

**UNIVERSITY OF THE PHILIPPINES BAGUIO**

Governor Pack Road, Baguio City, Benguet, CAR

VAT Reg. TIN: 000-864-006-00007

Telephone No. 074.442.3484

Email Address: spmo.upbaguio@up.edu.ph**REQUEST FOR QUOTATION (RFQ)**

PROCUREMENT PROJECT: Supply and Delivery of Various IT Equipment and Accessories for the University
 Purchase Request No.: 18880; 18896; 18999; 18738; 18800; 18852; 18979; 18966; 18557; 18762; 18524; 18812; 18622
 Approved Budget for the Contract: Php 301,535.64

Date: **March 17, 2023**
 RFQ No.: **2921**
 MOP: **NP - Small Value Procurement**

INSTRUCTIONS:

- Accomplish this RFQ correctly and completely.
- Bidder should attach a copy of the latest Business Permit, PhilGEPS Registration and Notarized Omnibus Sworn Statement (OSS).
 In Addition:
 - For Corporations & Cooperatives: A Notarized Secretary's Certificate or Notarized Board Resolution;
 - For Sole Proprietorship: A Notarized Special Power of Attorney if the OSS Affiant is other than the Sole Proprietor.
- Warranty shall be 6 months for supplies and materials, 1 year for equipment from the date of acceptance of the Procuring Entity.
- Submit your quotation at the Supply and Property Management Office, UP Baguio OR may email at spmo.upbaguio@up.edu.ph and cc: bac.upbaguio@up.edu.ph and jebagsic@up.edu.ph with RFQ No. as part of the subject NOT LATER THAN 5:00 PM on 24 March, 2023.
- Price validity shall be for a period of 90 calendar days.
- Bidders must indicate the Brand and Model Number offered when appropriate.
- Failure to follow these instructions will disqualify your entire quotation.

Please quote your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The information stated below shall be the basis for the evaluation and calculation of your quotation.

MARY ANNE R. RIVERA
 MARY ANNE R. RIVERA
 Head, SPMO

ITEM NO.	GENERAL DESCRIPTION	STATEMENT OF COMPLIANCE TO TECHNICAL SPECIFICATIONS (PLEASE CHECK)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
		YES	NO						
1	1D-2D Multi-function Handheld Bluetooth QR/Barcode Scanner; with USB cable; high shock-resistance; ABS+PC material; PnP win/Mac; >=1 yr warranty			un	7	2,500.00	17,500.00		
2	3-in-1 Printer, Printer Type: Print, Scan, Copy, Fax with ADF, Precision Core Printhead, Printer Language: ESC/P-R, ESC/P, Raster Nozzle, Configuration: 400 x 1 nozzles Black, 128 x 1 per Colour (Cyan, Magenta, Yellow), Maximum Resolution: 4800 x 1200 dpi (with Variable-Sized Droplet Technology) Automatic 2-sided Printing: Yes (Up to A4), Print Speed 10 x 15 cm / 4 x 6, Approx. 69 sec per photo/ 92 sec per photo Draft, A4 (Black / Colour): Up to 33.0 ppm / 20.0 ppm Scan Speed, Flatbed (Black / Colour): 200dpi: 12 sec / 27 sec ADF Monochrome (Simplex): 200dpi: 5.0 ipm, ADF Colour (Simplex): 200dpi: 5.0 ipm			pc	1	25,000.00	25,000.00		
3	Branded, High quality RJ45, gold plated contacts, 8P/8C 24/26 AWG solid wire, 100pcs/box			box	4	200.00	800.00		
4	Desktop HDD; >=1000GB; 3.5" SATA 6GB/s; >=5,400-7,200rpm; >=64MB cache; Data Transfer Rate >=150MB/s; warranty			pc	1	3,200.00	3,200.00		
5	Desktop SSD 2.5" SATA ; 3D NAND; >=240GB; Data Transfer Rate >= 300-500MBps; TBW >=100; with warranty			un	12	2,600.00	31,200.00		
6	Digital Voice Recorder, record in mp3/LPCM with high sensitivity S-microphone, focus and wide microphone modes, up to 4GB built-in storage, expandable microSD cards, preferably direct USB built-in connection to PC or laptop			pc	1	6,415.64	6,415.64		
7	External Hard Drive - USB 3.x HDD; 1TB; Compact and Portable; Shock Resistant			un	1	3,500.00	3,500.00		
8	Flash Drive 128 GB, High Quality, 150MBps read, USB 3.x, Dual slide connector; >=1 yr warranty			pc	3	1,800.00	5,400.00		
9	HDMI cable ; Male/Male HDMI/HDCP 2.x; 1080p-4k 30/60Hz; shielded; >=5m cord length; with warranty			un	14	600.00	8,400.00		
10	HDMI to VGA Adapter; HDMI male input ; VGA/HD15 female output; 1920x1080 30/60Hz; audio port; with warranty			un	5	800.00	4,000.00		
11	Laptop Computer >=3-4Ghz >=8GB DDR4 >=512GB SSD >=2GB >=16" LED FullHD 1080p >=1080p FHD stereo mic >=RJ45 GigLAN or adapter, WiFi b/g/n, BT licensed Windows 10/11			pc	2	49,500.00	99,000.00		
12	Multifunctional Adapter USB-C 10-in-1 Expansion hub; 4x USB3 x ports; ABS material; 15cm cable, >=1yr warranty			pc	1	3,500.00	3,500.00		

ITEM NO.	GENERAL DESCRIPTION	STATEMENT OF COMPLIANCE TO TECHNICAL SPECIFICATIONS (PLEASE CHECK)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	
		YES	NO							
		13	PC SATA 3.0 HDD Data Cable; >=.0.5m; 7 pins; PVC material; straight/angled locking connector							
14	Printer AIO+PSCF+CISS+ADF+USB+LAN+WIFI; >=10.5ipm black; >=5.0ipm color; auto-duplex; borderless photo print; spill-free refilling; >=1 yr warranty			pc	2	15,000.00	30,000.00			
15	Productivity Suite Microsoft Office Home and Student License 2021 version			pc	2	6,000.00	12,000.00			
16	PSU for PC ; ATX 12V V2.31; >=550W output; 100-240V 50/60Hz input; 120mm active fan; SATA/PATA/PCIE connectors; included power cord; >= 1 Yr warranty			un	5	900.00	4,500.00			
17	PSU for PC:ATX 12V v2.31 80+true- rated >=550W output, APFC +>0.9,100_240V 50/60Hz 8-4A. Input< 120mm active fan,SATA/PATA/PCIE connectors:>+1yr warranty			un	1	3,300.00	3,300.00			
18	RAM, 8GB DDR4, 2400MH, CL17 1.2V,1Rx16 PC4-2400T-UCO-11			un	1	3,000.00	3,000.00			
19	Speaker Desktop bluetooth PC 2.1 Stereo Speakers; Powered Drivers+Woofer; Shielded; 3.5mm plug with cable; >=1yr warranty			un	1	2,500.00	2,500.00			
20	SSD -PCIe 3.0 NVMe M.2 2280; at least 500GB storage; Read/Write speed up to 3100/2600MB/s; MTBF/TBW at least 1M hours/200TB; >=1 year warranty			un	1	4,000.00	4,000.00			
21	USB-C to HDMI Adapter; 3x USB-A ports; 1x HDMI output; PD support; 4K x 2K/30hz; warranty			pc	3	1,000.00	3,000.00			
22	USB-C to HDMI+VGA Adapter; 3x USB-A ports; 1x HDMI output; 1x VGA port; PD Support; 4Kx2K/30hz; warranty			pc	3	2,000.00	6,000.00			
23	Webcam USB HD Webcam; >=720p UVC type; Anti-glare; Low-light boost; Smart multisampling; Flex/Pivot tube; Mic; >=1yr warranty			pc	2	2,000.00	4,000.00			
24	Wired Keyboard and Mouse Combo *Connectivity - USB *Size - Keyboard: Full-size (with number pad) Mouse: Full-size *Scrolling (Mouse) - Line-by-line scrolling wheel *Compatibility - Windows OS/Mac Plug-and-Play USB Combo			un	10	1,000.00	10,000.00			
25	Wired USB PC Keyboard+Wheel Mouse Combo; USB-A connector; 1000dpi optical; durable 102-104 key with numpad; compatible with Windows/Mac; warranty			un	10	1,000.00	10,000.00			
	-Delivery Period: within 30CD upon receipt of NTP									
	-Please indicate WARRANTY offered for each item/s									
	-*** Nothing Follows ***-									
TOTAL:							301,535.64	BID TOTAL:		
TOTAL QUOTED AMOUNT IN WORDS:										

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____ Tel. No. : _____
Address: _____ Fax No. : _____
Name of Representative: _____ Email Address: _____
Position: _____
Signature: _____ Date: _____