UNIVERSITY OF THE PHILIPPINES BAGUIO

Governor Pack Road, Baguio City

BID BULLETIN NO. 2023-01

PROJECT: PROCUREMENT OF TWELVE (12) MONTH-JANITORIAL SERVICES FOR UP BAGUIO Bid Reference No. UPB-GOODS-EPA2024-01

SUBJECT: CLARIFICATIONS ON SECTION IX: SAMPLE FORMS and TERMS OF REFERENCE.

TO ALL PROSPECTIVE BIDDERS:

This Bid Bulletin No. 2023-01 is issued to announce the **CLARIFICATIONS** on the following:

- a. Sample Form No. 7 (List of all Ongoing Government & Private Contracts including contracts awarded but not yet started) and its supporting documents;
- b. Sample Form No. 8 (Statement of Single Largest Completed Contracts which is similar in nature) and its supporting documents; and
- c. Special Conditions of the Contract under the Terms of Reference

for the Project "Procurement of Twelve (12) Month-Janitorial Services for UP Baguio" with Bid Reference No. UPB-GOODS-EPA2024-01 during the Pre-bid Conference.

1. Changes in Section IX: Sample Forms

BID DOCS AS POSTED							AS CORRECTED													
FROM							ТО													
SECTION IX: SAMPLE FORMS No. 7							SECTION IX: SAMPLE FORMS No. 7 (Use													
List of all t started Business Name Business Address	Ongoin				<u> </u>	acts including		s award	ed but not yet	List of all Ongoir started Business Name Business Address	ng Govern	ment & Private Co		uding con	tracts awa	arded but no	t yet			
Name of Contract/		Name Address	Nature of	Bidder's Role		a. Date Awarded b. Date		o of olishment	Value of Outstanding Works / Undelivered	Name of Contract	Date of Contract	b. Address c. Telephone Nos.	Contract Duration	Date of Delivery	Kinds of Goods	Amount of Contract	Outstanding Contracts			
Project Cost	c. Te		Telephone	Telephone	Telephone	Telephone	Telephone		Description	96	c. Date of Completion	Planned	Actual Portion	GOVERNMENT					2	
Government						000 000 A00 000									0					
										PRIVATE					(4)	2; c:				
1 2 3 Submitted by Designation	Notice of Notice of Certific	Note: State all ongoing contracts including contracts awarded but not yet started, if any, whether simil and complexity to the contract to be bid. In Notice of Award or Contract/Purchase Order (PO) State all ongoing contracts including contracts awarded but not yet started, if any, whether simil and complexity to the contract to be bid. Notice of Award or Contract Notice of Proceed issued by the owner (in the absence of Notice to Proceed (NTP), execute a asserted all efforts in requesting the NTP. Indicate the circumstances and state the reasons. A supporting documents). Not to be submitted during the Opening of Bids but to be verified, ascertained and validated of Submitted by: [Printed Name & Signature] Designation: Printed Name and Signature							ecute an affidav isons. Attach le dated during po	it that the bidder etter of request as										
Date	:									Date :										

		ų.			To the second se			Business Name Business Address	<u>:</u>					
Name of	a. Owner's Name		Bidder's Role		a. Amount at Award		Date Awarded							
Contract	 b. Address c. Telephone Nos. 	Nature of Work	Description	%	b. Amount at Completion c. Duration	153	Contract Effectivity Date Completed			a. Owner's Name				02750004150007000
vernment						İ		Name of	Date of	b. Address	Contract	Date of	Kinds of Goods	Amount of Completed
							1	Contract	Contract	c. Telephone Nos.	Duration	Delivery		Contract
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te: This sta	tement shall be	supported wit	h:				<u> </u>	50 2000 000 000000 00000	-500 FOX	86 3407670				
	ct/Purchase Ord							Note: This stateme	nt shall be s	upported with:				
Certific	ate of Completion	on/Official Rec	eipt					0 8 00 100		ptance or Official Re	2.3	2 (2)		

2. Changes in Terms of Reference

BID DOCS AS POSTED	AS CORRECTED
FROM	TO
IV. SPECIAL CONDITIONS OF THE	IV. SPECIAL CONDITIONS OF THE
CONTRACT	CONTRACT
SCOPE OF WORK TO BE UNDERTAKEN BY	SCOPE OF WORK TO BE UNDERTAKEN BY
THE AGENCY	THE AGENCY
A DAM WALLE DOLUMNIE GERANGEG	
A. DAILY AND ROUTINE SERVICES:	A. DAILY AND ROUTINE SERVICES:
1)	1)
1)	1)
8) Other duties that may be assigned by the Vice	8) Other duties that may be assigned by the Vice
Chancellor for Administration thru/or the Campus	Chancellor for Administration thru/or the Campus
Maintenance Office from time to time.	Maintenance Office from time to time, such as,
	but not limited to hauling of furniture &
	fixtures, documents and supplies during
	regular & special events of the University.

All other provision of the bidding documents which are not affected shall remain in effect. For guidance and information of all concerned.

Date Issued: 12 October 2023

SGD
Prof. JOEL M. ADDAWE, PhD
BAC Chairperson

ANNEX A

Designation Date

List of all Ongoing Government & Private Contracts including contracts awarded but not yet Business Name Business Address a. Owner's Name Value of Kinds of Name of Date of Contract Date of Amount of b. Address Outstanding Contract Contract Duration Delivery Goods Contract c. Telephone Nos. Contracts **GOVERNMENT PRIVATE** Note: State all ongoing contracts including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid. 1. Notice of Award or Contract 2. Notice to Proceed issued by the owner (in the absence of Notice to Proceed (NTP), execute an affidavit that the bidder asserted all efforts in requesting the NTP. Indicate the circumstances and state the reasons. Attach letter of request as supporting documents). Not to be submitted during the Opening of Bids but to be verified, ascertained and validated during post-qualification. Submitted by (Printed Name and Signature)

ANNEX B

Statement of Single Largest Completed Contract (SLCC) Similar to the Contract to be Bid

Business Name	:	:												
Business Address	- #													
Name of Contract	Date of Contract	a. Owner's Name b. Address c. Telephone Nos.	Contract Duration	Date of Delivery	Kinds of Goods	Amount of Completed Contract								
Note: This statem	nent shall be si	upported with:												
1. Certificate of E	nd-users Acce	ptance or Official Re	ceipt/s or Sa	les Invoice.										
Submitted by		92 S												
Designation	:	(Pri	nted Name a	och a series in the series of	:)									
Date	:													