



UNIVERSITY OF THE PHILIPPINES BAGUIO

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Telephone No. 074-442-3484

Email Address: spmo.upbaguio@up.edu.ph

REQUEST FOR QUOTATION (RFQ)

PROCUREMENT PROJECT: **Supply and Delivery of Various Laboratory Reagents for College of Science**

Purchase Request No.: **21761**

Approved Budget for the Contract: ₱ **79,960.00**

Date: **18 April, 2024**

RFQ No. **4212B**

MOP: **SVP**

INSTRUCTIONS:

1. Accomplish this RFQ correctly and completely. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by the bidder or any of your duly authorized representative/s.
2. Bidder should attach a copy of the latest Business Permit#, PhilGEPS Registration Number and Notarized Omnibus Sworn Statement for an Approved Budget for the Contract (ABC) above ₱50,000 except for Shopping as an Alternative Method of Procurement that requires the latest business permit# and PhilGEPS registration only. **Quotations exceeding the ABC shall be rejected.**

In Addition:

2a. For Corporations & Cooperatives: A Notarized Secretary's Certificate or Notarized Board Resolution;

2b. For Sole Proprietorship: A Notarized Special Power of Attorney if the OSS Affiant is other than the Sole Proprietor.

3. Warranty**, if appropriate, shall be six (6) months for supplies and materials, one (1) year for equipment from the date of acceptance of the Procuring Entity.

4. Submit your quotation, *preferably sealed*, at the Supply and Property Management Office, UP Baguio **OR** send to this email address ONLY - spmo.upbaguio@up.edu.ph and cc: bac.upbaguio@up.edu.ph with the subject heading **RFQ No. 4212B** NOT LATER THAN **5:00 PM** on **24 April 2024**.

5. Price validity shall be for a period of 90 calendar days.

6. **IF APPLICABLE**, bidders shall indicate the Brand and Model Number of the item/s being offered.

7. Failure to follow these instructions will disqualify your entire quotation.

Please quote your lowest government price (including VAT) on the item/s listed below, and state the time of which you can make delivery. The information stated below shall be the basis for the evaluation and calculation of your quotation.

Canvassed by: James Benedict E. Bagsic

MARY ANNE R. RIVERA
Head, SPMO

ITEM NO.	GENERAL DESCRIPTION	Compliance with technical specifications (Pls. check)		BRAND (N/A if not applicable)	Unit of Measure (ex. pc, lot, kl)	QTY	UNIT PRICE	TOTAL PRICE	QUOTED UNIT PRICE*	TOTAL QUOTED PRICE
		YES	NO							
1	Zinc chloride, 500g, reagent grade, ≥98% assay, at least 2 year expiration date from date of delivery, with certificate of analysis and safety data sheet				btl	3	₱ 2,300.00	₱ 6,900.00		
2	Ammonium Sulfate, 500g, reagent grade, at least 2 year expiration date from date of delivery, with certificate of analysis and safety data sheet,				btl	4	₱ 800.00	₱ 3,200.00		
3	Absolute ethanol, 2.5L, > 99% , reagent grade, at least 2 year expiration date from date of delivery with certificate of analysis and safety data sheet,				btl	2	₱ 1,600.00	₱ 3,200.00		
4	Isopropyl alcohol, 2.5L, > 95% , reagent grade, at least 2 year expiration date from date of delivery with certificate of analysis and safety data sheet,				btl	1	₱ 1,600.00	₱ 1,600.00		
5	Ethanol, 95% , 20L, reagent grade, at least 2 year expiration date from date of delivery with certificate of analysis and safety data sheet,				cby	3	₱ 1,600.00	₱ 4,800.00		
6	Copper nitrate trihydrate, 250g ACS, analytical reagent grade, at least 2 year expiration date from date of delivery with certificate of analysis and safety data sheet,				btl	1	₱ 5,100.00	₱ 5,100.00		
7	EDTA disodium dihydrate, 500g, AR grade, min. 99.5%, at least 2 year expiration date from date of delivery with certificate of analysis and safety data sheet,				btl	1	₱ 1,900.00	₱ 1,900.00		
8	Potassium iodide, powder, reagent grade at least 2 year expiration date from date of delivery with certificate of analysis and safety data sheet,				btl	2	₱ 4,900.00	₱ 9,800.00		

9	Glacial acetic acid, 2.5L, reagent grade, 99.9%, at least 2 year expiration date from date of delivery with certificate of analysis and safety data sheet,				btl	3	₱ 2,200.00	₱ 6,600.00		
10	Copper sulfate pentahydrate 500g, reagent grade, at least 2 year expiration date from date of delivery with certificate of analysis and safety data sheet,				btl	1	₱ 1,600.00	₱ 1,600.00		
11	Sodium carbonate, powder, anhydrous, 500g, reagent grade, at least 2 year expiration date from date of delivery with certificate of analysis and safety data sheet,				btl	2	₱ 1,630.00	₱ 3,260.00		
12	Petroleum ether, 5L, ≥99%, reagent grade, at least 2 year expiration date from date of delivery with certificate of analysis and safety data sheet,				btl	1	₱ 4,000.00	₱ 4,000.00		
13	Aniline, 500ml, reagent grade, ≥99% assay, reagent grade, at least 2 year expiration date from date of delivery with certificate of analysis and safety data sheet,				btl	1	₱ 2,400.00	₱ 2,400.00		
14	Triethylamine 1000ml, reagent grade, ≥99% assay, reagent grade, at least 2 year expiration date from date of delivery with certificate of analysis and safety data sheet,				btl	1	₱ 1,800.00	₱ 1,800.00		
15	Copper chloride dihydrate, 500g, reagent grade, at least 2 year expiration date from date of delivery with certificate of analysis and safety data sheet,				btl	1	₱ 2,900.00	₱ 2,900.00		
16	Potassium hydroxide, pellets 500g, reagent grade, at least 2 year expiration date from date of delivery with certificate of analysis and safety data sheet,				btl	3	₱ 1,000.00	₱ 3,000.00		
17	Sodium hydroxide, pellets 1kg, analytical reagent grade, at least 2 year expiration date from date of delivery with certificate of analysis and safety data sheet,				btl	2	₱ 1,200.00	₱ 2,400.00		
18	Ammonium chloride, powder 500g, reagent grade, at least 2 year expiration date from date of delivery with certificate of analysis and safety data sheet,				btl	2	₱ 1,900.00	₱ 3,800.00		
19	n-hexane, at least 95%, 4L				btl	3	₱ 3,000.00	₱ 9,000.00		
20	Pectin powder, 500g, technical (food) grade				btl	1	₱ 2,700.00	₱ 2,700.00		

Contract Award: Per line item
Delivery Period: within 60 calendar days upon receipt of NTP
#A recently expired Mayor's/Business permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit. However, a copy of your Mayor's or Business Permit shall be required to be submitted after award of contract but before payment.
**Indicating a price/amount under "Quoted Unit Price" shall mean complying with the technical specifications of the item even without checking the compliance column otherwise provide a counter-offer.*
****WARRANTY INCLUDED**
 *** Nothing Follows ***

TOTAL: ₱ 79,960.00

TOTAL QUOTED AMOUNT IN WORDS:

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above.

Name of the Company: _____ Tel. No. : _____
 Address: _____ Fax No. : _____
 Name of Representative: _____ Email Address: _____
 Position: _____
 Signature: _____ Date: _____