



Republic of the Philippines
UNIVERSITY OF THE PHILIPPINES BAGUIO
Governor Pack Road, Baguio City 2600
Telefax No. 442-3888/442-3484
www.upb.edu.ph

Notice to Proceed

29 December, 2022

MALOU YUSONGCO

Sales Executive

HEXACOM ENTERPRISES

Stall No. 1 Adivay Bldg., 22 Bonifacio Street, Baguio City

Tel. No: 74.442.0198

Dear Ms. **YUSONGCO**:

Notice is hereby given to HEXACOM ENTERPRISES, represented by its Sales Executive, MALOU YUSONGCO that work may commence on the Supply, Delivery and Installation of Various Genuine IT Equipment and Accessories for the University effective on _____ or _____ calendar day/s after the receipt of this notice.

Upon receipt of this notice, you are responsible for performing the services under the terms and condition of the agreement and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of the Philippines Baguio.

Very truly yours,

CORAZON L. ABANSI
Chancellor

I acknowledge receipt of this Notice on:

Name of Representative of Bidder:

Authorized Signature:

_____ Malou Yusongco _____
_____ _____