



UNIVERSITY OF THE PHILIPPINES BAGUIO

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REQUEST FOR QUOTATION (RFQ)

PROCUREMENT PROJECT: Supply and Delivery of Various IT Equipment and Accessories for the University

Purchase Request No.: 18571; 19007; 19289; 18790

Approved Budget for the Contract: Php 235,300.00

Date: April 24, 2023
RFQ No.: 2992
MOP: NP - Small Value Procurement

INSTRUCTIONS:

- Accomplish this RFQ correctly and completely.
- Bidder should attach a copy of the latest Business Permit, PhilGEPS Registration and Notarized Omnibus Sworn Statement (OSS).
In Addition:
 - For Corporations & Cooperatives: A Notarized Secretary's Certificate or Notarized Board Resolution;
 - For Sole Proprietorship: A Notarized Special Power of Attorney if the OSS Affiant is other than the Sole Proprietor.
- Warranty shall be 6 months for for supplies and materials, 1 year for equipment from the date of acceptance of the Procuring Entity.
- Submit your quotation at the Supply and Property Management Office, UP Baguio OR may email at spmo.upbaguio@up.edu.ph and cc: bac.upbaguio@up.edu.ph & jebagsic@up.edu.ph with RFQ No. as part of the subject NOT LATER THAN 5:00 PM on 28 April, 2023.
- Price validity shall be for a period of 90 calendar days.
- Bidders must indicate the Brand and Model Number offered when appropriate.
- Failure to follow these instructions will disqualify your entire quotation.

Please quote your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The information stated below shall be the basis for the evaluation and calculation of your quotation.

MARY ANNE R. RIVERA
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Head, SPMO

ITEM NO.	GENERAL DESCRIPTION	STATEMENT OF COMPLIANCE TO TECHNICAL SPECIFICATIONS (PLEASE CHECK)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	
		YES	NO							
1	High Resolution scanner Specifications: 600 DPI scanning Easy File Management software for convenient scans Network connectivity Scan Speed: Flatbed (Black / Colour): 300 dpi: 4.0 sec / 4.0 sec 600 dpi: 10 sec / 10 sec			un	1	50,000.00	50,000.00			
2	Portable External storage Solid State Drive 1 Terrabyte capacity Up to 1050MB/s Read and 1000MB/s Write Speed Shock resistant, vibration resistant			pc	15	9,500.00	142,500.00			
3	RAM, 8GB, high quality, branded, -memory module for laptop -1Rx16 -PC4-2400T-sc0-11 -DDR4 2400, CL 17, 1.2V			pc	1	3,000.00	3,000.00			
4	SSD Type: Laptop Internal SSD 3D NAND Capacity: at least 480GB Form Factor: at least 2.5" Interface: SATA 6 Gb/s			pc	1	4,800.00	4,800.00			
5	Transceiver Type: Multi-Mode Fiber Connection Type: LC Connector TX/RX Wavelength: at least 1310nm Data Rate: maximum of 1.25 Gbps Transmission Distance: ≥ 550m Compatibility : MSA-compliant switches and routers Hot-swap enabled			pr	5	7,000.00	35,000.00			
	-Delivery Period: within 30CD upon receipt of NTP									
	-Please indicate WARRANTY offered for each item/s									
	-*** Nothing Follows ***-									
TOTAL:							235,300.00	BID TOTAL:		
TOTAL QUOTED AMOUNT IN WORDS:										

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____ Tel. No. : _____
 Address: _____ Fax No. : _____
 Name of Representative: _____ Email Address: _____
 Position: _____
 Signature: _____ Date: _____