



**UNIVERSITY OF THE PHILIPPINES BAGUIO**

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**Notice to Proceed**

11 January 2024

**MALOU Y. YUSONGCO**  
Authorized Representative  
**HEXACOM ENTERPRISES**  
Stall No. 1, Adivay Building  
Bonifacio St., Baguio City

Dear Ms. Yusongco,

Notice is hereby given to **Hexacom Enterprises**, represented by its Authorized Representative, **Malou Y. Yusongco**, that work may commence on the project **"Supply, Delivery, and Installation of Various Genuine and Brand-new Laptops, Tablet, and Desktop Computers for UP Baguio"** with Bid Reference Number **UPB-GOODS-2023-06** with a contract price equivalent to **Two Million Three Hundred Seven Thousand Four Hundred Seventy-Six Pesos and Ninety Centavos Only (Php 2,307,476.90)** inclusive of applicable government taxes, fees and charges effective on \_\_\_\_\_ or \_\_\_\_\_ calendar day/s after receipt of this notice.

Lot 1. Laptops and Tablet	Trust Fund	₱ 403,860.00
Lot 2. Desktops and Computers	Trust Fund	₱ 1,903,616.90
<b>TOTAL</b>		<b>₱ 2,307,476.90</b>

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with its provisions and the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the University of the Philippines Baguio.

Thank you.

Very truly yours,

*Corazon L. Abansi*  
**CORAZON L. ABANSI, PhD**  
Chancellor  
Head of the Procuring Entity

Conforme:

I acknowledge receipt of this Notice on: Jan 11/15/2024  
Name of Representative of Bidder: \_\_\_\_\_  
Authorized Signature: **MALOU Y. YUSONGCO**  
Company Name: **Sales Executive**  
Date: \_\_\_\_\_