

**UNIVERSITY OF THE PHILIPPINES BAGUIO**

Governor Pack Road, Baguio City, Benguet, CAR

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Telephone No. 074-442-3484

Email Address: spmo.upbaguio@up.edu.ph**REQUEST FOR QUOTATION (RFQ)**PROCUREMENT PROJECT: **Supply of Labor and Materials for the Construction of HKP Bridge for College of Science**Purchase Request No.: **21167**Approved Budget for the Contract: ₱ **271,503.70**Date: **03 November, 2023**RFQ No.: **3593**MOP: **SVP****INSTRUCTIONS:**

- Accomplish this RFQ correctly and completely. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or any of your duly authorized representative/s.
- Bidder should attach a copy of the latest Business Permit, PhilGEPS Registration Number, Notarized Omnibus Sworn Statement, PCAB License for an Approved Budget for the Contract (ABC) above ₱50,000 except for Shopping as an Alternative Method of Procurement that requires the latest business permit and PhilGEPS registration only. **Quotations exceeding the ABC shall be rejected.**

In Addition:

2a. For Corporations & Cooperatives: A Notarized Secretary's Certificate or Notarized Board Resolution;

2b. For Sole Proprietorship: A Notarized Special Power of Attorney if the OSS Affiant is other than the Sole Proprietor.

- Warranty**, if appropriate, shall be six (6) months for supplies and materials, one (1) year for equipment from the date of acceptance of the Procuring Entity.

- Submit your quotation, *preferably sealed*, at the Supply and Property Management Office, UP Baguio **OR** send to this email address **ONLY** - spmo.upbaguio@up.edu.ph and cc: bac.upbaguio@up.edu.ph with the subject heading **RFQ No. 3593** NOT LATER THAN **5:00 PM** on **09 November 2023**.

- Price validity shall be for a period of 90 calendar days.

- IF APPLICABLE**, bidders shall indicate the Brand and Model Number of the item/s being offered.

- Failure to follow these instructions will disqualify your entire quotation.

- To conduct site inspection.

Please quote your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The information stated below shall be the basis for the evaluation and calculation of your quotation.

Canvassed by: James Benedict E. Bagsic



RUEL C. LESTINO
Head, SPMO

| ITEM NO. | GENERAL DESCRIPTION | Compliance with Scope of Works (Pls. check) | | BRAND (N/A if not applicable) | Unit of Measure (ex. pc, lot, kl) | QTY | UNIT PRICE | TOTAL PRICE | QUOTED UNIT PRICE | TOTAL QUOTED PRICE |
|--|--|---|----|-------------------------------|-----------------------------------|-----|--------------|--------------|-------------------|--------------------|
| | | YES | NO | | | | | | | |
| 1 | Construction of HKP Bridge - Attached are the Bill of Quantities, Program of Work and Plans | | | n/a | lot | 1 | ₱ 271,503.70 | ₱ 271,503.70 | | |
| <p>Contract Award: <u>Per lot</u></p> <p>Delivery Period: <u>within 25 calendar days upon receipt of NTP</u></p> <p>**WARRANTY INCLUDED</p> <p>*** Nothing Follows ***</p> <p>TOTAL: ₱ 271,503.70</p> | | | | | | | | | | |
| TOTAL QUOTED AMOUNT IN WORDS: | | | | | | | | | | |

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Name of the Company: _____

Tel. No. : _____

Address: _____

Fax No. : _____

Name of Representative: _____

Email Address: _____

Position: _____

Signature: _____

Date: _____