



UNIVERSITY OF THE PHILIPPINES BAGUIO

Governor Pack Road, Baguio City, Benguet, CAR
VAT Reg. TIN: 000-864-006-00007
Telephone No. 074.442.3484
Email Address: spmo.upbaguio@up.edu.ph

REQUEST FOR QUOTATION (RFQ)

PROCUREMENT PROJECT: Supply of Labor and Materials for the Elevator Shaft Enclosure Restoration for College of Science
Purchase Request No.: 20984
Approved Budget for the Contract: Php 149,281.51

Date: October 09, 2023
RFQ No.: 3507
MOP: NP - Small Value Procurement

INSTRUCTIONS:

- Accomplish this RFQ correctly and completely.
- Bidder should attach a copy of the latest Mayor's Permit, PhilGEPS Reg. No., Notarized Omnibus Sworn Statement & PCAB License.
 - For Corporations & Cooperatives: A Notarized Secretary's Certificate or Notarized Board Resolution;
 - For Sole Proprietorship: A Notarized Special Power of Attorney if the OSS Affiant is other than the Sole Proprietor.
- Warranty shall be for 1 year from the date of acceptance of the Procuring Entity.
- Submit your quotation at the Supply and Property Management Office, UP Baguio OR may email at spmo.upbaguio@up.edu.ph and cc: bac.upbaguio@up.edu.ph & jebagsic@up.edu.ph with RFQ No. as part of the subject NOT LATER THAN 5:00 PM on October 17, 2023.
- To conduct site inspection.
- Failure to follow these instructions will disqualify your entire quotation.

Please quote your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The information stated below shall be the basis for the evaluation and calculation of your quotation.

Cpt
RUEL C. LESTINO
Head, SPMO

ITEM NO.	GENERAL DESCRIPTION	STATEMENT OF COMPLIANCE TO TECHNICAL SPECIFICATIONS (PLEASE CHECK)		UOM	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE	TOTAL QUOTED PRICE	
		YES	NO							
1	Supply of Labor and Materials for the immediate Restoration of the Kolehiyo ng Agham (KA) Elevator Shaft Enclosure			lot	1	149,281.51	149,281.51			
	-per attached Bill of Quantities									
	-Contract Award: per Lot									
	-Project Duration: within 8 calendar days upon receipt of Notice to Proceed									
	-*** Nothing Follows ***-									
TOTAL:							149,281.51	BID TOTAL:		
TOTAL QUOTED AMOUNT IN WORDS:										

After having carefully read and accepted your General Conditions, I/We quote you on the Item at prices noted above.

Name of the Company: _____
Address: _____
Name of Representative: _____
Position: _____
Signature: _____

Tel. No. : _____
Fax No. : _____
Email Address: _____
Date: _____

PROJECT: Labor and Materials for the Elevator Shaft Enclosure Restoration
 LOCATION: College of Science
 University of the Philippines Baguio Campus, Governor Pack Road, Baguio City, PH
 SUBJECT: Bill of Quantities
 DURATION: 08 calendar days

ITEM NO.	DESCRIPTION	QTY	UNIT	MATERIAL UNIT COST	TOTAL MATERIAL COST	LABOR + EQUIPMENT UNIT COST	TOTAL LABOR + EQUIPMENT COST	ESTIMATED DIRECT COST (C)	TOTAL MARK-UP			TOTAL INDIRECT COST (H = (G+E))	TOTAL COST (I = (C+H))	UNIT COST		
									% (D)	VALUE (D x C)	(F)					
1	GENERAL REQUIREMENTS															
	Occupational Safety and Health Program															
	Part Time Safety Officer	3.00	days	NA	NA	NA	NA		(10% max)	0.05						
	First Aid Kit	1.00	I.s.						(10% max)	0.05						
	Personal Protective Equipment (PPE)															
	a. Safety Helmet	39.00	man-days			NA	NA		(10% max)	0.05						
	b. Safety Shoes	39.00	man-days			NA	NA		(10% max)	0.05						
	c. Safety Gloves	39.00	man-days			NA	NA		(10% max)	0.05						
	Signages and Barricades															
	a. Safety First (4' x 4')	1.00	set			NA	NA		(10% max)	0.05						
	b. Warning Signs (2' x 3')	2.00	set			NA	NA		(10% max)	0.05						
	c. Caution Tape, 100ft	1.00	roll			NA	NA		(10% max)	0.05						
	Mobilization/Demobilization															
		1.00	lumpsum	NA	NA				NA	0.05						
2	TINNERY WORKS															
	a. 2" x 4" x 1.5mm thick tubular bar	13.00	pc						(25% max)	0.05						
	b. Welding Rod	8.00	kg						(25% max)	0.05						
	c. Pre-painted Mini-Rib Wall Cladding, 0.6mm thick	44.09	sq.m.						(25% max)	0.05						
	d. Miscellaneous	1.00	lot						(25% max)	0.05						
3	DOOR															
	a. Pre-Fabricated Steel Door Jamb, Painted	1.00	set						(25% max)	0.05						
	b. 0.9m x 2.1m Pre-fabricated Steel Door, Painted	1.00	set						(25% max)	0.05						
	c. Miscellaneous	1.00	lot						(25% max)	0.05						
	TOTAL															

Prepared by:

 SIGNATURE OVER PRINTED NAME OF BIDDER

 DATE