

**UNIVERSITY OF THE PHILIPPINES BAGUIO**

Governor Pack Road, Baguio City, Benguet, CAR
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 Telephone No. 074.442.3484
 Email Address: spmo.upbaguio@up.edu.ph

REQUEST FOR QUOTATION (RFQ)

PROCUREMENT PROJECT: Supply of Labor for the Restoration of Sanitary Pipes for Museo Kordilyera
 Purchase Request No.: 19453
 Approved Budget for the Contract: Php 66,320.63

Date: May 08, 2023
 RFQ No.: 3024
 MOP: NP - Small Value Procurement

INSTRUCTIONS:

1. Accomplish this RFQ correctly and completely.
2. Bidder should attach a copy of the latest Mayor's Permit, PhilGEPS Reg. No., Notarized Omnibus Sworn Statement & PCAB License.
 - 2a. For Corporations & Cooperatives: A Notarized Secretary's Certificate or Notarized Board Resolution;
 - 2b. For Sole Proprietorship: A Notarized Special Power of Attorney if the OSS Affiant is other than the Sole Proprietor.
3. Warranty shall be for 1 year from the date of acceptance of the Procuring Entity.
4. Submit your quotation at the Supply and Property Management Office, UP Baguio OR may email at spmo.upbaguio@up.edu.ph and cc: bac.upbaguio@up.edu.ph & jebagsic@up.edu.ph with RFQ No. as part of the subject NOT LATER THAN 5:00 PM on May 15, 2023.
5. Failure to follow these instructions will disqualify your entire quotation.
6. To conduct site inspection.

Please quote your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The information stated below shall be the basis for the evaluation and calculation of your quotation.

Mary Anne R. Rivera
MARY ANNE R. RIVERA
 Head, SPMO

ITEM NO.	GENERAL DESCRIPTION	STATEMENT OF COMPLIANCE TO TECHNICAL SPECIFICATIONS (PLEASE CHECK)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	
		YES	NO							
		1	Supply of Labor for the Restoration of Sanitary Pipes for the Museo Kordilyera (MK) as per attached scope of works, plans and bill of quantities							
	-per attached Bill of Quantities									
	-Contract Award: per Line Item									
	-Project Duration: within 21 calendar days upon receipt of Notice to Proceed									
	-To post Performance Security after Issuance of Notice to Award (NOA)									
	-*** Nothing Follows ***-									
TOTAL:							66,320.63	BID TOTAL:		
TOTAL QUOTED AMOUNT IN WORDS:										

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____ Tel. No. : _____
 Address: _____ Fax No. : _____
 Name of Representative: _____ Email Address: _____
 Position: _____
 Signature: _____ Date: _____