UNIVERSITY OF THE PHILIPPINES BAGUIO

Governor Pack Road, Baguio City, Benguet, CAR
VAT Reg. TIN: 000-864-006-00007
Telephone No. 074-442-3484
Email Address: spmo.upbaguio@up.edu.ph

REQUEST FOR QUOTATION (RFQ)

PROCUREMENT PROJECT: Supply and Delivery of Electrical Supplies for the Fitness Center of Human Kinetics Program
Purchase request No.: 19430
Approved Budget for the Contract: ₱ 55,500.00

Date: **27 April, 2023**
RFQ No.: **2999**
MOP: **NP - Small Value Procurement**

INSTRUCTIONS:

1. Accomplish this RFQ correctly and completely.
2. Bidder should attach a copy of the latest Business Permit, Philgeps Registration and Notarized Omnibus Sworn Statement for above ₱50,000.
   In Addition:
   2a. For Corporations & Cooperatives: A Notarized Secretary's Certificate or Notarized Board Resolution;
   2b. For Sole Proprietorship: A Notarized Special Power of Attorney if the OSS Affiant is other than the Sole Proprietor.
3. Warranty shall be 6 months for supplies and materials, 1 year for equipment from the date of acceptance of the Procuring Entity.
4. Submit your quotation at the Supply and Property Management Office, UP Baguio OR may email at spmo.upbaguio@up.edu.ph and cc: bac.upbaguio@up.edu.ph with RFQ No.**2999** as part of the subject NOT LATER THAN **08:00 AM** on **2 May, 2023**.
5. Price validty shall be for a period of 90 calendar days.
6. Bidders must indicate the Brand and Model Number offered when appropriate.
7. Failure to follow these instructions will disqualify your entire quotation.

Please quote your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The information stated below shall be the basis for the evaluation and calculation of your quotation.

MARY ANNE R. RIVERA
Head, SPMO

ITEM NO.	GENERAL DESCRIPTION	Compliance with technical specifications (Pls. check)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
		YES	NO						
1	LED bulb, E27 cap type, round head, daylight color temperature, 15W			pc	30	₱ 250.00	₱ 7,500.00		
2	T5, LED florescent light, 10W, 220V, 1,000lm, 4 feet (+/- 1mm) in length. daylight color temperature. with connector to link each one.			pc	160	₱ 300.00	₱ 48,000.00		

- Award type: per line item
- Delivery Period: within 30 calendar days upon receipt of Purchase Order
- PLEASE INDICATE WARRANTY OFFERED FOR THE ITEM

°°° Nothing Follows °°°

TOTAL: ₱ 55,500.00

TOTAL QUOTED AMOUNT IN WORDS:

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Name of the Company: _____ Tel. No. : _____
Address: _____ Fax No. : _____
Name of Representative: _____ Email Address: _____
Position: _____
Signature: _____ Date: _____