



**UNIVERSITY OF THE PHILIPPINES BAGUIO**

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**RESOLUTION No. 2023-063**

**BAC RESOLUTION DECLARING THE LOWEST CALCULATED AND RESPONSIVE BID (LCRB) AND RECOMMENDING AWARD OF CONTRACT TO ULTIMATE TEMPLAR MANPOWER & ALLIED SERVICE INCORPORATION FOR THE PROJECT: PROCUREMENT OF TWELVE (12) MONTH-JANITORIAL SERVICES FOR UP BAGUIO with Bid Reference No. UPB-GOODS-EPA2024-01**

**WHEREAS**, the Bids and Awards Committee (BAC) was created to ensure transparency in the procurement process and in the implementation of procurement contracts, with the end view of guaranteeing that contracts are awarded pursuant to the provisions of the updated 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) 9184, and that all procurement are conducted strictly according to specifications;

**WHEREAS**, the University of the Philippines Baguio (UPB) through the BAC continuously advertised the Invitation to Bid for the procurement project "**Procurement of Twelve (12) Month-Janitorial Services for UP Baguio**" with **Bid Reference No. UPB-GOODS-EPA2024-01**, with an Approved Budget for the Contract (ABC) in the amount of **Six Million Three Hundred Eighty Thousand Pesos Only (Php 6,380,000.00)**, at the UPB website, the PhilGEPS, and in conspicuous places at the premises of the University of the Philippines Baguio from 27 September 2023 to 19 October 2023;

**WHEREAS**, on 05 October 2023 at 8:30 a.m., the BAC conducted a Pre-Bid Conference for the procurement project at the Chancellor's Board Room of the UPB as provided for in Section 22 of the updated 2016 Revised IRR of RA 9184. This was attended via Zoom by prospective bidders' representatives namely: **McKleene Premium Products, Inc., RCL Cleaners Services Corp., and One Merit Global Janitorial Services Marketing Department;**

**WHEREAS**, on 11 October 2023 pursuant to the said Pre-Bid Conference, the BAC issued Bid Bulletin No. 2023-01 announcing clarifications and amendments to the Bidding Documents. A copy of the Supplemental/Bid Bulletin is hereto attached, marked as "**Annex A**";

**WHEREAS**, on 19 October 2023 at 9:00 a.m., the scheduled submission and opening of bids, three (3) bidders submitted their bids but only two (2) bidders were declared as "Eligible" and "Compliant" namely: **(1) McKleene Premium Products, Inc., and (2) Ultimate Templar Manpower & Allied Service Incorporation. Colada Cleaners and Suppliers OPC** was ineligible and therefore disqualified due to incomplete submission of Technical Requirements;

**WHEREAS**, during the preliminary examination and reading of bids, the BAC declared the following bids as read:

<b>Bidder</b>	<b>Eligibility and Compliance to Requirements</b>	<b>Total Bid Amount (as Read)</b>
McKleene Premium Products, Inc.	Eligible / Compliant	Php 6,100,135.25
Ultimate Templar Manpower & Allied Service Incorporation	Eligible / Compliant	Php 6,101,948.16
Colada Janitorial Services	Ineligible	none

**WHEREAS**, on 25 October 2023, the BAC issued a resolution declaring **McKleene Premium Products, Inc.** and **Ultimate Templar Manpower & Allied Service Incorporation** as the bidders with the **Lowest Calculated Bid (LCB)** and was both recommended for post-qualification. A copy of BAC Resolution No. 2023-042 is hereto attached, marked as "**Annex B**". The calculated bids are as follows:

Bidder	TWG Evaluation	Total Bid Amount (as Calculated)
McKleene Premium Products, Inc.	Passed	Php 6,118,286.16
Ultimate Templar Manpower & Allied Service Incorporation	Passed	Php 6,118,286.16

**WHEREAS**, on 8 November 2023, both **McKleene Premium Products, Inc. and Ultimate Templar Manpower & Allied Service Incorporation** were notified for post-qualification and both acknowledged on 09 November 2023;

**WHEREAS**, during the post-qualification period on 15 November 2023 to 8 December 2023, upon careful examination, validation and verification of the eligibility, technical, and financial requirements that were submitted by **McKleene Premium Products, Inc. and Ultimate Templar Manpower & Allied Service Incorporation**, all documents are in order and compliant. Furthermore, during the ocular visit to their offices, **McKleene Premium Products, Inc. and Ultimate Templar Manpower & Allied Service Incorporation** were found to be compliant and responsive. A copy of the Bids and Awards Committee-Technical Working Group's (BAC-TWG) Evaluation Report is hereto attached, marked as "**Annex C**";

**WHEREAS**, on 19 December 2023, in order to resolve the tie that took place, the BAC invited **McKleene Premium Products, Inc. and Ultimate Templar Manpower & Allied Service Incorporation** to a meeting to conduct and witness the tie-breaking activity between them, pursuant to Appendix 11 (Tie-Breaking Method) of the updated 2016 Revised IRR of RA 9184. **McKleene Premium Products, Inc.** attended the meeting in person and **Ultimate Templar Manpower & Allied Service Incorporation** attended via Zoom;

**WHEREAS**, the tie-breaking method shall be non-discretionary, non-discriminatory and based on sheer luck or chance. The BAC has determined to use the method of a "draw lots" as stated in the Bidding Documents in Section I No. 10 to wit: "*In accordance with GPPB Circular 06-2005, the University of the Philippines Baguio adopt the use of "draw lots" as a tie-breaking method in the event two or more of the bidders have been declared as having the Lowest Calculated Responsive Bid (LCRB).*" The BAC determined to use the tie-breaking activity as follows:

1. The names of the bidders declared as LCRB and at a tie will be written in separate similar unmarked pieces of paper to be folded and placed in a container; and
2. Thereafter, the BAC representative will draw the raffle in an order wherein the first drawn bidder shall be considered as the winning LCRB to whom the contract shall be awarded. For purposes of ranking, the bidder still in the container shall be ranked second.

**WHEREAS**, after the conduct of the tie-breaking activity, **Ultimate Templar Manpower & Allied Service Incorporation** emerged as the winner and therefore the bidder with the Lowest Calculated and Responsive Bid (LCRB);

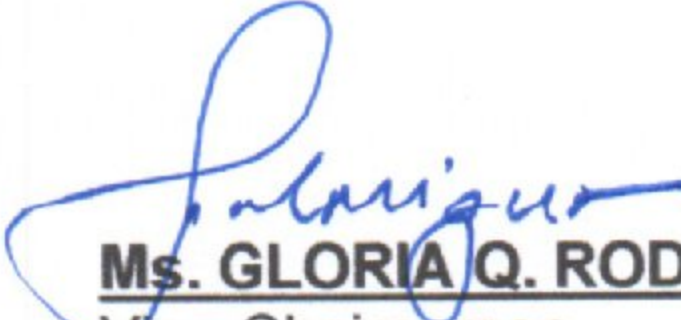
**NOW, THEREFORE**, We the Members of the Bids & Awards Committee, hereby RESOLVE as it is hereby RESOLVED:


- (a) To declare **Ultimate Templar Manpower & Allied Service Incorporation** as the bidder with the **Lowest Calculated and Responsive Bid (LCRB)** for the procurement project "**Procurement of Twelve (12) Month-Janitorial Services for UP Baguio**" with **Bid Reference No. UPB-GOODS-EPA2024-01**;
- (b) To recommend the award of contract to **Ultimate Templar Manpower & Allied Service Incorporation** for the procurement project "**Procurement of Twelve (12) Month-Janitorial Services for UP Baguio**" with **Bid Reference No. UPB-GOODS-EPA2024-01** in the amount of **Six Million One Hundred One Thousand Nine Hundred Forty-Eight Pesos and Sixteen Centavos Only (Php 6,101,948.16)**;
- (c) To recommend for approval by the Head of the Procuring Entity, the Chancellor, the foregoing;

**RESOLVED**, at the Chancellor's Board Room, University of the Philippines Baguio this 19<sup>th</sup> day of December 2023.

**BIDS AND AWARDS COMMITTEE:**

  
**Prof. JOEL M. ADDAWE, PhD**  
Chairperson, Bids & Awards Committee


  
**Ms. GLORIA Q. RODRIGUERA**  
Vice-Chairperson

  
**Mr. GIOVANNIE R. RUALO**  
Member

**Prof. GRAZIELLE K. MICKLAY**  
Member

  
**Prof. ARIS A. REGINALDO, PhD**  
Member

Action of the Head of the Procuring Entity: APPROVED

  
**Prof. CORAZON L. ABANSI, PhD**  
Chancellor