



UNIVERSITY OF THE PHILIPPINES BAGUIO

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REQUEST FOR QUOTATION (RFQ)

PROCUREMENT PROJECT: Supply and Delivery of VARIOUS IT ACCESSORIES for the University

Purchase Request No.: 19566; 19656; 19665; 19686

Approved Budget for the Contract: Php 83,100.00

Date: **June 14, 2023**

RFQ No.: **3116**

MOP: **NP - Small Value Procurement**

INSTRUCTIONS:

1. Accomplish this RFQ correctly and completely.
2. Bidder should attach a copy of the latest Business Permit, PhilGEPS Registration and Notarized Omnibus Sworn Statement (OSS).
In Addition:
 - 2a. For Corporations & Cooperatives: A Notarized Secretary's Certificate or Notarized Board Resolution;
 - 2b. For Sole Proprietorship: A Notarized Special Power of Attorney if the OSS Affiant is other than the Sole Proprietor.
3. Warranty shall be 6 months for supplies and materials, 1 year for equipment from the date of acceptance of the Procuring Entity.
4. Submit your quotation at the Supply and Property Management Office, UP Baguio OR may email at spmo.upbaguio@up.edu.ph and cc: bac.upbaguio@up.edu.ph & jebagsic@up.edu.ph with RFQ No. as part of the subject NOT LATER THAN 5:00 PM on June 19, 2023.
5. Price validity shall be for a period of 90 calendar days.
6. Bidders must indicate the Brand and Model Number offered when appropriate.
7. Failure to follow these instructions will disqualify your entire quotation.

Please quote your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The information stated below shall be the basis for the evaluation and calculation of your quotation.

MARY ANNE R. RIVERA
MARY ANNE R. RIVERA
Head, SPMO

ITEM NO.	GENERAL DESCRIPTION	STATEMENT OF COMPLIANCE TO TECHNICAL SPECIFICATIONS (PLEASE CHECK)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	
		YES	NO							
1	DSLR Camera battery -branded -lithium-ion -compatible with Canon 6D DSLR Output Voltage = 7.2V >=2.000 MaH			pc	2	6,500.00	13,000.00			
2	HDMI Male Cable to Male (10m)			pc	1	500.00	500.00			
3	Laser Pointer (wide-range) to be used for conferences,Wave Length: 640-660nm,Battery type:AAA batteries/AA batteries, Batt life (Laser pointer): 20-hour max Batt life (Presenter): 1050-hour max Wireless technology: 2.4 GH			pc	1	1,800.00	1,800.00			
4	NAS HDD w/ agile array; Branded, genuine, high quality, 3.5 HDD SATA 6Gb/s internal hard drive for NAS w/ Agile Array, 4TB			un	4	7,200.00	28,800.00			
5	Network Attached Storage (NAS); Branded, genuine, high quality, Desktop NAS device,4-bay NAS with over 60 TB raw capacity support, suitable for data backup and file sharing, 4-core 1.4GHz, 1GB DDR4 non-ECC w/ warranty			un	1	26,000.00	26,000.00			
6	Wifi Router -Dual Band -(4800 Mbps on 5GHz + 600 Mbps on 2.4GHz) -4 internal antennas, 2.4 GHz radio, 5 GHz radio -1.5GHz Tri-Core Processor -256MB Flash and 512MB RAM -5 Gigabit Ethernet Ports: -1x WAN, 4x LAN =>1 Year Warranty			pc	1	13,000.00	13,000.00			
	-Contract Award: per Line Item									
	-Delivery Period: within 30CD upon receipt of NTP									
	-Please indicate WARRANTY offered for each item/s									
	-xxx Nothing Follows xxx-									
TOTAL:							83,100.00	BID TOTAL:		
TOTAL QUOTED AMOUNT IN WORDS:										

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____
 Address: _____
 Name of Representative: _____
 Position: _____
 Signature: _____

Tel. No. : _____
 Fax No. : _____
 Email Address: _____
 Date: _____