



**UNIVERSITY OF THE PHILIPPINES BAGUIO**

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**REQUEST FOR QUOTATION (RFQ)**

PROCUREMENT PROJECT: Supply and Delivery of Various IT Accessories for the University

Purchase Request No.: 20184; 20258; 20172; 20169

Approved Budget for the Contract: Php 219,500.00

Date: **August 02, 2023**

RFQ No.: **3293**

MOP: **NP - Small Value Procurement**

**INSTRUCTIONS:**

- Accomplish this RFQ correctly and completely.
- Bidder should attach a copy of the latest Business Permit, PhilGEPS Registration and Notarized Omnibus Sworn Statement (OSS).  
In Addition:
  - For Corporations & Cooperatives: A Notarized Secretary's Certificate or Notarized Board Resolution;
  - For Sole Proprietorship: A Notarized Special Power of Attorney if the OSS Affiant is other than the Sole Proprietor.
- \*\*Warranty shall be 6 months for supplies and materials, 1 year for equipment from the date of acceptance of the Procuring Entity.
- Submit your quotation at the Supply and Property Management Office, UP Baguio OR may email at [spmou.upbaguio@up.edu.ph](mailto:spmou.upbaguio@up.edu.ph) and cc: [bac.upbaguio@up.edu.ph](mailto:bac.upbaguio@up.edu.ph) & [jebagsic@up.edu.ph](mailto:jebagsic@up.edu.ph) with RFQ No. as part of the subject NOT LATER THAN 5:00 PM on August 08, 2023.
- Price validity shall be for a period of 90 calendar days.
- Bidders must indicate the Brand and Model Number offered when appropriate.
- Failure to follow these instructions will disqualify your entire quotation.

**Please quote your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The information stated below shall be the basis for the evaluation and calculation of your quotation.**

**MARY ANNE R. RIVERA**  
Head, SPMO

ITEM NO.	GENERAL DESCRIPTION	STATEMENT OF COMPLIANCE TO TECHNICAL SPECIFICATIONS (PLEASE CHECK)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	
		YES	NO							
1	Desktop Speakers, brand new, genuine, Power Amp: 60W(30 W each speaker), Audio Output Connectors: 1 x 3.5 mm (1/8") stereo headphone w/ auto speaker mute -Input Connectors:2 x 1/4-inch (6.5 mm) balanced (+4 dBu); 2 x RCA (-10 dBV); 1 x 1/8-inch (3.5 mm) unbalanced (-10 dBV), System Input Type: Bluetooth, 1/8" Aux, RCA, 1/4" TRS balanced, Input Selection Options: Bluetooth, Aux, RCA, TRS, All, with bluetooth connectivity, with warranty			un	4	12,500.00	50,000.00			
2	Powered Speaker, brand new, genuine, Power Supply: LINEAR TOROIDAL PSU - SWITCHABLE VOLTAGE, Inputs: 1X BALANCED XLR 1X6.3MM, SINGLE ENDED JACK INPUTS, 1X 3.5MM STEREO JACK IN, MEDIA PLAYER WITH BLUETOOTH V5.0, USB AND SD CARD, Outputs: BALANCED 6.3MM JACK MIX OUT, up to 8" WOOFER, with warranty			un	2	9,000.00	18,000.00			
3	Power Adapter for Dell Inspiron 5400 AIO Series; genuine; Ac adapter power: 130.0W Genuine Dell AIO Inspiron 5400 ac adapter Ac adapter power: 130.0W Power output: 19.5v 4.62a Power input: 100-240v With 12 months warranty			un	1	7,500.00	7,500.00			
4	Storage Drive, brand new, genuine NAS Diskstation 2 x 3.5/2.5" SATA SSD Drive Bays, 2 x Gigabit Ethernet port, 2GB of DDR4 RAM, 2.0 Ghz Dual-Core processor, includes 2 x 4TB 5900 rpm NAS Storage Drives			un	2	36,000.00	72,000.00			
5	Portable Wireless Speaker, brand new, genuine -Bluetooth version: 5.1 -15hrs of playtime -wireless bluetooth -IP67 waterproof & dustproof -with built-in powerbank			un	4	18,000.00	72,000.00			
	-Contract Award: per Line Item									
	-Delivery Period: within 30CD upon receipt of NTP									
	-**WARRANTY included									
	-*** Nothing Follows ***-									
<b>TOTAL:</b>							<b>219,500.00</b>	<b>BID TOTAL:</b>		
<b>TOTAL QUOTED AMOUNT IN WORDS:</b>										

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 Name of Representative: \_\_\_\_\_  
 Position: \_\_\_\_\_  
 Signature: \_\_\_\_\_

Tel. No. : \_\_\_\_\_  
 Fax No. : \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Date: \_\_\_\_\_