



UNIVERSITY OF THE PHILIPPINES BAGUIO

Governor Pack Road, Baguio City, Benguet, CAR

VAT Reg. TIN: 000-864-006-00007

Telephone No. 074.442.3484

Email Address: spmou.upbaguio@up.edu.ph

REQUEST FOR QUOTATION (RFQ)

PROCUREMENT PROJECT: Supply and Delivery of Various Audio Equipment, Accessories and Supplies for the University

Purchase Request No.: 19953; 19978

Approved Budget for the Contract: Php 150,500.00

Date: July 11, 2023
RFQ No.: 3228
MOP: NP - Small Value Procurement

INSTRUCTIONS:

- Accomplish this RFQ correctly and completely.
- Bidder should attach a copy of the latest Business Permit, PhilGEPS Registration and Notarized Omnibus Sworn Statement (OSS).
In Addition:
 - For Corporations & Cooperatives: A Notarized Secretary's Certificate or Notarized Board Resolution;
 - For Sole Proprietorship: A Notarized Special Power of Attorney if the OSS Affiant is other than the Sole Proprietor.
- *Warranty shall be 6 months for for supplies and materials, 1 year for equipment from the date of acceptance of the Procuring Entity.
- Submit your quotation at the Supply and Property Management Office, UP Baguio OR may email at spmou.upbaguio@up.edu.ph and cc: bac.upbaguio@up.edu.ph & jebagsic@up.edu.ph with RFQ No. as part of the subject NOT LATER THAN 5:00 PM on July 17, 2023.
- Price validity shall be for a period of 90 calendar days.
- Bidders must indicate the Brand and Model Number offered when appropriate.
- Failure to follow these instructions will disqualify your entire quotation.

Please quote your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The information stated below shall be the basis for the evaluation and calculation of your quotation.

MARY ANNE R. RIVERA
Head, SPMO

ITEM NO.	GENERAL DESCRIPTION	STATEMENT OF COMPLIANCE TO TECHNICAL SPECIFICATIONS (PLEASE CHECK)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	
		YES	NO							
1	Shotgun Microphone with Digital Switches Line Gradient Capsule 0.50" Frequency Range 20Hz - 20kHz (selected HPF @75Hz) *PLEASE SEE ATTACHED FULL SPECIFICATIONS)			un	4	23,000.00	92,000.00			
2	DUAL-A 2-Channel Wireless Microphone System Vocal Set with Two Handheld Microphones Modulation: Wideband FM Switching Bandwidth: Up to 24 MHz *PLEASE SEE ATTACHED SPECIFICATIONS*			un	1	49,500.00	49,500.00			
3	Speakon Connector			pc	6	100.00	600.00			
4	Audio Jack, 6.3mm			pc	6	50.00	300.00			
5	Speaker Wire, #18			m	20	40.00	800.00			
6	XLR Male Connector			pc	4	100.00	400.00			
7	XLR Female Connector			pc	4	100.00	400.00			
8	Microphone Holder for Wireless Microphones, rubber (clip)			pc	4	200.00	800.00			
9	Desktop Portable Tripod Microphone Stand with rubber mic holder			pc	1	1,300.00	1,300.00			
10	Microphone Stand -w/ telescopic boom & swivel -heavy-duty cast-iron round base to prevent scratching floor surfaces full circumference rubber gasket Height Adjustment: 38 to 58cm Folded Height: 55cm Boom Length: 53 to 91cm			pc	2	2,200.00	4,400.00			
	-Contract Award: per Line Item									
	-Delivery Period: within 30CD upon receipt of NTP									
	*-WARRANTY included									
	-*** Nothing Follows ***-									
TOTAL:							150,500.00	BID TOTAL:		
TOTAL QUOTED AMOUNT IN WORDS:										

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____ Tel. No. : _____
 Address: _____ Fax No. : _____
 Name of Representative: _____ Email Address: _____
 Position: _____
 Signature: _____ Date: _____