



**UNIVERSITY OF THE PHILIPPINES BAGUIO**

Governor Pack Road, Baguio City, Benguet, CAR  
VAT Reg. TIN: 000-864-006-00007  
Telephone No. 074-442-3484  
Email Address: [spmo.upbaguio@up.edu.ph](mailto:spmo.upbaguio@up.edu.ph)

**REQUEST FOR QUOTATION (RFQ)**

PROCUREMENT PROJECT: Supply, Installation and Delivery of Library Security Gate  
Purchase request No.: 20578  
Approved Budget for the Contract: ₱ 158,000.00

Date: 15 September, 2023  
RFQ No.: 3409  
MOP: NP - Small Value Procurement

**INSTRUCTIONS:**

- Accomplish this RFQ correctly and completely.
- Bidder should attach a copy of the latest Business Permit, Philgeps Registration Number and Notarized Omnibus Sworn Statement for above ₱50,000.  
In Addition:
  - For Corporations & Cooperatives: A Notarized Secretary's Certificate or Notarized Board Resolution;
  - For Sole Proprietorship: A Notarized Special Power of Attorney if the OSS Affiant is other than the Sole Proprietor.
- \*\*Warranty shall be 6 months for supplies and materials, 1 year for equipment from the date of acceptance of the Procuring Entity.
- Submit your quotation at the Supply and Property Management Office, UP Baguio OR may email at [cachogsayan@up.edu.ph](mailto:cachogsayan@up.edu.ph), [spmo.upbaguio@up.edu.ph](mailto:spmo.upbaguio@up.edu.ph) and cc: [bac.upbaguio@up.edu.ph](mailto:bac.upbaguio@up.edu.ph) with RFQ No. 3409 as part of the subject NOT LATER THAN **5:00 PM on 22 September, 2023**.
- Price validity shall be for a period of 90 calendar days.
- Bidders must indicate the Brand and Model Number offered when appropriate.
- Failure to follow these instructions will disqualify your entire quotation.

**Please quote your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The information stated below shall be the basis for the evaluation and calculation of your quotation.**

  
**RUEL C. LESTINO**  
Head, SPMO

ITEM NO.	GENERAL DESCRIPTION	Compliance with technical specifications (Pls. check)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE
		YES	NO						
1	Supply, Installation and Delivery of Library Security Gate-(includes installation peripherals and services)Technical features and specs:2 pedestal with 6ft coverage; Dimensions: Height:1655mm; Width: 420mm ; Depth:118mm (pls see attachment.)			lot	1	₱ 158,000.00	₱ 158,000.00		
<b>Contract Award: Per line item</b> <b>Delivery Period: within 30 calendar days upon receipt of Purchase Order</b> <b>**WARRANTY INCLUDED</b> *** Nothing Follows ***							<b>TOTAL: ₱ 158,000.00</b>		
<b>TOTAL QUOTED AMOUNT IN WORDS:</b>									

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Name of the Company: \_\_\_\_\_ Tel. No. : \_\_\_\_\_  
 Address: \_\_\_\_\_ Fax No. : \_\_\_\_\_  
 Name of Representative: \_\_\_\_\_ Email Address: \_\_\_\_\_  
 Position: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>Item</b>	<b>Description</b>	<b>Qty.</b>
1	EAS 8.2 Mhz Security Sensor Antenna (Glass)	2 units
2	Security Sensor Power Supply Box	2 units
3	Installation Peripherals includes: Low voltage wiring from nearest 220VAC convenient outlet, Metal/ Aluminum Mouldings, Plastic, Mouldings.	1 lot
4	Out of Town Installation	1 lot



