



UNIVERSITY OF THE PHILIPPINES BAGUIO

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REQUEST FOR QUOTATION (RFQ)

PROCUREMENT PROJECT: Supply and Delivery of Various Laboratory Glasswares for College of Science

Purchase Request No.: 20091; 20151; 20122

Approved Budget for the Contract: Php 61,200.00

Date: **September 12, 2023**
RFQ No.: **3398**
MOP: **NP - Small Value Procurement**

INSTRUCTIONS:

- Accomplish this RFQ correctly and completely.
- Bidder should attach a copy of the latest Business Permit, PhilGEPS Registration and Notarized Omnibus Sworn Statement (OSS).
In Addition:
 - For Corporations & Cooperatives: A Notarized Secretary's Certificate or Notarized Board Resolution;
 - For Sole Proprietorship: A Notarized Special Power of Attorney if the OSS Affiant is other than the Sole Proprietor.
- *Warranty shall be 6 months for supplies and materials, 1 year for equipment from the date of acceptance of the Procuring Entity.
- Submit your quotation at the Supply and Property Management Office, UP Baguio OR may email at spmo.upbaguio@up.edu.ph and cc: bac.upbaguio@up.edu.ph & jebagsic@up.edu.ph with RFQ No. as part of the subject NOT LATER THAN 5:00 PM on September 18, 2023.
- Price validity shall be for a period of 90 calendar days.
- Bidders must indicate the Brand and Model Number offered when appropriate.
- Failure to follow these instructions will disqualify your entire quotation.

Please quote your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The information stated below shall be the basis for the evaluation and calculation of your quotation.

CPT
RUEL C. LESTINO
Head, SPMO

ITEM NO.	GENERAL DESCRIPTION	STATEMENT OF COMPLIANCE TO TECHNICAL SPECIFICATIONS (PLEASE CHECK)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	
		YES	NO							
1	Volumetric flask, 1000ml volumetric flask, glass with stopper,			pc	5	990.00	4,950.00			
2	Test tube, micro, Microtestubes: glass, Test Tube 5mL, 13*75mm			pc	250	20.00	5,000.00			
3	Glass Pasteur Pipette Dropper, 150mm, 3ml capacity with rubber bulb,			pc	150	35.00	5,250.00			
4	Rubber stopper, Top Diameter: 24mm, Bottom diameter: 18mm			pc	50	20.00	1,000.00			
5	Reagent bottle, 250ml, glass, amber, with plastic screw cap			pc	10	350.00	3,500.00			
6	Reagent bottle, 500ml, glass, clear, with plastic screw cap			pc	10	450.00	4,500.00			
7	Microcentrifuge Tube, Polypropylene(pp)w/attached snap, graduated, 1.5ml			pck	4	1,450.00	5,800.00			
8	100uL-1000uL Universal Pipette Tips-Blue, Polypropylene			pck	2	1,700.00	3,400.00			
9	1uL-200uL Universal Pipette Tips-Yellow, Polypropylene			pck	2	2,900.00	5,800.00			
10	Tissue cell culture dish, 60 pcs per box			box	1	16,000.00	16,000.00			
11	Tissue Culture multiwell plate plant tissue culture media kit, 50 pcs per box			box	1	6,000.00	6,000.00			
	-Contract Award: per Line Item									
	-Delivery Period: within 60CD upon receipt of NTP									
	*-WARRANTY included									
	-*** Nothing Follows ***-									
TOTAL:							61,200.00	BID TOTAL:		
TOTAL QUOTED AMOUNT IN WORDS:										

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____ Tel. No. : _____
 Address: _____ Fax No. : _____
 Name of Representative: _____ Email Address: _____
 Position: _____
 Signature: _____ Date: _____