

**UNIVERSITY OF THE PHILIPPINES BAGUIO**

Governor Pack Road, Baguio City, Benguet, CAR

VAT Reg. TIN: 000-864-006-00007

Telephone No. 074.442.3484

Email Address: [spmou.upbaguio@up.edu.ph](mailto:spmou.upbaguio@up.edu.ph)**REQUEST FOR QUOTATION (RFQ)**

PROCUREMENT PROJECT: Supply and Delivery of Various IT Equipment and Accessories for the University

Purchase Request No.: 19422; 18979; 19215; 18812; 18966; 19406; 19447; 19477; 19481; 18622

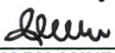
Approved Budget for the Contract: Php 323,400.00

Date: **04 May, 2023**  
 RFQ No.: **2976**  
 MOP: **NP - Small Value Procurement**

**INSTRUCTIONS:**

- Accomplish this RFQ correctly and completely.
- Bidder should attach a copy of the latest Business Permit, PhilGEPS Registration and Notarized Omnibus Sworn Statement (OSS).  
In Addition:
  - For Corporations & Cooperatives: A Notarized Secretary's Certificate or Notarized Board Resolution;
  - For Sole Proprietorship: A Notarized Special Power of Attorney if the OSS Affiant is other than the Sole Proprietor.
- Warranty shall be 6 months for supplies and materials, 1 year for equipment from the date of acceptance of the Procuring Entity.
- Submit your quotation at the Supply and Property Management Office, UP Baguio OR may email at [spmou.upbaguio@up.edu.ph](mailto:spmou.upbaguio@up.edu.ph) and cc: [bac.upbaguio@up.edu.ph](mailto:bac.upbaguio@up.edu.ph) & [jebagsic@up.edu.ph](mailto:jebagsic@up.edu.ph) with RFQ No. as part of the subject NOT LATER THAN 5:00 PM on 10 May, 2023.
- Price validity shall be for a period of 90 calendar days.
- Bidders must indicate the Brand and Model Number offered when appropriate.
- Failure to follow these instructions will disqualify your entire quotation.

**Please quote your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The information stated below shall be the basis for the evaluation and calculation of your quotation.**

  
**MARY ANNE R. RIVERA**  
 Head, SPMO

ITEM NO.	GENERAL DESCRIPTION	STATEMENT OF COMPLIANCE TO TECHNICAL SPECIFICATIONS (PLEASE CHECK)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
		YES	NO						
1	128GB USB 3.0 Flash Drive (Speed Up to 150MB/s)			un	3	1,300.00	3,900.00		
2	AIO/Desktop PC set - 3-4GHz;8GB RAM;256GB SSD+1TB HDD - 21.5" LED FullHD 1080p - HD Webcam; LAN+WIFI+USB - licensed Win10/11; non-subscription; licensed Office H&S - >=1000VA UPS - >=1 year warranty			un	1	65,000.00	65,000.00		
3	Battery for UPS used for the cctv: Maintenance-free sealed Lead-acid battery, DJW12-7.0(12V7.0AH). Constant Voltage Charge - Standby use: 13.5-13.8V; Cycle Use: 14.4- 15.0V; Initial Current: Less than 2.1A			pc	2	1,000.00	2,000.00		
4	Computer/Laptop Screen and LCD Cleaning Kit (Kit includes Biological Ferment, micro-fiber, Wool brush, handle polo-plastic and Digital Cleaning Cloth)			set	3	250.00	750.00		
5	Desktop Dual Monitor Mount; Aluminum+Steel construction; designed for 13-27" screens; with clamp			un	1	2,500.00	2,500.00		
6	Desktop SSD 2.5" SATA ; 3D NAND; >=240GB; Data Transfer Rate >= 300-500MBps; TBW >=100; with warranty			un	12	2,600.00	31,200.00		
7	External Hard Drive, brand new, genuine, 2 TB, portable, USB 3.0			un	3	6,000.00	18,000.00		
8	HDMI, high speed: 1080p 4K @ 30 Hz, 10M			pc	1	1,550.00	1,550.00		
9	HDMI, high speed: 1080p 4K @ 30 Hz, 5M			pc	1	1,050.00	1,050.00		
10	HDMI Cable Male/male, HDMI/HDCP 2.x, 1080p-4k, 30-60Hz; shielded; >=5m cord length, with warranty			pc	4	1,000.00	4,000.00		
11	Laptop Computer, Processor: Intel Core i7-1065G7, Display: 14.0 inch, LED Backlit, FHD (1920x1080) 16:9 Anti-Glare Display, Memory:8GB 4GB+4GB RAM, Storage:1TB HDD+256G PCIE SSD, Graphics: NVIDIA® GeForce® MX330, 2GB GDDR5, Operating System: Windows 10 Home, Camera: VGA camera, I/O Ports: 1x USB 3.2 Gen 1 Type-A & Type-C 2x USB 2.0 Type-A 1x HDMI 1.4 1x 3.5mm Combo Audio Jack, Wireless Connectivity: Wi-Fi 5(802.11ac)+Bluetooth 4.1 (Dual band) 1*1			pc	2	48,000.00	96,000.00		
12	Memory Card, brand new, genuine -MicroSD, 64GB			pc	3	950.00	2,850.00		
13	MICRO SD Memory card, 128MB			un	3	1,500.00	4,500.00		
14	Multimedia laptop/PC external speaker (with subwoofer)			un	1	2,000.00	2,000.00		
15	Multimedia LCD Projector, genuine, branded, w/ built-in Wifi connectivity >=3,800 lm, Native XGA, 4.3; >=12,000 hours in ECO Mode >= 1 year warranty			un	1	35,000.00	35,000.00		
16	Pointer, Wireless Presentation Remote Control, 2.4GHz, USB, with laser pointer, up to 15 meters range			pc	1	3,200.00	3,200.00		

ITEM NO.	GENERAL DESCRIPTION	STATEMENT OF COMPLIANCE TO TECHNICAL SPECIFICATIONS (PLEASE CHECK)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	
		YES	NO							
17	Power supply/station, brand new, genuine 400-watt power inverter •One 12 volt accessory outlet for powering DC appliance (loads up to 11amps) •Three USB power ports for charging/operating cell phones, MPA players, and tablet PCs			un	1	13,000.00	13,000.00			
18	Power supply/station, brand new, genuine 800-watt power inverter •One 12 volt accessory outlet for powering DC appliance (loads up to 11amps) •Three USB power ports for charging/operating cell phones, MPA players, and tablet PCs			un	1	28,000.00	28,000.00			
19	USB Port Hub, with 4K HDMI, 60W Power Delivery, 1Gbps Ethernet, 2 USB 3.0 Ports and SD/microSD Card Readers			un	1	4,500.00	4,500.00			
20	Voice Recorder, Digital, brand new, genuine, w/ built-in Speaker and MP3 player, can record long distance, 32gb storage capacity, built-in 300mAh lithium battery			pc	1	3,200.00	3,200.00			
21	Wifi dongle for PC/Desktop, wireless dual band USB adapter			un	1	1,200.00	1,200.00			
	-Contract Award: per Line Item									
	-Delivery Period: within 30CD upon receipt of NTP									
	-Please indicate WARRANTY offered for each item/s									
	-*** Nothing Follows ***-									
<b>TOTAL:</b>							<b>323,400.00</b>	<b>BID TOTAL:</b>		
<b>TOTAL QUOTED AMOUNT IN WORDS:</b>										

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Name of Representative: \_\_\_\_\_  
Position: \_\_\_\_\_  
Signature: \_\_\_\_\_

Tel. No. : \_\_\_\_\_  
Fax No. : \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Date: \_\_\_\_\_