



Republic of the Philippines  
**University of the Philippines Baguio**  
Governor Pack Road, Baguio City  
Telefax No. 442-3888/442-3484  
[www.upb.edu.ph](http://www.upb.edu.ph)

**Notice to Proceed**

December 19, 2022

**Mary Jean Ty Colongon**  
Authorized Representative  
**LibTech Source Philippines Inc.**  
Unit 3, 2nd floor, Eight One Eight Bldg., 818 Arnalz Avenue  
San Lorenzo Village, Makati City  
(02) 808-1191; (02) 836-7935

Dear Ms. Colongon:

Notice is hereby given to LibTech Source Philippines Inc. represented by its *Authorized Representative, Mary Jean Ty Colongon*, that work may commence on the **Supply and Delivery of Printed and Electronic Learning Resources for UP Baguio** effective on \_\_\_\_\_ or \_\_\_\_\_ day/s after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of the Philippines Baguio.

Very truly yours,

  
**CORAZON L. ABANSI**  
Chancellor

Conforme:

  
Amy P. Sablaon

(Name of Representative of Bidder)

Date: January 06, 2023