKP, SPMO, CAC, Chancellor's Office, CSC, CSC-Publications	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	GoP	99,300.00	99,300.00		To be used for offices' activities
UPB-77	Supply and Delivery of Food Stuff (for flag ceremony)	HRDO-RF	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	Special Purpose Fund	30,000.00	30,000.00		
UPB-78	Supply and Delivery of Furniture and Fixtures	Library-LAMF, OVCA - UGTFI-CU	NO	NP-53.9 - Small Value Procurement	February 2023	N/A	March 2023	March 2023	Special Purpose Fund	330,000.00	50,000.00	280,000.00	
UPB-79	Supply and Delivery of Garments (uniforms)	Security Office, HKP-Varsity	NO	NP-53.9 - Small Value Procurement	June 2023	N/A	July 2023	July 2023	GoP	142,000.00	142,000.00		
UPB-80	Supply and Delivery of General Merchandise	CAC-TFI	NO	NP-53.9 - Small Value Procurement	February 2023	N/A	March 2023	March 2023	Special Purpose Fund	35,000.00	35,000.00		
UPB-81	Supply and Delivery of Grocery Items (Kapihan Supplies, Personal Care Products)	Chancellor's Office, SNO	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	GoP	18,640.00	18,640.00		

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					Advertisement/P osting of IB/REI	Submission/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
UPB-82	Supply and delivery of information technology parts & accessories & peripherals	OCG, SNO	NO	NP-53.9 - Small Value Procurement	February 2023	N/A	March 2023	March 2023	GoP	22,200.00	22,200.00		
UPB-83	Supply and Delivery of Janitorial Supplies	OSFA	NO	NP-53.9 - Small Value Procurement	February 2023	N/A	March 2023	March 2023	GoP	1,000.00	1,000.00		
UPB-84	Supply and Delivery of Janitorial Supplies	Dorm-UGTFI	NO	NP-53.9 - Small Value Procurement	February 2023	N/A	March 2023	March 2023	Special Purpose Fund	1,500.00	1,500.00		
UPB-85	Supply and Delivery of Kitchenwares	SNO	NO	NP-53.9 - Small Value Procurement	February 2023	N/A	March 2023	March 2023	GoP	3,385.00	3,385.00		
UPB-86	Supply and Delivery of Laboratory Equipment and Accessories	CS-UGTFI	NO	Competitive Bidding	March 2023	April 2023	April 2023	May 2023	Special Purpose Fund	1,664,648.00	1,664,648.00		
UPB-87	Supply and Delivery of Pest Control Products	SNO, OVCA-GMEF	NO	NP-53.9 - Small Value Procurement	February 2023	N/A	March 2023	March 2023	GoP	102,100.00	102,100.00		
UPB-88	Supply and Delivery of Safety and Occupational Products (Rain coat, Fire extinguishers & Emergency Lights)	CMU	NO	NP-53.9 - Small Value Procurement	March 2023	N/A	April 2023	April 2023	GoP	363,000.00	363,000.00		
UPB-89	Supply and Delivery of Safety and Occupational Products (Rain coat, Fire extinguishers & Emergency Lights)	Dorm-UGTFI, Library-LAMF	NO	NP-53.9 - Small Value Procurement	March 2023	N/A	April 2023	April 2023	Special Purpose Fund	11,500.00	11,500.00		
UPB-90	Supply and Delivery of Signages and accessories	CMU	NO	NP-53.9 - Small Value Procurement	March 2023	N/A	April 2023	April 2023	GoP	40,000.00	40,000.00		
UPB-91	Supply and Delivery of Sporting Goods	HKP-Varsity	NO	NP-53.9 - Small Value Procurement	March 2023	N/A	April 2023	April 2023	GoP	200,000.00	200,000.00		
UPB-92	Supply and Delivery of vehicle parts and accessories (tire replacement)	Chancellor's Office	NO	NP-53.9 - Small Value Procurement	June 2023	N/A	July 2023	July 2023	GoP	28,000.00	28,000.00		
UPB-93	Telephone Services (Globe Plan and PLDT)	Acctg Office, Budget Office, OPA, MK, SPMO	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	GoP	62,400.00	62,400.00		
UPB-94	Token and awards for speakers of official events	ODSA, CSS, CAC, Kasarian, Chancellor's Office, OPA, OVCAA-API, CSC, OSFA	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	GoP	335,500.00	335,500.00		
UPB-95	Token and awards for speakers of official events	HRDO-RF, CAC-TFI	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	Special Purpose Fund	95,000.00	95,000.00		
UPB-96	Token and awards for speakers of official events	IM-BSME-UGTFI, CAC-UGTFI, CAC-SAP, CAC-Dativa, OSFA - Abellera	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	Special Purpose Fund	51,000.00	51,000.00		
UPB-97	Transportation and Communications Services	CAC-GFTI-MALL-TFI	NO	NP-53.9 - Small Value Procurement	March 2023	N/A	April 2023	April 2023	Special Purpose Fund	10,000.00	10,000.00		
UPB-98	Transportation Services (Van rental)	CAC, BAC-Misc, OSFA, CSC, CSC Publications	NO	NP-53.9 - Small Value Procurement	March 2023	N/A	April 2023	April 2023	GoP	184,900.00	184,900.00		
UPB-99	Transportation Services (Van rental)	HRDO-ADF, CAC-TFI	NO	NP-53.9 - Small Value Procurement	March 2023	N/A	April 2023	April 2023	Special Purpose Fund	120,000.00	120,000.00		
UPB-100	Transportation Services (Van rental)	CAC-TOSF-UGTFI, CAC-UGTFI	NO	NP-53.9 - Small Value Procurement	March 2023	N/A	April 2023	April 2023	Special Purpose Fund	215,000.00	215,000.00		
UPB-101	Travel, Food, and Lodging for various activities	CS-UGTFI, CSS-TOSF-UGTFI, CAC-TOSF-UGTFI, CAC-UGTFI	NO	NP-53.9 - Small Value Procurement	March 2023	N/A	April 2023	April 2023	Special Purpose Fund	675,544.00	675,544.00		
UPB-102	Travel, Food, Lodging and Entertainment Services	CAC-GFTI-MALL-TFI	NO	NP-53.9 - Small Value Procurement	March 2023	N/A	April 2023	April 2023	Special Purpose Fund	70,000.00	70,000.00		
UPB-103	Tree cutting and/ or pruning services	OVCA-GMEF	NO	NP-53.9 - Small Value Procurement	March 2023	N/A	April 2023	April 2023	GoP	100,000.00	100,000.00		
UPB-104	Utilities - Electricity	OVCA - Utilities	YES	Direct Contracting	N/A	N/A	January 2023	January 2023	GoP	1,680,000.00	1,680,000.00		
UPB-105	Utilities - Electricity	OVCA - Utilities	YES	Direct Contracting	N/A	N/A	January 2023	January 2023	Special Purpose Fund	120,000.00	120,000.00		
UPB-106	Utilities - PLDT	OVCA - Utilities	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	Special Purpose Fund	420,000.00	420,000.00		
UPB-107	Utilities - Water	OVCA-Utilities	YES	NP-53.5 Agency-to-Agency	N/A	N/A	January 2023	January 2023	GoP	519,000.00	519,000.00		
UPB-108	Utilities - Water	OVCA - Utilities	YES	NP-53.5 Agency-to-Agency	N/A	N/A	January 2023	January 2023	Special Purpose Fund	30,000.00	30,000.00		
UPB-109	Water Purifying System for the Canteen Building	OVCA-GMEF	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	February 2023	February 2023	GoP	300,000.00	300,000.00		
UPB-110	APPLIANCES									0.00			
1	Appliances for the basic classroom operation	Batang Oble	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	5,000.00	5,000.00		
2	Percolator	HRDO	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	7,500.00	7,500.00		
3	Coffee Maker	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	4,000.00	4,000.00		
4	Water Dispenser	SECURITY	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	10,000.00	10,000.00		
UPB-111	ARTS AND CRAFTS ACCESSORIES AND SUPPLIES				Mar-23		Apr-23	Apr-23		0.00			

University of the Philippines Baguio Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/P osting of IB/REI	Submission/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	Arts and crafts supply for the daily activities of children	Batang Oble	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	13,500.00	13,500.00		
UPB-112	AUDIO AND VISUAL EQUIPMENT				Mar-23		Apr-23	Apr-23		0.00			
1	Television and portable speaker with USB port as a audiovisual material for class activities	Batang Oble	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	25,000.00	25,000.00		
UPB-113	BOOKS, MAPS AND OTHER PUBLICATIONS				Mar-23		Apr-23	Apr-23		0.00			
1	Purchase of books	LIB	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Others	200,000.00	200,000.00		
2	Renewal of online journals and purchase of print and non-print materials (CS PHYSICS)	LIB	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Others	82,282.88	82,282.88		
3	Renewal of online journals and purchase of print and non-print materials (CSS)	LIB	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Others	410,480.00	410,480.00		
4	Renewal of online journals and purchase of print and non-print materials (CAC)	LIB	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Others	463,120.00	463,120.00		
5	Learning Materials, Books, modules for the Volunteer Development Training	PAHINUGOD	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	9,000.00	9,000.00		
UPB-114	CATERING SERVICES				Mar-23		Apr-23	Apr-23		0.00			
1	Food for meeting	Batang Oble	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	2,100.00	2,100.00		
2	General Assembly	HRDO	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	90,000.00	90,000.00		
3	Seminars/Trainings	HRDO	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	45,000.00	45,000.00		
4	Committee Meetings	HRDO	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	9,000.00	9,000.00		
5	Meetings	HRDO	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	17,250.00	17,250.00		
6	Annual Application for Cedula	HRDO	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	2,500.00	2,500.00		
7	Snacks for volunteers of Edukarawan sa Springhills (6 Feb to 13 Feb)	Pahinugod	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	4,000.00	4,000.00		
8	Snacks for volunteers of Edukarawan sa Springhills (6 Feb to 13 Feb)	Pahinugod	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	7,000.00	7,000.00		
9	Meals and Snacks Expenses (PIC community-based projects)	PIC	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	15,000.00	15,000.00		
10	Drinking Water refill (5 gal refill)	PIC	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	300.00	300.00		
11	Meals during meetings and consultations	MK CHED YEAR 3	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	200,000.00	200,000.00		
12	water	Batang Oble	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	1,015.00	1,015.00		
UPB-115	COMMUNICATION EXPENSES				Mar-23		Apr-23	Apr-23		0.00			
1	COMMUNICATION EXPENSES (MOOE)	SILBI	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	50,000.00	50,000.00		
UPB-116	CONSTRUCTION EQUIPMENT				Mar-23		Apr-23	Apr-23		0.00			
1	Cordless drill	LIB	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	10,000.00	10,000.00		
UPB-117	CONSTRUCTION MATERIALS AND SUPPLIES				Mar-23		Apr-23	Apr-23		0.00			
1	Repair and Maintenance (supplies and materials and other expenses)	PCO	NO	Shopping	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	5,000.00	5,000.00		
UPB-118	CONSTRUCTION PROJECT				Mar-23		Apr-23	Apr-23		0.00			

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Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	Purchase of various Furnishing and Equipment, Appliance for the Balay Internasyonal	CMU-OVCA	NO	Competitive Bidding	Mar-23	Apr-23	Apr-23	Apr-23	GoP	28,000,000.00	28,000,000.00		
2	EMULSIFIED ASPHALT AND SLURRY SURFACE TREATMENT OF THE UP BAGUIO CAMPUS DRIVEWAY AND PARKING AREA WITH SURFACE CORRECTION AND INSTALLATION OF THERMOPLASTIC SIGNAGES	OVCA	NO	Competitive Bidding	Mar-23	Apr-23	Apr-23	Apr-23	Special Purpose Fund	4,500,000.00		4,500,000.00	
UPB-119	ELECTRICAL SUPPLIES				Mar-23		Apr-23	Apr-23		0.00			
1	Extension Wheel	HRDO	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	2,500.00	2,500.00		
UPB-120	FOOD STUFF				Mar-23		Apr-23	Apr-23	GoP	0.00			
1	Drinking Water	HRDO	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	1,260.00	1,260.00		
2	Drinking water with container (5 gal)	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	3,850.00	3,850.00		
3	Drinking Water refill (5 gal refill)	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	2,100.00	2,100.00		
UPB-121	FURNITURE				Mar-23		Apr-23	Apr-23		0.00			
1	Bookshelves for storing books	Batang Oble	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	2,600.00	2,600.00		
2	shelves for toys and manipulative materials	Batang Oble	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	2,600.00	2,600.00		
3	Repairs and Maintenance/Fabrication	HRDO	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	2,000.00	2,000.00		
4	Office Table	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	10,000.00	10,000.00		
5	Office Table with safety lock	OASH	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	10,000.00	10,000.00		
UPB-122	FUELS/FUEL ADDITIVES & LUBRICANTS & ANTI CORROSIVE				Mar-23		Apr-23	Apr-23		0.00			
1	Diesel for UP car to ferry participants (out of town activity)	IM	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	3,000.00	3,000.00		
UPB-123	GAMES AND TOYS				Mar-23		Apr-23	Apr-23		0.00			
1	varied wooden puzzles	Batang Oble	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	2,500.00	2,500.00		
2	little tike plastic slide	Batang Oble	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	4,000.00	4,000.00		
3	little tikes teeter totter	Batang Oble	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	5,000.00	5,000.00		
UPB-124	GROCERY ITEMS				Mar-23		Apr-23	Apr-23		0.00			
1	Basic grocery items related to cleaning and management of the Daycare Center	Batang Oble	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	4,000.00	4,000.00		
UPB-125	GARMENTS				Mar-23		Apr-23	Apr-23		0.00			
1	towels and rags	Batang Oble	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	5,100.00	5,100.00		
UPB-126	HARDWARE AND CONSTRUCTION SUPPLIES				Mar-23		Apr-23	Apr-23	GoP	1,500.00	1,500.00		
1	Flat Wall Enamel, white	PIC	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	4,750.00	4,750.00		
2	Quick Drying Enamel, Black	PIC	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	160.00	160.00		
3	Red Enamel	PIC	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	200.00	200.00		
4	Baby Roller 4" cloth without handle	PIC	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	1,200.00	1,200.00		
5	Paint Brush 2"	PIC	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	800.00	800.00		
6	Paint Thinner	PIC	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	1,000.00	1,000.00		
7	Body Filler with hardener	PIC	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	800.00	800.00		
8	Sanding Paper #80	PIC	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	110.00	110.00		
9	Sanding Paper Fine #240	PIC	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	550.00	550.00		
10	Common Nail 1"	PIC	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	320.00	320.00		
11	Wood Glue, WATER Base (Stikwel)	PIC	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	2,200.00	2,200.00		
12	Putty Knife/Palleta 4"	PIC	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	1,000.00	1,000.00		
UPB-127	GENERAL MERCHANDISE				Mar-23		Apr-23	Apr-23		0.00			
1	Others (Other incidental expenses, miscellaneous expenses, site visits, scoping mission, archives, and research, photocopying of relevant materials, digital equipment, etc.)	MK CHED YEAR 3	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	40,000.00	40,000.00		
UPB-128	HOSPITAL / MEDICAL EQUIPMENT				Mar-23		Apr-23	Apr-23		0.00			
1	Alcohol dispenser	Batang Oble	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	1,800.00	1,800.00		
UPB-129	HOTEL AND LODGING AND MEETING FACILITIES				Mar-23		Apr-23	Apr-23		0.00			
1	Venue and Accomodation for the Out-of-Town Activity	HRDO	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	250,000.00	250,000.00		
UPB-130	JANITORIAL EQUIPMENT				Mar-23		Apr-23	Apr-23		0.00			
1	cleaning materials	Batang Oble	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	500.00	500.00		
UPB-140	KAPIHAN SUPPLIES				Mar-23		Apr-23	Apr-23		0.00			

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					Advertisement/P osting of IB/REI	Submission/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
1	Coffee stirrer, wooden, 100s/pk	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	160.00	160.00		
2	Coffee, barako ground, for brewing	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	1,600.00	1,600.00		
3	Coffee creamer, 450 g/pk	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	520.00	520.00		
4	Paper cups, 8 oz, 25 pcs/pk	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	800.00	800.00		
5	Fork, plastic 20s/pk	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	350.00	350.00		
6	Spoon, plastic 20s/pk	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	350.00	350.00		
7	Paper plates (big) 20 pcs/pk	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	350.00	350.00		
8	Sugar, brown	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	520.00	520.00		
UPB-141	LABORATORY SUPPLIES AND EQUIPMENT				Mar-23		Apr-23	Apr-23		0.00			
1	Various Laboratory Supplies & Equipment for BS Physics Program	Physics	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Others	74,700.00	74,700.00		
2	Various Laboratory Supplies & Equipment for BS Math Program	Math	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Others	42,410.00	42,410.00		
3	Various Laboratory Supplies & Equipment for BS Computer Science Program	ComSci	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Others	12,910.00	12,910.00		
4	Various Laboratory Supplies & Equipment for Chemistry	Chem	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Others	25,500.00	25,500.00		
5	Various Laboratory Supplies & Equipment for BS Biology Program	Bio	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Others	39,459.60	39,459.60		
6	Various Laboratory Supplies & Equipment for BS Biology Program	Bio	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	12,928.37	12,928.37		
7	Various Laboratory Supplies & Equipment for BS Physics Program	Physics	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	19,129.28	19,129.28		
8	Various Laboratory Supplies & Equipment for BS Math Program	Math	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	77,698.00	77,698.00		
9	Various Laboratory Supplies & Equipment for MS Math Program	Math	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	12,672.00	12,672.00		
10	Various Laboratory Supplies & Equipment for MS Math Program	Math	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	8,683.23	8,683.23		
11	Various Laboratory Supplies & Equipment for MS Math Program	Math	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	145,772.01	145,772.01		
12	Various Laboratory Supplies & Equipment for BS Biology Program	Bio	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	620,369.80	620,369.80		
13	Various Laboratory Supplies & Equipment for BS Biology Program	Bio	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	11,220.00	11,220.00		
14	Various Laboratory Supplies & Equipment for BS Computer Science Program	ComSci	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	72,209.67	72,209.67		
15	Various Laboratory Supplies & Equipment for BS Biology Program	ComSci	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	72,209.67	72,209.67		
16	Various Laboratory Supplies & Equipment for Chemistry	Chem	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	6,785.00	6,785.00		
UPB-142	LAUNDRY SERVICES				Mar-23		Apr-23	Apr-23		0.00			
1	Laundry of Curtains	HRDO	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	220.00	220.00		
2	Curtains	OPA	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	3,000.00	3,000.00		
UPB-143	COMMUNICATION												
1	COMMUNICATION EXPENSES (MOOE)	SILBI	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	50,000.00	50,000.00		
2	Communication Expenses (Courier, internet, phonecards)	MK CHED YR III	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	20,000.00	20,000.00		
UPB-144	MAIL AND CARGO TRANSPORT SERVICES				Mar-23		Apr-23	Apr-23		0.00			
1	Mailing Services	HRDO	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	1,000.00	1,000.00		
3	Mailing Services	OPA	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	3,600.00	3,600.00		
UPB-145	LEASE AND RENTAL OF PROPERTY OR BUILDING				Mar-23		Apr-23	Apr-23		0.00			
1	Lease of venue with accommodation for out of town activity	IM	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	22,500.00	22,500.00		
UPB-146	MEDICAL SUPPLIES AND LABORATORY INSTRUMENT				Mar-23		Apr-23	Apr-23		0.00			
1	First Aid kit supplies	Batang Obie	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	800.00	800.00		
UPB-147	OFFICE EQUIPMENT				Mar-23		Apr-23	Apr-23		0.00			
1	monoblock chairs	Batang Obie	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	1,400.00	1,400.00		
2	DLP Projector	CS	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Others	42,000.00	42,000.00		

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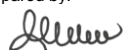
Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/P osting of IB/REI	Submission/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
3	Repairs and Maintenance	HRDO	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	3,000.00	3,000.00		
4	Laminating Machine	HRDO	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	13,000.00	13,000.00		
5	All-in-One, Print, Scan, Copy, Color Inkjet, CISS	Kasarian	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	5,000.00	5,000.00		
UPB-148	OFFICE SUPPLIES AND DEVICES				Mar-23		Apr-23	Apr-23		0.00			
1	Computer set and printer	Batang Obie	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	35,000.00	35,000.00		
2	Various Office Supplies	CS	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Others	4,096.47	4,096.47		
3	Various Office Supplies	CS	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	5,086.67	5,086.67		
4	Self inking Stamps	HRDO	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	2,000.00	2,000.00		
5	Toner/Ink for New Printer	HRDO	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	2,000.00	2,000.00		
6	Repair and replacement of defective computer parts	Kasarian	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	5,800.00	5,800.00		
7	Purchase of Archival supplies and equipment.	LIB	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	4,500.00	4,500.00		
8	Battery, dry cell, size AA	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	750.00	750.00		
9	Battery, dry cell, size AAA	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	900.00	900.00		
10	Cartolina, assorted colors	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	1,600.00	1,600.00		
11	Paper for certificates (Board) 10 pcs/pk	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	750.00	750.00		
12	Paper, Manila Paper, 10 sheets per sleeve	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	700.00	700.00		
13	Stapler with staple wire remover	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	540.00	540.00		
14	Soap, dishwashing gel, 250 mL, antibacterial	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	400.00	400.00		
15	Soap, dishwashing gel, 1 L	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	750.00	750.00		
16	Dishwashing scrub with foam	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	560.00	560.00		
17	Paper puncher, heavy duty	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	500.00	500.00		
18	Certificate jacket, maroon	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	4,500.00	4,500.00		
19	Stamp	OUR	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	8,250.00	8,250.00		
20	OFFICE SUPPLIES EXPENSES	SILBI			Mar-23		Apr-23	Apr-23		0.00			
UPB-149	PEST CONTROL PRODUCTS				Mar-23		Apr-23	Apr-23		0.00			
1	Bygon and Lysol	Batang Obie	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	1,000.00	1,000.00		
UPB-150	PLASTIC PRODUCTS				Mar-23		Apr-23	Apr-23		0.00			
1	Megabox 12L	Batang Obie	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	3,750.00	3,750.00		
2	Megabox 95 L for storage	Batang Obie	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	2,800.00	2,800.00		
UPB-151	PHOTOGRAPHY SERVICES				Mar-23		Apr-23	Apr-23		0.00			
1	Professional Services	OPA	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	40,000.00	40,000.00		
UPB-152	PRINTING SUPPLIES				Mar-23		Apr-23	Apr-23		0.00			
1	ink for computer	Batang Obie	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	2,600.00	2,600.00		
2	Printing Costs of proceedings (200 copies of training proceedings)	MK CHED YR III	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	100,000.00	100,000.00		
UPB-153	SERVICES				Mar-23		Apr-23	Apr-23		0.00			
1	Notarial Fee	HRDO	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	1,500.00	1,500.00		
2	Notarial Services	OUR	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	3,000.00	3,000.00		
3	Printing Costs of proceedings (200 copies of training proceedings)	MK CHED YR III	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23		0.00			
UPB-154	PURCHASE OF EQUIPMENT & UPKEEP OF FACILITIES				Mar-23		Apr-23	Apr-23		0.00			
1	Purchase of Equipment Costing below PHP 50,000 (EO)	OVCA	NO	Competitive Bidding	Mar-23	Apr-23	Apr-23	Apr-23	Special Purpose Fund	1,246,646.81	1,246,646.81		
2	Purchase of Equipment Costing PHP 50,000 and above (EO)	OVCA	NO	Competitive Bidding	Mar-23	Apr-23	Apr-23	Apr-23	Special Purpose Fund	2,879,745.56	2,879,745.56		
3	Procurement of Equipment and Upkeep of Facilities (CO)	OVCA	NO	Competitive Bidding	Mar-23	Apr-23	Apr-23	Apr-23	Special Purpose Fund	3,488,597.11	3,488,597.11		
4	Purchase of Equipment Costing PHP 50,000 and above (EO)	OVCA	NO	Competitive Bidding	Mar-23	Apr-23	Apr-23	Apr-23	Special Purpose Fund	4,441,286.40	4,441,286.40		
5	Construction of New Facilities and Major Repairs of Existing Buildings (CO)	OVCA	NO	Competitive Bidding	Mar-23	Apr-23	Apr-23	Apr-23	Special Purpose Fund	19,985,788.80		19,985,788.80	
6	THREE (3) UNITS OF LAPTOP	SILBI	NO	NP-53.9 - Small Value Procurement	Mar-23	Apr-23	Apr-23	Apr-23	Special Purpose Fund	106,000.00	106,000.00		
7	FOUR (4) UNITS OF DESKTOP COMPUTERS	SILBI	NO	NP-53.9 - Small Value Procurement	Mar-23	Apr-23	Apr-23	Apr-23	Special Purpose Fund	50,000.00	50,000.00		

University of the Philippines Baguio Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/P osting of IB/REI	Submission/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
8	Equipments for the Virtual Museum (Cameras, 360 degrees cameras, matter port cameras, lighting and photography system and others, data bank, softwares, computers and laptops; conservation equipments, display cases)	MK CHED YR III	NO	NP-53.9 - Small Value Procurement	Mar-23	Apr-23	Apr-23	Apr-23	Special Purpose Fund	700,000.00	700,000.00		
9	Virtual Museum Development and Online Museum Training (Training on Digital Transformation for museums and 3D museum development (hosting of intermuseum network and technical support)	MK CHED YR III	NO	Competitive Bidding	Mar-23	Apr-23	Apr-23	Apr-23	Special Purpose Fund	1,950,000.00	1,950,000.00		
UPB-155	REPAIRS AND MAINTENANCE (MOOE)	SILBI	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	62,500.00	62,500.00		
UPB-156	INDIRECT COST (UNIVERSITY)	SILBI	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	100,000.00	100,000.00		
UPB-157	UTILITIES EXPENSES	SILBI	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	150,000.00	150,000.00		
UPB-158	SUPPLIES AND MATERIALS EXPENSES	SILBI	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	0.00			
UPB-159	INDIRECT COST (DOST-CAR)	SILBI	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	90,000.00	90,000.00		
UPB-160	TRAVEL EXPENSES	SILBI	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	50,000.00	50,000.00		
UPB-161	SUPPLIES AND MATERIALS EXPENSES	SILBI	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	50,000.00	50,000.00		
UPB-162	COMMUNICATION EXPENSES	SILBI	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	0.00			
UPB-163	SERVICES				Mar-23		Apr-23	Apr-23		0.00			
1	Permits and Fees (payment of necessary permits, notarial services and other pertinent fees)	PCO	NO	NP-53.5 Agency-to-Agency	Mar-23	N/A	Apr-23	Apr-23	GoP	35,000.00	35,000.00		
2	CONSULTANCY SERVICES	SILBI	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	600,000.00	600,000.00		
3	LEGAL SERVICES	SILBI	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	50,000.00	50,000.00		
4	OTHER PROFESSIONAL SERVICES	SILBI	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	600,000.00	600,000.00		
UPB-163	SUPPLIES AND MATERIALS EXPENSES (MOOE)				Mar-23		Apr-23	Apr-23		0.00			
1	OFFICE SUPPLIES EXPENSES	SILBI	NO	Shopping	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	200,000.00	200,000.00		
2	FUEL,OIL AND LUBRICANTS EXPENSES	SILBI	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	200,000.00	200,000.00		
3	OTHER SUPPLIES AND MATERIALS EXPENSES	SILBI	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	250,000.00	250,000.00		
UPB-164	OFFICE SUPPLIES AND DEVICES				Mar-23		Apr-23	Apr-23		0.00			
1	Supplies (Training materials as used in digital technology, office				Mar-23		Apr-23	Apr-23	Special Purpose Fund	270,000.00	270,000.00		
1	Training Kit Materials (References, USBs, books, and others)				Mar-23		Apr-23	Apr-23	Special Purpose Fund	200,000.00	200,000.00		
UPB-165	TRANSPORTATION AND COMMUNICATIONS SERVICE				Mar-23		Apr-23	Apr-23		0.00			
1	Jeepney Rental for Edukaravan sa Springhills (Feb 6 and Feb 13?)	Pahinugod	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	4,000.00	4,000.00		
2	Communication, Transportation and Representation (meetings,seminars,trainings, workshops, site visit, benchmarking)	PCO	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	20,000.00	20,000.00		
3	Transportation expenses for community-based projects	PIC	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	5,000.00	5,000.00		


University of the Philippines Baguio Annual Procurement Plan for FY 2023


Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Project)
					Advertisement/P osting of IB/REI	Submission/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
4	Van / jeepney rental for outreach	LIB	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	6,000.00	6,000.00		
5	Transportation of resource persons and selected participants Pre-summit meetings, transportation costs for museum experts, selected participants, and consultations with HEIs	MK CHED III	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	400,000.00	400,000.00		
UPB-166	WASTE MANAGEMENT AND RECYCLING				Mar-23		Apr-23	Apr-23		0.00			
1	Supplies and materials for Management and Storage of Hazardous Waste	PCO	NO	Shopping	Mar-23	N/A	Apr-23	Apr-23	GoP	20,000.00	20,000.00		
UPB-167	TEXTILES				Mar-23		Apr-23	Apr-23		0.00			
1	NSTP Shirts (Customized)	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	100,000.00	100,000.00		
UPB-168	TOKENS AND AWARDS				Mar-23		Apr-23	Apr-23		0.00			
1	board paper for certificates	Batang Oble	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	174.00	174.00		
2	Tokens for NSTP Resource Speakers	NSTP	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	20,000.00	20,000.00		
3	Plaque for Avellera Awardee	TF ABELLERA	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	2,500.00	2,500.00		
4	Cash Award	TF ABELLERA	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	3,000.00	3,000.00		
5	Tokens for resource persons (for Museum resource persons)	MK CHED YR III	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	20,000.00	20,000.00		
UPB-169	TRAVELING EXPENSES (MOOE)				Mar-23		Apr-23	Apr-23		0.00			
1	LOCAL	SILBI	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	300,000.00	300,000.00		
2	FOREIGN	SILBI	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	450,000.00	450,000.00		
UPB-170	TRAVEL, FOOD, LODGING AND ENTERTAINMENT SERVICES				Mar-23		Apr-23	Apr-23		0.00			
1	HRDO Chief's Travel, Food & Lodging	HRDO	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	GoP	25,000.00	25,000.00		
2	REPRESENTATION EXPENSES	SILBI	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	500,000.00	500,000.00		
3	TRAINING EXPENSES (MOOE)	SILBI	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	150,000.00	150,000.00		
4	Accommodation of Resource persons, IT persons, and selected HEI participants	MK CHED TRAINING III	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Apr-23	Apr-23	Special Purpose Fund	300,000.00	300,000.00		
UPB-170	CARGO FORWARDING AND HAULING SERVICES	SILBI	NO	Competitive Bidding	Mar-23	Apr-23	Apr-23	Apr-23		0.00			
UPB-171	FOUR (4) UNITS OF INVERTER SPLIT TYPE SYSTEM AIRCON 2 HP	SILBI	NO	Competitive Bidding	Mar-23	Apr-23	Apr-23	Apr-23		50,000.00	50,000.00		
UPB-172	ONE (1) PHOTOCOPIER WITH PRINTER	SILBI	NO	Competitive Bidding	Mar-23	Apr-23	Apr-23	Apr-23		100,000.00	100,000.00		
UPB-173	ONE (1) UNIT SMART PROJECTOR	SILBI	NO	Competitive Bidding	Mar-23	Apr-23	Apr-23	Apr-23		150,000.00	150,000.00		
UPB-174	ONE (1) LASER CUTTER AND ENGRAVER	SILBI	NO	Competitive Bidding	Mar-23	Apr-23	Apr-23	Apr-23		1,700,000.00	1,700,000.00		
UPB-175	ONE (1) WOODWORKING LATHE	SILBI	NO	Competitive Bidding	Mar-23	Apr-23	Apr-23	Apr-23		100,000.00	100,000.00		
UPB-176	ONE (1) LOT FURNITURES AND FIXTURES	SILBI	NO	Competitive Bidding	Mar-23	Apr-23	Apr-23	Apr-23		600,000.00	600,000.00		
Total										133,061,132.39	105,295,343.59	27,765,788.80	

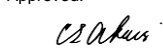
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 BAC Chairperson


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CORAZON L. ABANSI
 Chancellor/ Head of Procuring Entity